

UMass Chan REMILLARD FAMILY COMMUNITY SERVICE FUND REQUEST FOR PROPOSALS

CALL FOR PROPOSALS: The UMass Chan Office of the Provost is pleased to solicit proposals for funding of projects intended to amplify the impact of our institution on the community.

BACKGROUND: Established in 2015, the Remillard Family Community Service Fund is dedicated solely to providing ongoing support for a variety of community outreach programs provided by faculty, clinical staff, residents and students of UMass Chan Medical School. As such, the Chancellor of the Medical School or his assignees will use the annual distributions of this endowed fund to support community service programs designed and executed by these groups for the benefit of the community.

The evaluation criteria will include:

1. The potential to improve the lives and/or health of residents of Worcester or Central Massachusetts.
2. The potential impact of the program or project on individuals, groups, and communities that are economically or educationally disadvantaged or underrepresented.
3. A specific connection to the missions of UMass Chan in the fields of education, patient care or research.

TIMELINE:

- May 19: A request for proposals will be issued by the Provost's Office.
- June 23: All proposals are received.
- July: A committee will review the proposals.
- July: Top proposals are presented to the Chancellor.
- August 4: Awardees will be selected and notified.
- August 31: Funds will be distributed to the awardees.
- September 30: An annual report will be sent to the Remillard Family.

PROPOSAL OUTLINE:

- **1 to 2** pages TOTAL in length (no letters of support, please).
- Describe the (a) project goals, (b) potential impact, (c) outline of work and (d) proposed budget.

- Only UMass Chan full-time faculty, staff, residents and students are eligible to apply. Student applications must have an identified faculty sponsor.
- Budget not to exceed \$20,000, 1 year duration.

Email the proposal to Kristen.Maki@umassmed.edu no later than June 23, 2025.

REVIEW COMMITTEE PROCESS:

The review committee will meet annually and review the solicited summaries of projects and proposals, along with proposed budgets.

The committee will also request reports from funded programs or projects and review these reports annually. Programs or projects seeking funding for more than one year will provide justification for additional funding in their annual report.