



FACILITIES AND FLEET

MONTHLY OPERATIONAL UPDATE – FEBRUARY 2025

INTRODUCTION

Facilities and Fleet Mission: To provide an accessible, efficient, safe, clean and comfortable working environment for all employees and general public who use our buildings and properties.

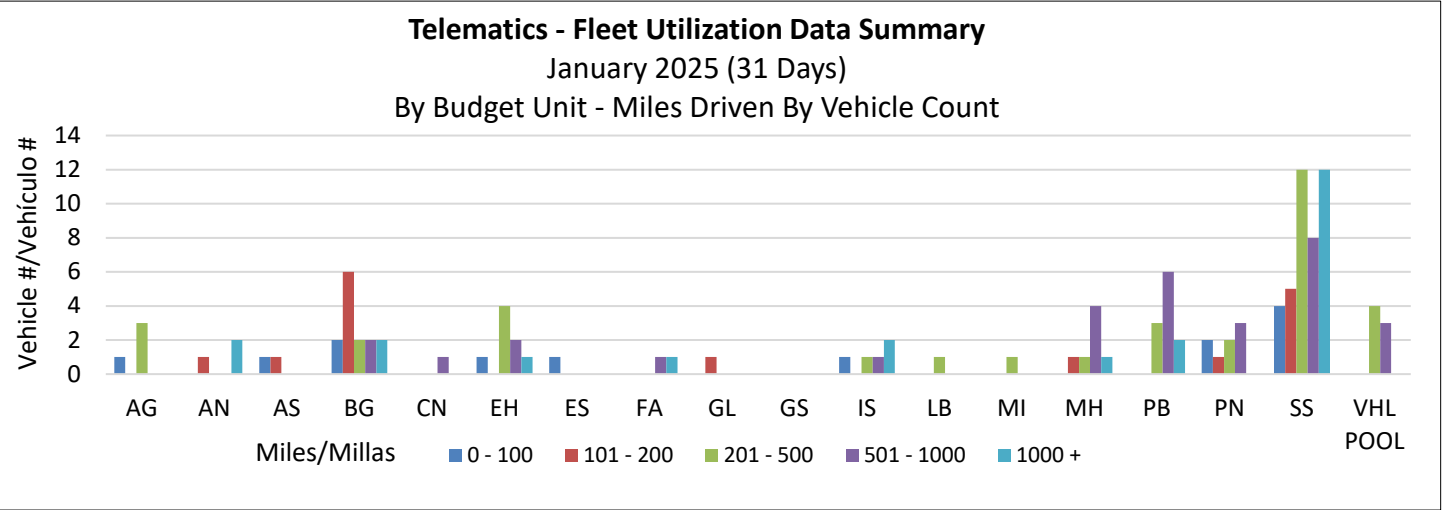
Facilities and Fleet maintains vital infrastructure and related services that enable County employees to serve the citizens of Mendocino County.

Below you will find updates on telematics, County fleet and fuel consumption, County wide utility consumption, capital improvement projects, disaster/emergency preparedness activities, and facilities statistics.

