

Our Lady of Guadalupe
Parent Organization Meeting
3/5/19 6:30pm Math Lab

- Prayer
- School Commission Brian Callanan
 - Vision Statement update
 - Took input from meetings and state of the school
 - Upcoming process - next couple of months
 - Create draft of vision 2025 by end of school year
 - Release fall 2019
 - How Will this be rolled out to families
 - copies available at back to school hopefully
 - Will address at curriculum nights also, more in depth
- Loop the Lupe Brian Callanan
 - June 8th 2019
 - Fundraiser and also to bring awareness of OLG to the community
 - Money goes to Walmesley Center
 - Now that it's paid off the money goes to maintenance/upkeep
 - Participants
 - 300 first year 2017
 - 425 last year 2018
 - Want to break 500 this year
 - About $\frac{2}{3}$ of participants are not affiliated with OLG
 - Beer Garden this year
 - Free entry for teachers this year
 - Early registration deadline is 5/10 - discount if you do this
 - PO Help with?
 - Spreading the word
 - Volunteers - receive hours toward next year?
- Principal Report
 - Father Jack Retirement
 - 2 possibilities as to what Parish could receive
 - Lay leadership
 - Being considered because we're a strong parish with strong leadership currently and in the past
 - Priest leadership
 - Leaning towards this
 - Typically announced after Easter, Bishop decision

- If we get a priest they are typically leaving a Parish so they would need a replacement, this is why this process takes so long
- Enrollment
 - Looks strong
 - Lots of classes have waitlists
 - Some students are not coming back for various reasons
 - Preschool/pre K 18
 - Kindergarten 25
 - The higher the class 28/29 students, try not to hit 30. Hard cap in middle school
- Staffing
 - EDC has open positions, 18+
 - 8th Grade
 - Talked with current staff about their interest
 - Interviewed one person already
 - Juan Diego and the Musical will continue regardless of who is in the position
 - Will continue to communicate this process with the students and families
- Fund a need
 - Staff meeting in May to open the first round of kits so they can be trained on them before summer
 - Will receive rest of kits over the summer
- Treasurer Report
 - Not much change other than to auction
 - Need to move funds to school for fund a need
 - 21,000
 - Need to make another payment to the school
 - Still owe 85,000
 - Let's pay 65,000 and the rest after jog A thon
 - Motions approved
 - Have 30,000 left to pay
- Chair Updates
 - Auction
 - Really successful based on numbers
 - 2 meetings
 - One with past auction chairs about what's working and what's not and steps moving forward
 - Current auction committee debrief and pain points what works what doesn't
 - We have seen a change in volunteerism. People work and don't have the time to dedicate 40 hours a week to managing this event

- What should structure look like in terms of moving forward
- Chair gets into the weeds, what does committee structure look like
 - Roles/responsibilities
 - How many people
 - Time commitment
- Survey results back
 - 65 responses
 - 66% attended
 - Price wasn't a huge barrier
 - Location and connecting with friends were more important than cost
 - Lots of feedback for auction team to review
 - Overall really positive
 - Next year auction is on 2/29/20
- 2 key pieces
 - Revisit auction leadership structure
 - Include additional staff support from paid staff person
 - What does this look like since it is just a piece of their job
 - This is in process
 - Looking at various models
 - Combo parish/school development person
 - Rewrite school development director role as a full time position
 - Allow chair to be more of a manager than doing all the roles
 - We need a plan we are comfortable with and to change the image of being the auction chair, seems that people are afraid of this role
- Jog A Thon
 - Pledge sheets came out in FCE last week
 - Theme is Running in the Light
 - Light themed prize incentives
 - Goal for each family is \$150/runner
 - Per lap or flat donation
 - Prizes
 - Raise \$100/come to office and get bouncy light up balls
 - Meet certain milestones earn next prize
 - Fundraising
 - Spring break falls in the middle of fundraising, big push right before spring break to remind kids to talk to their relatives/friends they see over break
 - Sample letter available on website
 - Volunteers
 - Link just went out

- Not typically hard to get volunteers, parents like to be there
- What kids will wear day of
 - Each class will reflect on what the theme means to them and how they will represent the theme at the jog A Thon as a class
 - This year the prize will go to most spirited class
- Maestro site is up
 - Pledges coming in
- Cutoff for commitment hours
 - April 30th
 - Need recess monitors
- New Business
 - Volunteers Needed
 - Recess monitors
 - After school tutoring
 - Coffee & Donuts:
 - 3rd grade on 4/14
 - 1st on 5/19
 - New Family Night May 16th - about 30 new families
 - ELC, K, & 1st - snacks
 - 8th grade - babysitting
 - Field Day June 7th
 - 4th, 5th, 6th reps organize lunch
- Upcoming Dates
 - 4/14/19 8am-1pm Coffee & Donuts: 3rd Grade
 - 5/3/19 9am Jog A Thon
 - 5/14/19 6:30pm PO Meeting
 - 5/16/19 6:30pm New Family Night
 - 5/19/19 8am-1pm Coffee & Donuts: 1st Grade
 - 6/7/19 All Morning Field Day
 - 6/30/19 After Mass Father Jack's Retirement Party