

School Newsletter Communication Plan

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Holy Family: office@hfseattle.org

Process:

Tuesdays noon – submission deadline

Wednesday – admin review

Thursday – Principal review

Thursday PM – send

Ongoing reminders

- Lost and found
- Volunteer positions

Plan for year on policy reminders:

- Uniform – sep 21
- **Volunteer jobs available.** *Reminder on what positions are open on PO. And also check with teachers on volunteer jobs available.*
 - *How to log commitment hours.*
 - *Hours accumulate from May 1st to April 30th*
 - *Unmet hours will be charged at the rate of \$25 per hour*
- FCE protocol
- cold/flu season tips
- **uniform dress code** – what, why, pics of do's and don'ts
- STEM
 - How we go beyond stem
 - We focus on writing and reading
 - Collaborating of teachers; integration of topic with different teachers (science, history, math, lit)
 - Work on it throughout olg, really shows in middle school: gardening, writing groups
 - Beth – integrated tech
 - Our curriculum philosophy
- cell phone
- Reminder for Thriftway rcpts, FM.
- Weather-related Alerts!
- school commission
- Bring in your old markers for recycling - thank you Girl Scout Troop 43305!
- Bring in box tops
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Dec 6th – OLG Spirit Day - Wear OLG Spirit Gear, anything CYO, or your uniform

Other service projects throughout year:

4th grade visits vet hosp 3-6x/year

5th Over 65 dinner

2nd every tues and fri throughout year