



SPE Milwaukee Education Foundation Grant Application

ORGANIZATIONAL INFORMATION

Name of Organization Applying for Grant:

Mailing Address:

City:

State:

Zip code:

Website:

Phone:

Email:

Contact Person's Title

Geographical Area Served:

REQUEST INFORMATION

Project/Program Title:

Purpose of Grant:

Total Project/Program Cost: \$

Requested Amount: \$

TYPE OF REQUEST (Check One Box) **Program** **Capital** **General Operations** **Endowment**

Requestor Signature:

Date:

Print Name:

Title:

NARRATIVE INFORMATION

The applicant applying for funds must include, on separate sheets, the following information listed in the bullet points below. The information should be as concise as possible but still convey the intent, requirements, necessity and the results proposed if the request is funded.

I. Request Summary:

A brief, but concise, summary of the project containing the scope and costs involved. This should include, but not limited to, the amount requested, the number of people involved and influenced by this request, how the project will be implemented and administered, the time elements entailed, any historical data, and any other pertinent data you feel will aid in the grant's evaluation.

II) Success Measurements:

Define the metrics to be used in determining the accomplishment of the project goals.

III) Itemized Project Budget:

Show an itemized breakdown of the elements, by cost.

(Continued)

IV) Funding Sources:

List any other source of income contributing to the project such as fund raisers, other foundation grants, corporate donations, etc.

V) Prepared By:

List the name of the preparer with title and institution, the address, phone number, fax number and e-mail address where he or she can be reached if questions arise.

VI) Award Notification

Confirm who is to be named on the check and where it is to be mailed, if awarded:

Submit request by E-mail to: Kent.Attwell@sabic.com