

## Exhibit A: City of Boston Covid-19 Construction Site BEST PRACTICES WORKSHEET

The City of Boston wants to ensure that all companies who are doing permitted construction work in the city have taken precautions to improve safety for their workers.

Below is a non-exhaustive list of CDC, OSHA, Commonwealth of Massachusetts and industry best practices and guidelines to address the project hazards due to COVID-19. All projects must develop a project-specific Safety Plan for COVID-19 that addresses the CDC, OSHA, and Commonwealth of Massachusetts guidelines and best practices. This written plan must be provided to the City and all workers on site. This Safety Plan must be in place before any work can begin on site.

Your Safety Plan should meet the applicable standards set forth in the Massachusetts Covid-19 Guidelines and Procedures for All Construction Sites. Please use this worksheet to aid your development of that Safety Plan. We are mindful that building construction & roadway construction differ. If you check “no” to any of these items, please include in your safety plan your justification for why you checked “no” including your alternative approach to ensuring safety in that area.

### Safety Steps Before Shifts Start

- Controls are in place to ensure that symptomatic workers stay or are sent home \_\_\_ yes \_\_\_ no
- Those controls include daily self-reporting for all workers \_\_\_ yes \_\_\_ no
- As part of self-reporting, temperature checks are available \_\_\_ yes \_\_\_ no
- A safety officer documents daily that these controls were in place \_\_\_ yes \_\_\_ no
- All deliveries and materials are washed prior arriving at the job site \_\_\_ yes \_\_\_ no
- All non-essential visitors are not allowed on the site \_\_\_ yes \_\_\_ no
- All employees shall travel separately to work sites \_\_\_ yes \_\_\_ no

### Job Site Hygiene

- Hot water stations with liquid soap and/or hand sanitizer stations are easily available, with Covid-19 hand-washing instructions \_\_\_ yes \_\_\_ no
- Cleaning of high touch surfaces such as tools and vehicles to meet CDC, OSHA and MA standards \_\_\_ yes \_\_\_ no
- Number of restrooms or port-a-potties is sufficient, are cleaned daily, and facilities are provided for washing hands after use \_\_\_ yes \_\_\_ no
- Places to change clothes on site are available \_\_\_ yes \_\_\_ no
- Number of trash receptacles are appropriate and emptied daily \_\_\_ yes \_\_\_ no

### Social Distancing on the Job Site

- Shift size is appropriate to maintain 6' separation in work areas \_\_\_ yes \_\_\_ no
- Social distancing is maintained during breaks \_\_\_ yes \_\_\_ no
- Shift times allow distancing at vertical transportation points \_\_\_ yes \_\_\_ no
- Plans are in place to best manage social distancing:
  - At elevators and the queue for elevators \_\_\_ yes \_\_\_ no
  - At hoists and the queue for hoists \_\_\_ yes \_\_\_ no
  - At eating areas and other break areas \_\_\_ yes \_\_\_ no
- Single trade per floor is used to maintain 6' distance \_\_\_ yes \_\_\_ no
- Canteen trucks are eliminated \_\_\_ yes \_\_\_ no
- Job site meetings, stand downs and tool box talks happen outside and follow social distancing and/or are held via call or video \_\_\_ yes \_\_\_ no
- Return of the workforce to the job site is managed over the course of weeks to allow for adequate training and social distancing \_\_\_ yes \_\_\_ no
- Physical barriers are used to define and secure the work zone \_\_\_ yes \_\_\_ no

### Personal Protective Equipment

- Policies are in place to use PPE during work & breaks \_\_\_ yes \_\_\_ no
- This includes:
  - Gloves \_\_\_ yes \_\_\_ no
  - Facial coverings or masks \_\_\_ yes \_\_\_ no
  - Eye Protection \_\_\_ yes \_\_\_ no
  - Face Shields \_\_\_ yes \_\_\_ no
  - Tyvek Suits \_\_\_ yes \_\_\_ no
  - Shower Stations, if required by work activities \_\_\_ yes \_\_\_ no

### Communications and Job Site Training

- All employees will receive project-specific Covid-19 training \_\_\_ yes \_\_\_ no
- CDC Covid-19 safety signage is prominently displayed on the site \_\_\_ yes \_\_\_ no
- All employees will be given written communications on Covid-19 \_\_\_ yes \_\_\_ no
- All employees will participate in a safety stand down on Covid-19 \_\_\_ yes \_\_\_ no
- Assigned staff ensure adherence to the Covid-19 Safety Plan \_\_\_ yes \_\_\_ no

### Covid-19 Project Specific Planning

- There is a designated safety manager implementing this plan \_\_\_ yes \_\_\_ no
- There is a written Covid-19 Exposure Response Plan that includes:
  - Worker screening plan if temperature is exceeded \_\_\_ yes \_\_\_ no
  - Quarantine plan to isolate potential personnel exposure \_\_\_ yes \_\_\_ no
  - Plan to transport the patient to a health care provider \_\_\_ yes \_\_\_ no
  - Plan to remove all workers from area of exposure \_\_\_ yes \_\_\_ no
  - Plan to clean all areas of exposure \_\_\_ yes \_\_\_ no
  - Plan to trace connections back to other workers \_\_\_ yes \_\_\_ no

○ A return to work protocol

-- yes -- no