

Report on the Installation of Bishop Brenda Bos

September 12, 2021, 4:00 PM

Angelica Lutheran Church

1345 S Burlington Ave, Los Angeles, CA 90006

The first planning meeting occurred on Jul 8, 2021, 07:00 PM via zoom.

The plan was for a main site (Angelica) for the installation to be accompanied by several satellite sites throughout the synod. The initial idea was that the satellite sites would be able to interact with the main site. There would be an art show featuring artwork submitted by artists throughout the synod. A reception would follow on site at Angelica the satellite sites would also host receptions. A variety of items used at the main site would also be sent to the satellite sites to contribute to a sense of unity. Off-site parking with a shuttle service would be provided at the main site.

It eventually became clear that insufficient bandwidth at the main site would prevent in time interaction with the satellite sites. A YouTube live link would be provided to all who wanted it. Video clips of worship elements from around the Synod were compiled for use at the installation. Though the system was tested several times prior to the installation, insufficient bandwidth prevented the use of these videos from the cloud and prevented the upload of the service to YouTube live.

What we want to repeat.

- Angelica was an amazing host site. Their cooperation with the various installation teams was above and beyond.
- The interpreters and system for interpretation
- Bold ideas
- A big team with diverse voices
- The aesthetics, the aisle runner, all the various worship elements were stunning.
- Off-site parking worked well
- Vendors

What we will do in the future

- Empower a “Stage Manager” to make choices during the event
- Pre-event volunteer coordinator
- Have a backup plan for everything – worship, transportation, logistics, etc.
- Handlers for VIP’s
- Make greater use of various forms of communication rather than rely on email
- Have firm deadlines to prevent rushing near the time of the event
- Have inhouse copies of any media to be used at the event
- ISO camera to insure recording
- All videos to be run should be held in two or three locations for easy access (see backup plan above)
- When additional sites are involved, host a pre-event zoom orientation
- Include a broader spectrum of diverse voices at the onset of the planning
- Debrief the event: What worked, what needed improvement, what to do next time

Follow up

- A video will be compiled featuring video and photographs taken that day.
- All Satellite sites will receive a phone call or in-person conversation
- Thank you notes to participants