(COMPANY)  CORONAVIRUS POLICIES

(Company)\_\_\_\_\_\_\_\_\_\_ is concerned about your health and welfare and expects all employees to join with the company in creating as safe a workplace as we can provide by all cooperating in creating a safe workplace.

Towards that end the company has taken a number of steps, including:  (list the safety steps you are taking)

Staggering work times

Establishing hand cleaning stations at various locations on each jobsite

Providing ( requiring  ) gloves and masks be used at all times on the job

Reprogramming project time targets and job site responsibilities aimed at allowing employees to maintain their distance from others

Naming a Safety Manager at each job site in order to monitor compliance with state and federal covid-19 safety guidelines.

We ask that you conform to safety rules that are explained to you or posted on the company’s bulletin boards, including:

1. Do not come to work if you experience symptoms of covid-19 or have a temperature of 100 degrees or higher.  Inform your supervisor of the symptoms and seek assistance from a medical care giver.
2. Inform your supervisor if a member of your household has covid-19 or you have been exposed to covid-19.
3. Submit to having your temperature taken and recorded prior to entering the jobsite and throughout the work day.
4. Wear PPE appropriate to the site, particularly face masks and gloves when possible.
5. Utilize the hand cleaning stations set up at the jobsite.
6. Use only that port-o-potty designated for your company and use the disinfectant provided to clean surfaces before you leave. Clean hands with soap and water or disinfectant prior to leaving port-o-potty.
7. Maintain a distance of at least 6’ between yourself and other workers whenever possible.
8. Protect yourself by not carpooling with others.
9. Attend and heed safety instructions provided by supervisors at the  jobsite.
10. Advise your supervisor or the Safety Manager of any covid-19 safety issues you see on the jobsite.

Please note your understanding and acceptance of these covid-19 related rules by signing and dating below.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_               Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Employee Signature