



FACILITIES AND FLEET

MONTHLY OPERATIONAL UPDATE – APRIL 2025

INTRODUCTION

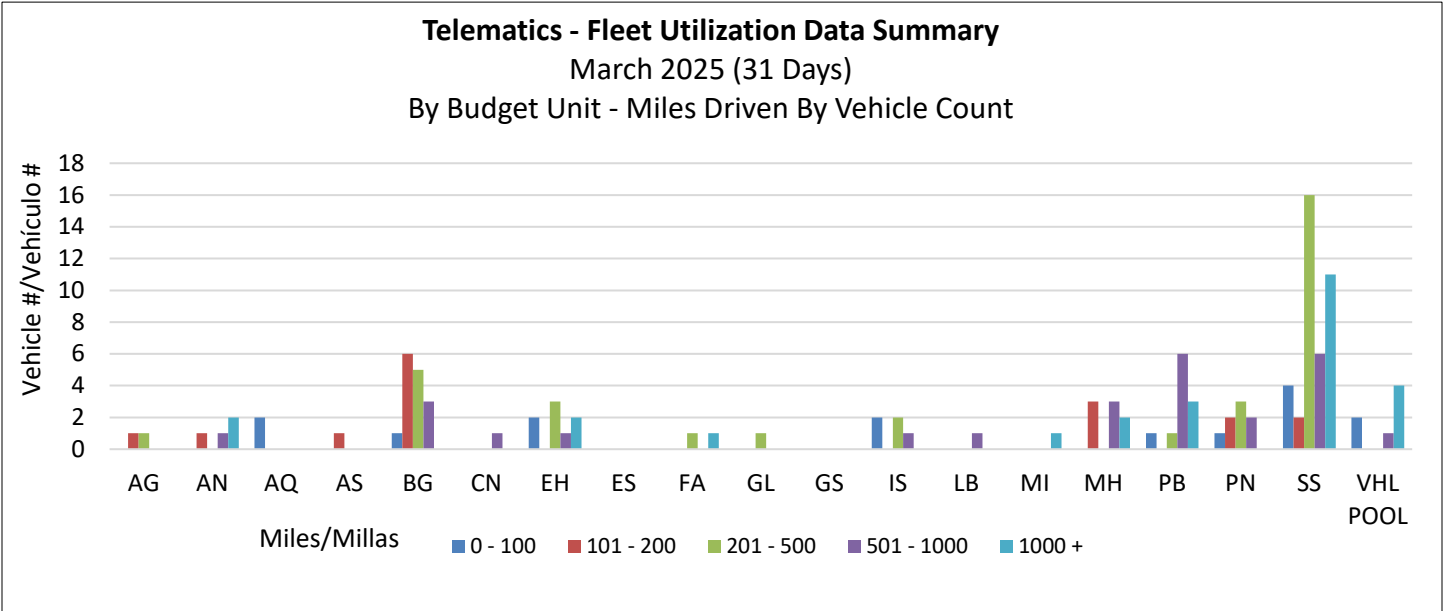
Facilities and Fleet Mission: To provide an accessible, efficient, safe, clean and comfortable working environment for all employees and general public who use our buildings and properties.

Facilities and Fleet maintain vital infrastructure and related services that enable County employees to serve the citizens of Mendocino County.

