



MENDOCINO COUNTY – GENERAL SERVICES AGENCY MONTHLY OPERATIONAL UPDATE

An Effective County Government

Staff has commenced a mandatory replacement of the HVAC unit in the Server Room at Public Health Dora St. A contractor is being utilized at a cost of \$8,000. The necessary parts are on order. Project is in progress. Anticipate completion by end of February. In April, the Board adopted and approved the Enterprise Fleet Management systems for development of lease replacement model for County vehicle fleet with focus on fleet electrification and standardization with Social Services acting as pilot group. Staff has moved forward with the ordering of three replacement landscape trucks to start the contract process with Enterprise. Staff is continuing to work with Enterprise and Social Services to establish future methods of vehicle management throughout the County. Garage staff have developed a cost recovery bill back model that incorporates the new to this Fiscal Year billing model. This model is based on vehicles being utilized to County standard 10,000 miles per year, and factors in the now mandatory two services annually regardless of mileage traveled. Staff is working with Social Services to solidify the model and ensure all state requirements are met for their unique programs. Staff continues assessing the pool fleet for reduction in size for both cost saving benefits and will be encouraging departments to streamline their fleet assets in order to adopt a more cost-efficient means of operating their programs. General Services Agency staff is also encouraging Departments to consider alternative means of travel for out of area events and requiring pool vehicle usage to stay in the local area bubble of San Francisco to Sacramento to Eureka. The General Services Agency Team is developing a plan to implement electronic reservations and payment for use of County Parks. This plan will include a marketing/outreach plan centered on educating the community on the amenities and availability to reserve County Parks for events. The goal is to increase awareness and efficiency for parks reservations and payments. The Parks Ad Hoc plans to meet monthly beginning in February to continue working on implementation and planning surrounding the Parks Needs Assessment Phase II. Further, the General Services Agency is working to prepare and present an overview of each County owned park and/or access area at a Board meeting in April, pursuant to Board direction.