



**AT RISK CHILD  
UNEXCUSED AT RISK CHILD  
ABSENCE REPORT**

**The Rilya Wilson Act, F.S. 39.604**

Children who are in the care of the state due to abuse, neglect or abandonment must participate in a licensed early education or child care program 5 days a week. If a child covered by this law is absent from the program on a day when he or she is supposed to be present, the person with whom the child resides must report the absence to the program by the end of the business day. Children who are subject to this law may not withdraw from the program without the prior written approval of the responsible agency. **All absences** shall be reported the following business day to the Family Safety Program Office of the Department of Children and Family Services or its designee (Citrus Family Care Network).

**FAX THE COMPLETED FORM TO (305)-455-6210**

**To:** \_\_\_\_\_  
*Case worker/Protective Investigator*

**From:** \_\_\_\_\_  
*Director* *Name of Center*

\_\_\_\_\_  
*Center Phone* *Center Fax*

**Date:** \_\_\_\_\_ **Time:** \_\_\_\_\_  
*MM/DD/YY* *AM/PM*

**Child:** \_\_\_\_\_  
*LAST NAME, First name*

**Birthdate:** \_\_\_\_\_ **ID#:** \_\_\_\_\_  
*MM/DD/YY* *Social Security Number*

The above child did not attend our program on \_\_\_\_\_  
*MM/DD/YY*

The caregiver reported the absence on \_\_\_\_\_  
*MM/DD/YY*  
*Time*

The caregiver did not report the absence, as required.