EFFECTIVE COUNTY GOVERNMENT

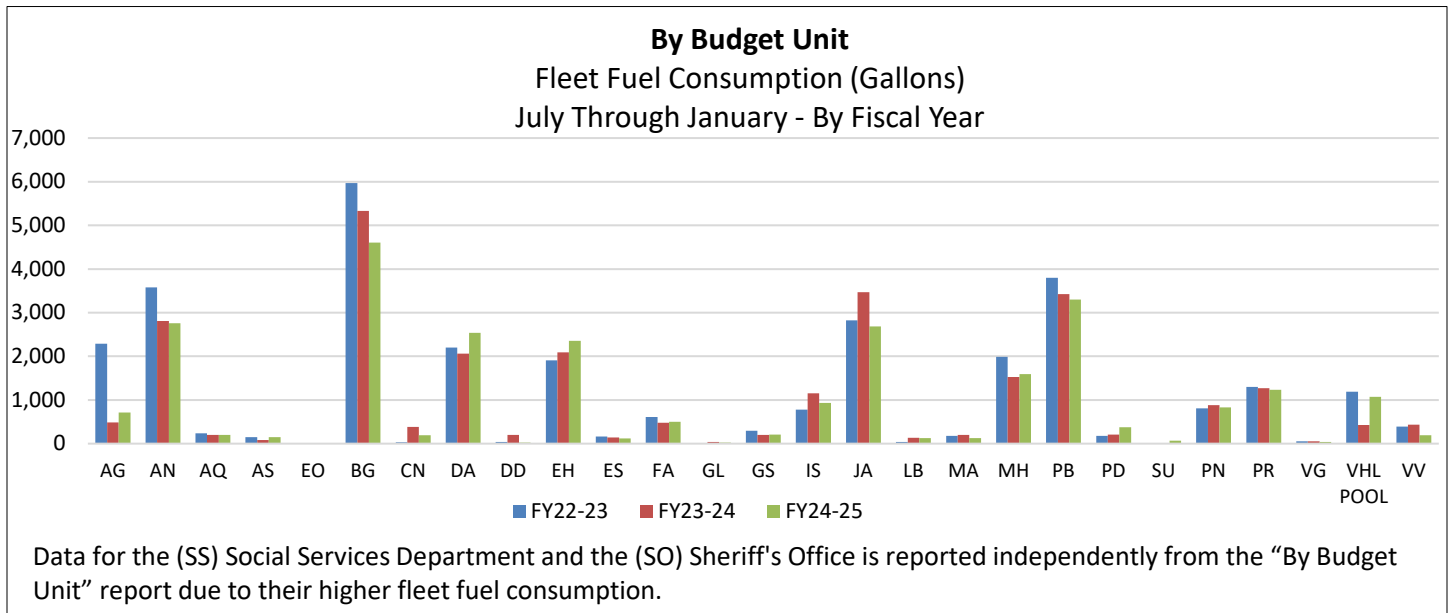
Fleet: Telematics

Telematics is an advanced vehicle diagnostic device used by Mendocino County to provide data on vehicle driving statistics including vehicle health assessments, real time collision detection, and optional real time in vehicle driver coaching. The Fleet team has started distributing the updated County Vehicle Handbook as well as updating telematics equipped vehicles with identifying decals. Additional vehicle usage and performance data is now being provided to the Executive Office on a routine basis.

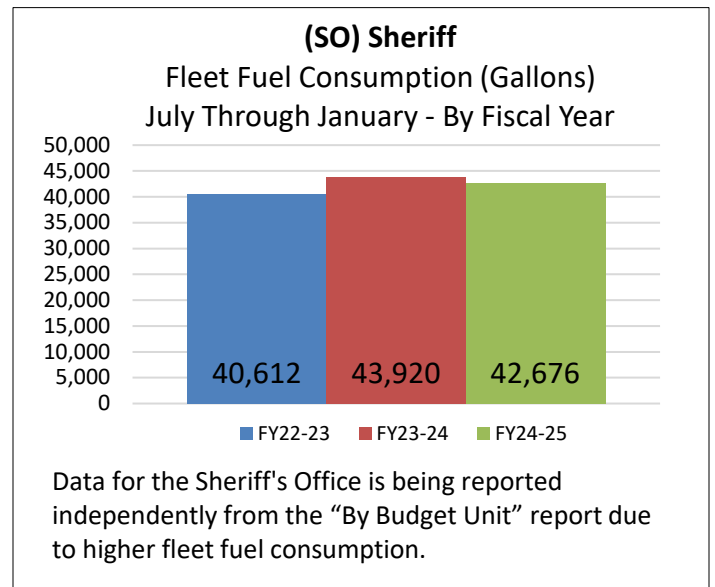
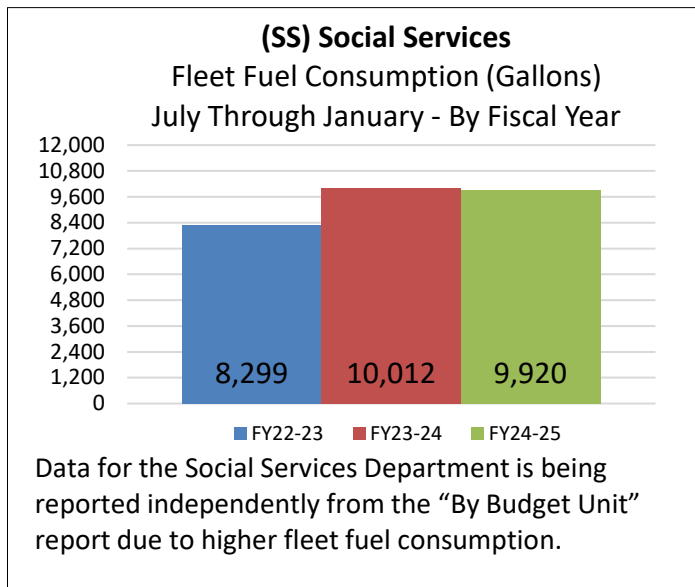