EFFECTIVE COUNTY GOVERNMENT

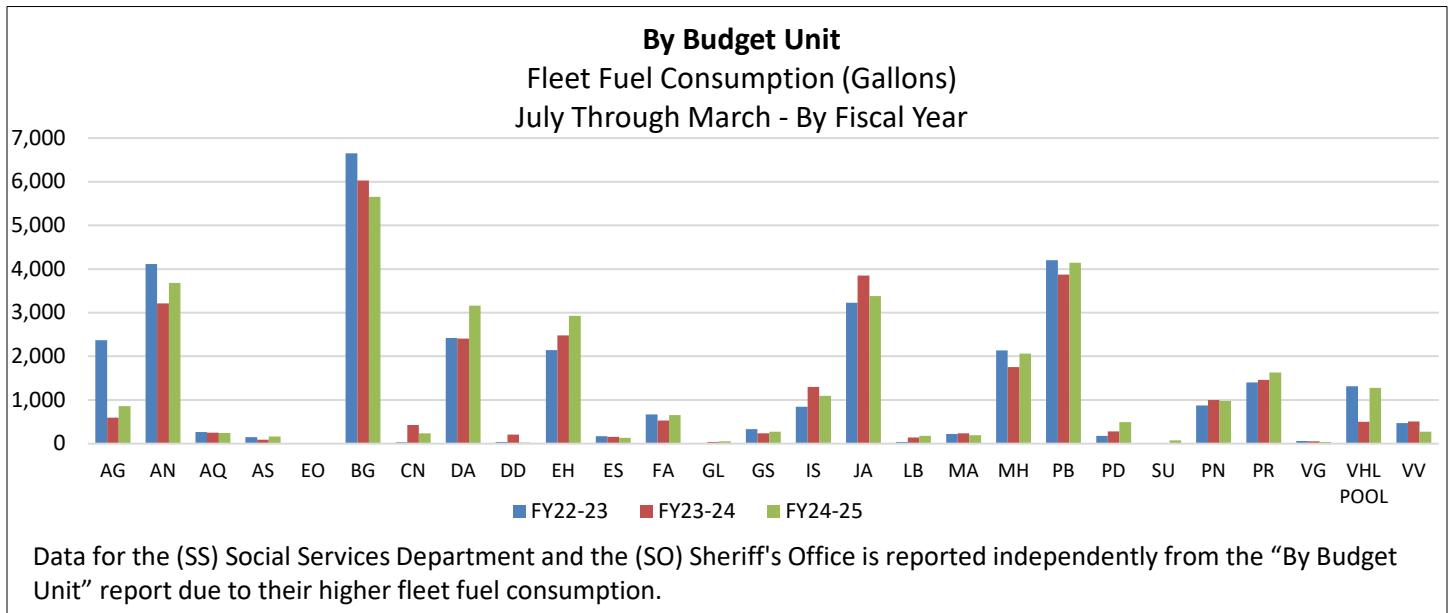
Fleet: Telematics

Telematics is an advanced vehicle diagnostic device used by Mendocino County to provide data on vehicle driving statistics including vehicle health assessments, real time collision detection, and optional real-time in-vehicle driver coaching. The Fleet team has distributed an updated County Vehicle Handbook and continues to update telematics equipped vehicles with identifying decals. Additional vehicle usage and performance data is now being provided to the Executive Office on a routine basis.

