

PROFESSIONAL EXPERIENCE

Anne Frank Elementary - Assistant Principal

June 2017-Present

Dallas Independent School District

Dallas, TX

- Build capacity in teachers with a focus on teaching and learning. SY 2017-2018, 5 Distinguished Teacher Review eligible candidates received their DTR status.
- Focus on implementation of PLCs, data analysis, and instructional coaching. Campus gains in student achievement from 78% to 83%; also gains in closing the gap from 84% to 94%.
- Promote and support teachers with the implementation of the Two-Way Dual Language program. Campus has double digit gains across all core content subjects at the Approaches and Meets Levels. The enrollment for opt-in students increased by 20%.
- Support the 3rd grade math team and the district student outcome goal # 3 student achievement on the third-grade state assessment in mathematics. 2018-2019, 3rd grade STAAR math scores moved from 42%-50% in Meets and 19%-25% in Masters.
- Manage the attendance restoration process. In 2018, the campus was selected to be audited by the school board committee and received feedback of “no areas needed for correction”.

Cesar Chavez Elementary – Instructional Coach (K-5th)

June 2016-June 2017

Dallas Independent School District

Dallas, TX

- Focus on implementation of PLCs, data analysis, and instructional coaching. Campus gained a distinction designation of “Top 25% Student Progress” with an increase of 3 points in TEA Index 2 for 2016-2017.
- Implementation of testing procedures. Supported the testing coordinator to ensure that testing systems were in place to support the classroom.

Leadership Development Fellows Academy - Fellow Principal

June 2015 – June 2016

Dallas Independent School District

Dallas, TX

Campus Assignment(s): A. Maceo Smith High School & Seagoville High School

- Support the administrative team with using technology to assist with student schedules and other duties needed to effectively run a campus.
- Initiate plans to reduce truancy by creating schedules and communicating attendance plans and policies with stakeholders. Unexcused absences were reduced by 5% within 2 months.
- Create projects to capstone the learning of the program. Created digital projects with a focus on Professional Learning Communities.

Bilingual Education Department - Instructional Coach/Specialist

August 2009 – June 2015

Dallas Independent School District

Dallas, TX

- Build capacity in staff to support Dallas ISD’s Dual Language Program. Worked with teachers from various campuses within the Southeast Learning Community on data and research-based practices by providing weekly support through professional development.
- Manage work streams as project manager of summer programs. Developed the Science Discovery Camp Summer Enrichment Program project’s plan of action which included budgeting, program implementation, creating operation systems for staff and students.
- Communicate with DISD departments (i.e. Science, HCM, Transportation, Food Services, Campus) to ensure that requirements of the projects are understood and are being met

EDUCATION

Southern Methodist University, Master of Bilingual Education

Cumulative GPA: 3.8/4.0

Dallas, TX

March 2005 – May 2008

Alabama State University, Bachelor of Science

Cumulative GPA: 3.5/4.00

Montgomery, AL

August 1994 – May 1999

ADDITIONAL

- Principal Certification (K-12) – McNeil Foundation – 21st Century Principal Preparation Program
- Generalist Certification (4-8)
- Bilingual Supplemental Certification (EC-4)
- Languages: Spanish (*Intermediate*)
- Software & Web Based Knowledge: Microsoft Office (Excel, Word, Powerpoint); Google Forms; Final Cut Pro; WeVideo