



# WORKFORCE TRAINING PROGRAMS

Winter 2019: January - March

## WORKFORCE DEVELOPMENT

### Modern Manufacturing Fundamentals

Jumpstart workforce productivity at your company with training designed to help your employees reach benchmark levels in key skills areas: Lean principles, precision measurement, workplace safety, and print reading.

Module 1 | Jan 25, Feb 1 & 8 12p-4p \$349

### Peer Today Boss Tomorrow

Designed to help you make a successful transition from co-worker to manager/supervisor.

Jan 17 8a-12p \$199  
Mar 19 8a-12p \$199

### DDI Communicating for Leadership Success

Foundation course to help leaders communicate effectively so that they can spark action in others. Pre-requisite for all other DDI modules.

Feb 12 8a-12p \$199

## WELDING

### SMAW & Plate Welding Certificates

Students are trained in all aspects of welding including stick, gas, metal inert gas (MIG) welding processes. Students will also be tested in accordance with the American Welding Society plate and testing procedures.

Tues 5p-9:20p Starts Jan 15

## FIRST AID & CPR/AED

For anyone who needs an AHA course completion card in First Aid and/or CPR AED to meet job, regulatory or other requirements. For renewing, recertification or first-time students.

Thurs Feb 14 9a-3p \$115

**Register Early!** Minimum class sizes required for programs to run.

## ELECTRICAL/MECHANICAL ELEARNING

### Amatrol eLearning

Through our Flexible Learning Lab students are able to take non-credit modules in several electrical, mechanical, pneumatic and PLC trainings. Theory is done via Amatrol's eLearning Library with practical hands-on skills taken during open Lab hours. Topics include:

- Electricity, Motor Controls & Rotating Machines-Motors
- Mechanical Systems & Mechanical Fabrication
- Pneumatics – Basic & Intermediate
- Power & Control Electronics
- Mastering Programmable Controllers

Open Lab Hours

Starts Jan 2019

## COMPUTER CLASSES

### Excel Workshops

From beginner level through to advanced Excel topics.

Excel Basics | Th Jan 24 & 31 4p-6p \$75  
Excel Basics | Th Jan 24 & 31 6:30p-8:30p \$75  
Excel Level 1 | Th Feb 7 9a-4:30p \$135  
Excel Level 2 | Th Feb 21 9a-4:30p \$135  
Excel Level 3 | Th Mar 7 9a-4:30p \$135

### PowerPoint Beyond

For those who know basics but want to learn more advanced topics.

PowerPoint | Th Mar 28 8:30a-12:30p \$75

Registrations close 2 business days prior to class date.

Classes must have a minimum of 4 people to run.

## CERTIFIED PRODUCTION TECHNICIAN (CPT)

MSSC training covers four basic manufacturing topics: Safety, Quality Practices, Manufacturing Processes & Maintenance Awareness. Entry-level program – four-week training/2 days per week.

Starts Jan 22 9a-5p \$50

For more information on any of these trainings contact:

Tracey Lawton, Director, Fostoria Learning Center | 419-408-5540