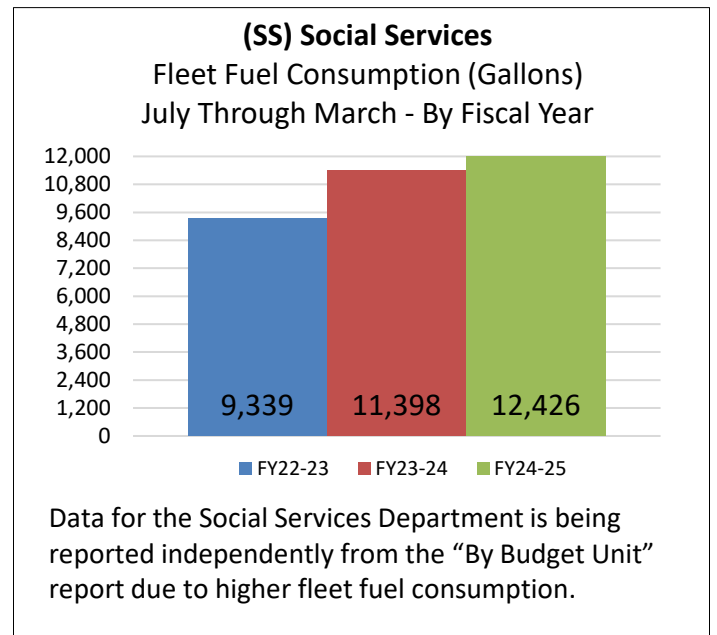
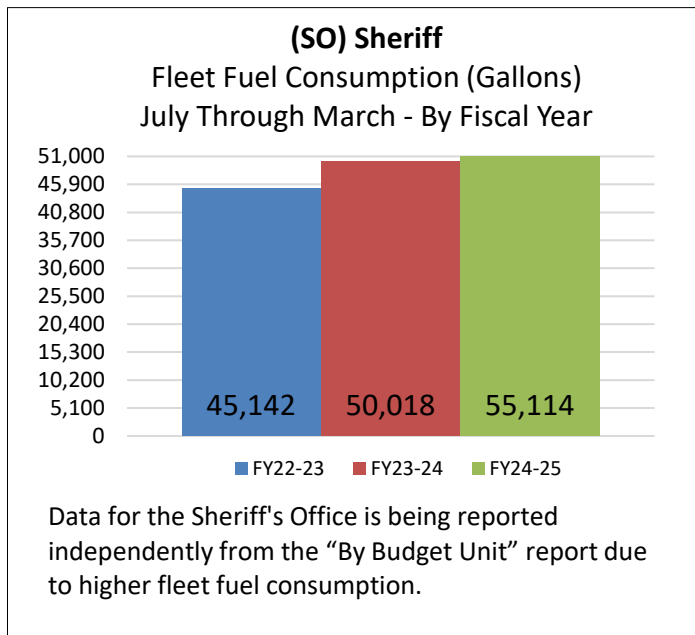


(AG) Agriculture, (AN) Animal Care & Control, (AQ) Air Quality, (AS) Assessor, (BG) Facilities, (CN) Cannabis Management, (EH) Environmental Health, (ES) Emergency Services, (FA) Farm Advisor, (GL) General Liability Insurance IS, (GS) Central Services, (IS) Information Services, (LB) Library, (MI) Mental Health Services Act, (MH) Behavioral Health, (PB) Planning & Building, (PN) Public Health Nursing, (SS) Social Services, (VHL POOL) Vehicle Pool.

