



MENDOCINO COUNTY - GENERAL SERVICES AGENCY

MONTHLY OPERATIONAL UPDATE – OCT/NOV 2023

GENERAL SERVICES AGENCY

Thriving Economy

GSA conducts its procurement process in a competitive, open, and fair manner. To safeguard this principle, all parties involved in the procurement process are required to abide by the policies and procedures adopted by the County. To find out more regarding Request for Proposals (RFP's), Request for Bids (RFB's) and Request for Quotes (RFQ'S), click on the link below.

RFP's in October 2023

056-23	Cannabis Equity Grant Program Administrative Services Consultant - Closed 11/06/2023
055-23	Design & Construction Management Services for the Electric Vehicle Charging Stations Grant Project - Closed 11/06/2023
059-23	Biological Resources / Habitats & Natural Resources Consultant - Closes on 12/19/2023
058-23	Animal Shelter Building Water Damage Repairs - Closes on 12/14/2023

RFB's in October 2023

044-23 | Boonville DOT CCTV System Project - Closes on 12/06/2023

[Open RFP, Quotes & Bids | Mendocino County, CA](#)

Purchasing Program Update:

GSA takes pride in the county-wide customer service they provide while helping other departments achieve their purchasing needs through our Purchasing Program. They assist County departments with:

- Bank of America Works Program
- Mendocino County Policy No. 1 Training
- Identifying Bidding Requirements for Goods and Services
- Managing the Procurement Process

Purchasing Program - October

Special Claims	9
Account Payable Batches	5
Purchase Order Batches	3
Requisitions Converted	1

Surplus Sales - October

Total Listings:	9
Vehicle Sales:	5
Non-Vehicle Sales	3
Unsold Items:	1
Total Surplus Revenue:	\$12,910.00

GSA, Central Services Division has completed a photo catalog of surplus inventory items available to all departments.

Employees can find the Surplus Catalog Channel on the County Central Services Team.

When requesting an item from Surplus, departments should note the photo number with their request. Departments can contact the GSA, Central Services Division if further instruction is needed. Please see the graph to the left for some information on Mendocino County's Surplus Sales for the month of October.