

Insert Company Logo

Cust # \_\_\_\_\_  
Deal # \_\_\_\_\_  
Stock # \_\_\_\_\_

### LIEN PAYOFF FORM

Attach Carfax

To be completed even if accompanied by bank letter. Is a bank letter attached? YES NO

**A MINIMUM of (INSERT # OF DAYS) days payoff to be calculated**

CUSTOMER NAME: \_\_\_\_\_

BANK (LIEN HOLDER): \_\_\_\_\_

BANK ADDRESS: (not PO Box) STREET: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

BANK PHONE #: \_\_\_\_\_ VIN# \_\_\_\_\_

YEAR: \_\_\_\_\_ MAKE \_\_\_\_\_ MODEL \_\_\_\_\_ ACCOUNT # \_\_\_\_\_

NAME AS IT APPEARS ON TITLE: \_\_\_\_\_

ESTIMATED PAYOFF AMOUNT: \_\_\_\_\_ ACTUAL PAYOFF AMOUNT: \_\_\_\_\_

GOOD TILL DATE: \_\_\_\_\_ PER DIEM AMOUNT: \_\_\_\_\_

PAYOUT VERIFIED BY: \_\_\_\_\_

### SECOND LIENS

I HEREBY CERTIFY THAT I DO NOT HAVE ANY SECOND LIENS OR ENCUMABANCES ON THIS VEHICLE.

Customer Signature: \_\_\_\_\_ Date \_\_\_\_\_ Witness: \_\_\_\_\_

### ESTIMATED PAYOFF DIFFERENCE

I, \_\_\_\_\_ understand that the payoff stated on the purchase order is an estimate payoff and not an actual payoff. If the actual payoff is higher than the estimated payoff, I understand that I am responsible to pay the difference. This amount will be deducted from any customer refunds including tag & title refunds. Any remaining balance is due and payable to [INSERT DEALER NAME]. If the actual payoff is lower than the estimated payoff, I understand that I will receive a check for the difference after the dealer receives a free and clear title to said vehicle.

Customer Signature: \_\_\_\_\_ Date \_\_\_\_\_ Witness: \_\_\_\_\_

\*\*\*\*\* **FOR ACCOUNTING USE ONLY** \*\*\*\*\*

### REQUEST FOR CHECK

Financed with: \_\_\_\_\_ Contract Funded Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Co # \_\_\_\_\_ Acct \_\_\_\_\_ Amt \_\_\_\_\_ CTL# \_\_\_\_\_

Manager's Approval: \_\_\_\_\_ Requested By: \_\_\_\_\_