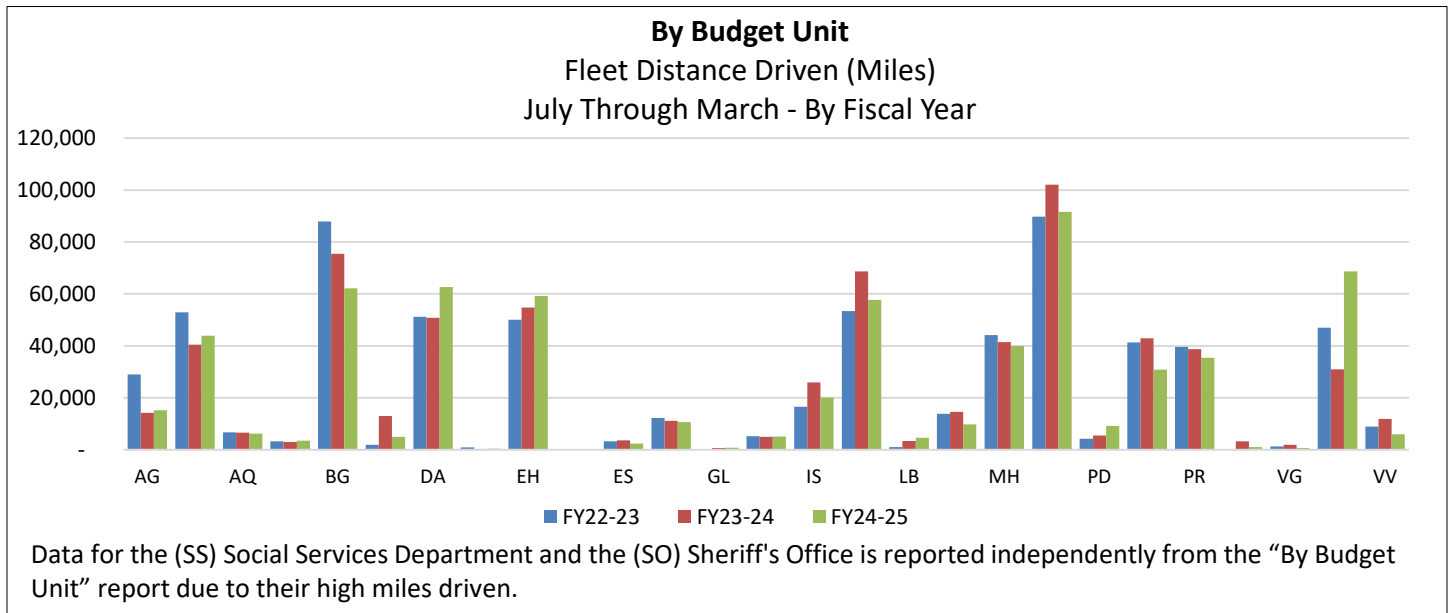
Fleet: Fuel Consumption



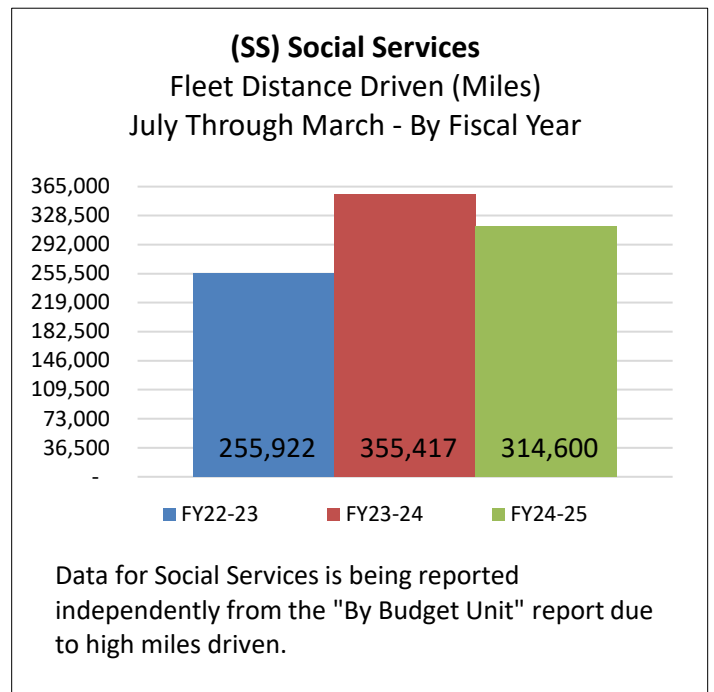
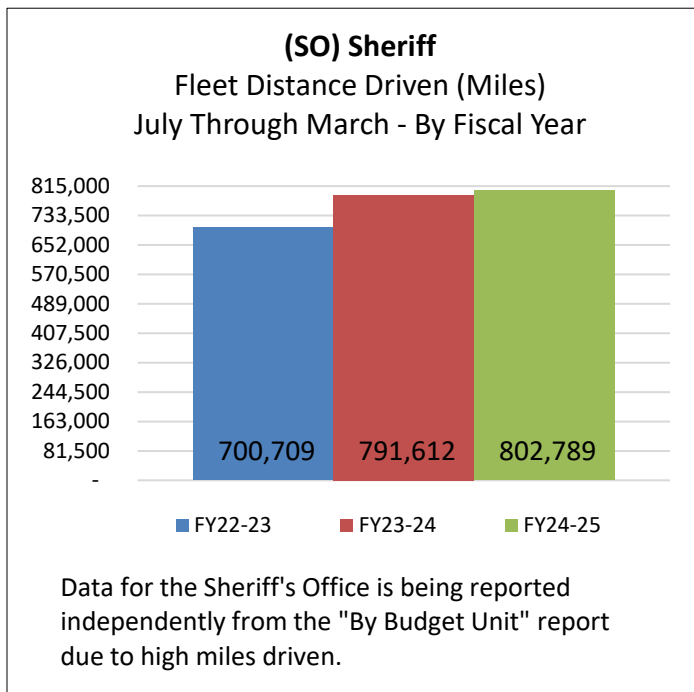
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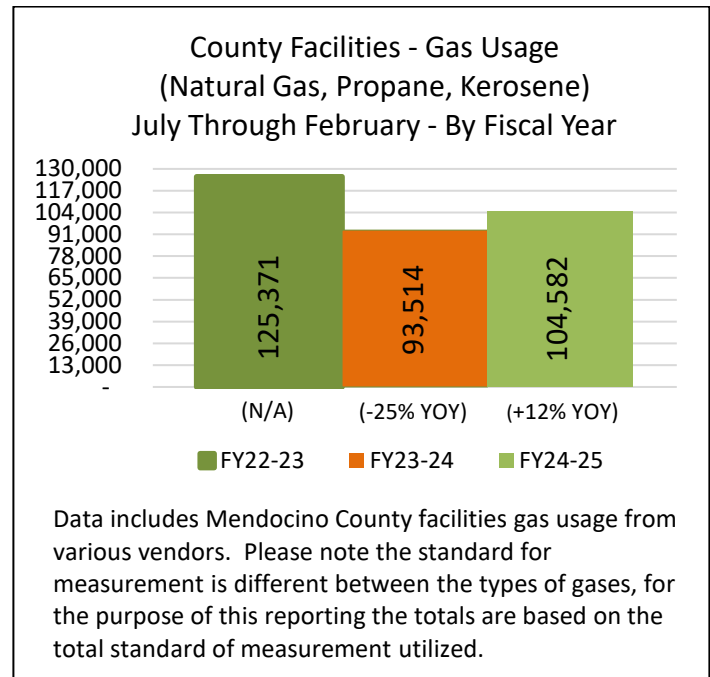
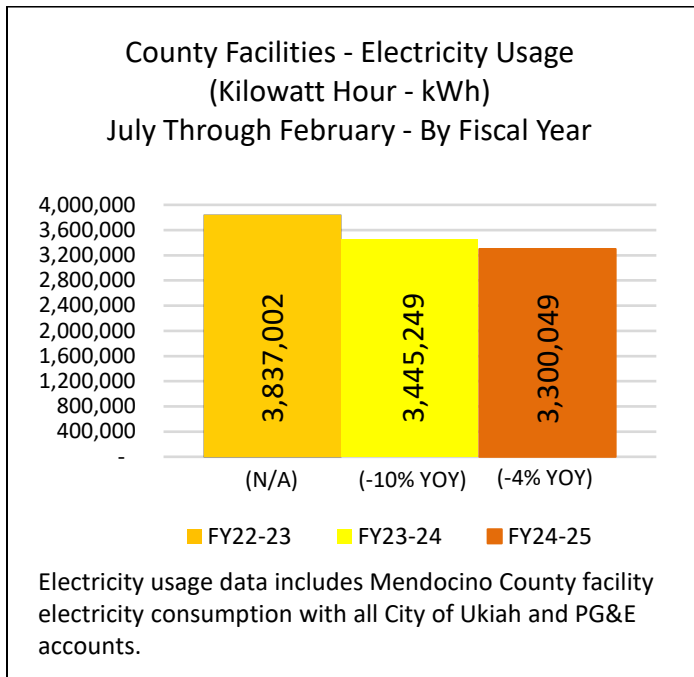
Fleet: Distance Driven



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Facilities: County Wide Utility Consumption



Electric utility consumption is showing a decrease of 4% year over year and gas consumption (natural gas, propane, and kerosene) is showing an increase of 12% year over year. The increase in gas and decrease in electrical consumption is partly due to the loss of electrical power to one of the County's microwave sites. Currently, the installed propane-powered emergency electrical generator is being used to maintain the operation of this vital microwave site.

