

# 14TH ANNUAL LIVINGSTON REGIONAL JOB FAIR

Thursday  
April 11, 2019  
3:00 - 7:00 pm  
Crystal Gardens  
Banquet Center  
(5768 E. Grand River Ave., Howell)  
[www.mwse.org](http://www.mwse.org)

Mark April 11<sup>th</sup> on your calendar! Your workforce will take a huge step forward

The 2019 Livingston Regional Job Fair promises to be an important community event offering local companies an opportunity to reach hundreds of educated, eager job seekers in a single day. The event will take place at the Crystal Gardens Banquet Center, conveniently located on Grand River Avenue in Genoa Township.

The Livingston Regional Job Fair is presented by the Job Fair Planning Committee. This collaborative committee consists of representatives from more than 15 local organizations including state and local workforce and economic development agencies, local chambers of commerce, post-secondary and community education agencies, and local non-profit agencies. We are inviting businesses to participate in this unique job fair by purchasing a table and/or donating door prizes.

## Job Fair Community Sponsors and Featured Exhibitors

Being a Community Sponsor or Featured Exhibitor at only \$275 is a cost-effective way to bring recognition and exposure to your organization. You will be prominent in publicity. Marketing for the event will be extensive, reaching thousands of people in and near Livingston County.

**Community Sponsors** support the event but are **not actively recruiting** job applicants. Your fee includes a table with electrical access.

**Featured Exhibitors** support the event and are **actively recruiting** job applicants. Your fee includes a table with electrical access.

## Exhibitors

At a table cost of \$175, employers will find the event is an attractive way to recruit candidates for key positions in their company. Educational institutions and non-profits will also have an opportunity to promote their programs and services for job seekers at a table cost of \$125. A **limited numbers of tables with electrical access** are available to exhibitors for an additional cost of \$50.

**Exhibitors** are **actively recruiting** for open positions within their organization.

**Non-profit organizations and Educational Institutions** are **not actively recruiting** for open positions but are promoting training programs and other services that benefit job seekers.

## Let Your Business Shine!

Let your company stand out from the rest! We encourage you to bring a door prize to incentivize job seeker participation as a means of generating enthusiasm and obtaining feedback. Contributions of gift cards, gas cards, goods or services that would help job seekers are greatly appreciated. Donors are acknowledged in signage and handouts at the Job Fair, making this an inexpensive way to promote your business, even if you are not currently recruiting. If the value of your donation exceeds \$275, and if we receive the donation by our **printing deadline of March 22, 2019**, you will be listed as an event sponsor.

The attached information and registration form provides further details for employers, and organizations. To make sure your company is geared up for your future growth, please contact Pam McConeghy at the Greater Brighton Area Chamber of Commerce by phone at (810) 227-5086, fax (810) 227-5940, or email: [pamm@brightoncoc.org](mailto:pamm@brightoncoc.org) by March 23, 2019. This will ensure that you will be included in the aggressive multi-media marketing campaign.

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## **Job Fair Community Sponsor – not actively recruiting**

**Cost \$275**

- ♦ 6' Skirted Table at the Job Fair with electrical access
- ♦ Sponsor name and/or logo featured in publicity for the event
- ♦ Sponsor name and/or logo displayed on the Michigan Works! Southeast social media and website for one month prior to the event
- ♦ Signage at the event with sponsor names and/or logo
- ♦ Electrical access available upon request

## **Featured Exhibitor – actively recruiting**

**Cost \$275**

- ♦ All of the above plus company name and job openings will be featured on Michigan Works! Southeast social media and website
- ♦ Company will also have the opportunity to interview candidates at the event
- ♦ Electrical access available upon request

## **Exhibitor Table**

**Cost \$175**

- ♦ 6' Skirted Table at the Job Fair
- ♦ Company name listed in event publicity
- ♦ Limited number of tables with electrical access available upon request for an additional \$50

## **Educational Institutions and Non-Profit Agencies**

**Cost \$125**

- ♦ 6' Skirted Table at the Job Fair
- ♦ Organizational name listed in event publicity

## **For more information contact:**

Pam McConeghy

Greater Brighton Area Chamber of Commerce

Phone (810) 227-5086

fax (810) 227-5940

e-mail: [pamm@brightoncoc.org](mailto:pamm@brightoncoc.org)

Diane Carson

Michigan Works! Southeast

Phone (517) 552-2154

Fax (517) 552-2154

e-mail: [dcarson@mwse.org](mailto:dcarson@mwse.org)

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Company Name: \_\_\_\_\_  
Contact Name: \_\_\_\_\_ E-mail: \_\_\_\_\_  
Phone: (\_\_\_\_) \_\_\_\_\_ Company Website: \_\_\_\_\_

**Business Type:**

☐ Manufacturing    ☐ Health Care    ☐ Staffing Agency    ☐ Retail    ☐ Service  
☐ Other (specify) \_\_\_\_\_

**List job titles, skills, categories for which you will be recruiting at the Job Fair**

(attach additional pages in necessary)

[Click here to enter text.](#)

**Please check all that apply:**

☐ Will interview candidates at event (**Featured Exhibitors ONLY**)  
☐ Accept on-line applications **only**                      ☐ Would hire an intern  
☐ Offering full-time position(s)                      ☐ Offering part-time position(s)

**Check One:**

<input type="checkbox"/> Community Sponsor	(\$275.00)	Need Electric (Included)	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> Featured Exhibitor	(\$275.00)	Need Electric (Included)	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> Exhibitor	(\$175.00)	Need Electric (Add'l) \$50 fee)	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input type="checkbox"/> Educational / Non-Profit	(\$125.00)		

**Payment Information:**    ☐ Check Enclosed    ☐ Credit Card    ☐ Please Invoice

**Complete for Credit Card Authorization**

Name on Credit Card: \_\_\_\_\_

Total Amount: \_\_\_\_\_ Credit Card #: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Exp. Date: \_\_\_\_\_

**Let Your Business Shine!**

Door Prize Donation: \_\_\_\_\_ Value: \_\_\_\_\_

**Send Completed Registration to: Livingston Regional Job Fair 218 E. Grand River, Brighton, MI 48116**

**Fax (810) 227-5940, or email [pamm@brightoncoc.org](mailto:pamm@brightoncoc.org)**