The County's Facilities division implemented utility consumption saving measures at the beginning of FY23-24, and with those measures remaining in place Countywide utility consumption is starting to stabilize. Moving forward, minor fluctuations between FY23-24 and FY24-25 utility usage will largely be related to seasonal weather patterns.

SAFE AND HEALTHY COUNTY

Facilities

The Facilities team continues to work with CalFire's team to ensure that the new usage of the leased WISC Building meets all their needs to include the tracking of utility usage.

The Facilities team is completing the final preparations for the vacated County Garage for utilization by other County Departments. Contractor procurement is in progress. Surplus items have been removed and sold.

Facilities Statistics

Fiscal Year to Date as of May 6, 2025

- Work Orders Received: 2298
- Work Orders Completed: 2305
- Work Orders Open: 163
- After Hours Calls: 8.5 hours During April

Capital Improvement Plan and Projects

SB844 Jail Project

The primary area of focus for the Jail Contractor now is completing the mezzanine level floors and extending the interior walls to support the roof structure to be installed in May. At the same time the plumbing, mechanical, and electrical systems are going in on the main level. Exterior work is also proceeding including fencing and sitework around the building and the installation of the new Generator. Completion is currently projected for December 2025.

Psychiatric Health Facility

The new Psychiatric Health Facility project is progressing quickly with ongoing work on the roof, exterior wall finishes and insulation, electrical, mechanical and plumbing systems. Windows and Doors are due in May. Current projections show completion before the end of 2025.

Bower Park Improvements

The Mendocino County Planning Commission approved the Coastal Development Use Permit with the recommended conditions of approval for the Bower Park Improvement Project clearing the way for staff to issue the project plans for bids to be received June 5th. Construction will begin in July and continue through the end of the year.

Electric Vehicle Charging Project

The Contract for the Electric Vehicle charging station project for the Administration Center and the Yokayo Social Services Center parking lots was awarded to Ferranti Construction of Redwood Valley at the April 22 Board of Supervisors meeting. Work will begin in May 2025 and run through most of the Summer. Staff and visitors should be prepared for the closure of the affected parking stalls and occasional detours and traffic disruptions at these locations.

Agriculture Building Porch Repairs

The repairs to the Agriculture-Farm Advisor building have been completed with only final coats of paint, installation of the railings and final clean-up remaining.

Purchasing Division

The Purchasing Division has completed the purchase of 30 handheld BendixKing CalFire approved radios for Distribution to local fire agencies in advance of the upcoming fire season. As the end of the fiscal year approaches, departments that may require assistance with time-sensitive procurement or bidding should contact the Purchasing Division. Departments that may be interested in scheduling purchasing related training should contact the Purchasing Division. All purchasing related questions may be sent to purchasingrequests@mendocinocounty.gov

County surplus auction sales can be viewed on [PublicSurplus.com](https://m.publicsurplus.com).

<https://m.publicsurplus.com/sms/mendocinoco,ca/list/current?orgid=86882>.

New users will need to create an account with Public Surplus before full listings may be viewed.

Purchasing Statistics

Fiscal Year to Date as of April 30, 2025

- Purchase Orders Processed: 272
- Surplus Sales: \$38,660.50 (No Change)
- Accounts Payable Batches: 11 During April
- RFP's/RFQ's Posted to Planet Bids: 20

PREPARED AND RESILIENT COUNTY

Disaster/Emergency Preparedness Activities

Facilities continue to complete weekly fueling and maintenance services on one of the County's remotely located, vital generators to ensure electrical power is maintained to a radio repeater following a loss of the private electrical power line supplying that site. In the event the permanent generator at that location fails a temporary mobile generator has been staged to install. Facilities staff continue to work with the County COMMS team, PG&E, and other site tenants, to establish a corrective action plan for this site.

Facilities staff are preparing and dispatching mobile generators to key locations in preparation for the upcoming Fire Season.

OTHER/ADDITIONAL INFORMATION

The Purchasing Division has moved. Please direct all interdepartmental mail to 501 Low Gap Room 1010.