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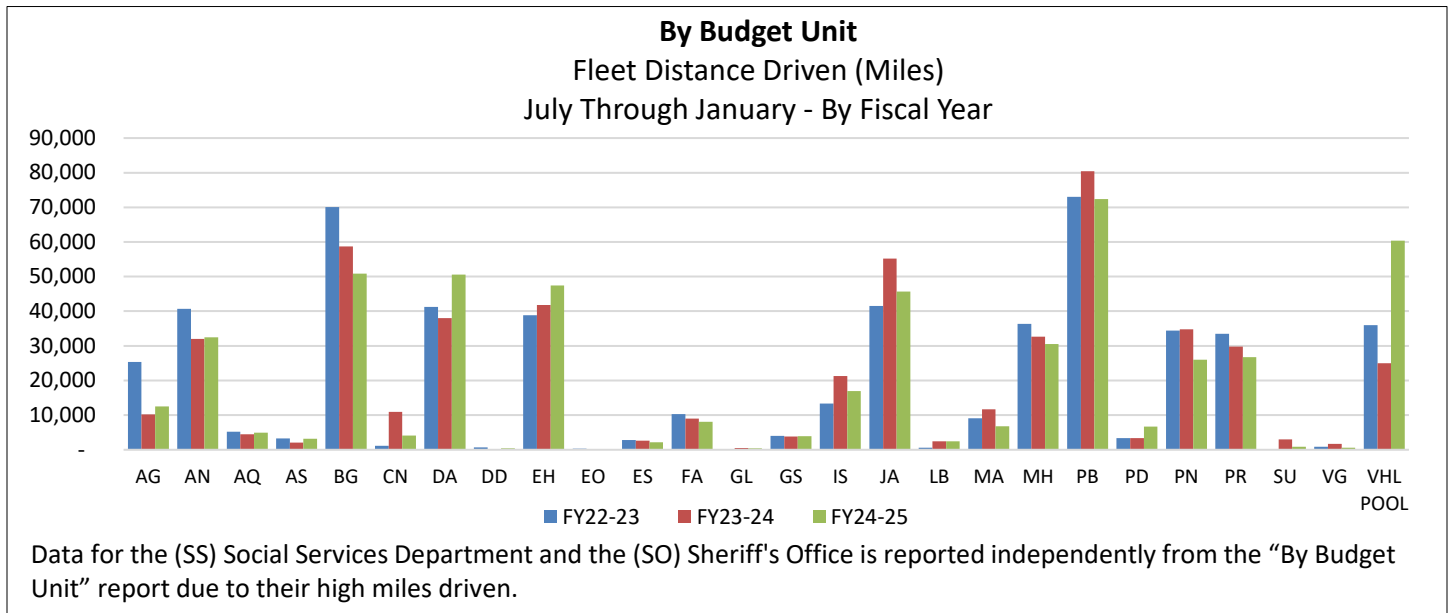
Fleet: Fuel Consumption



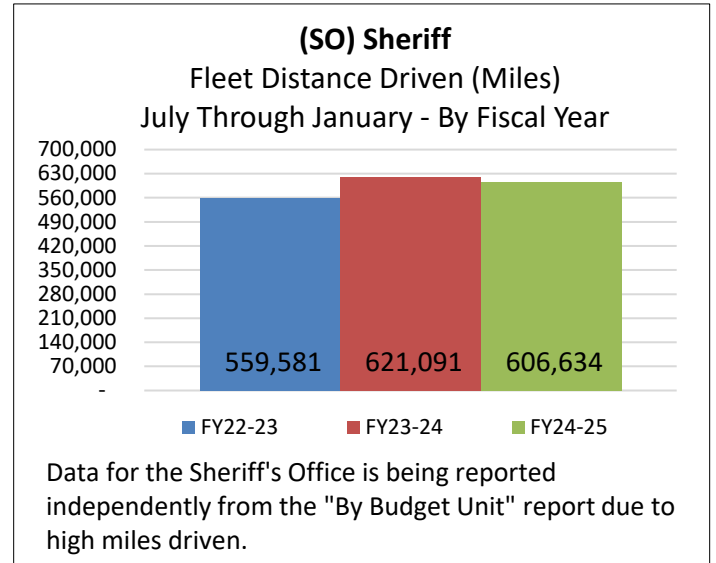
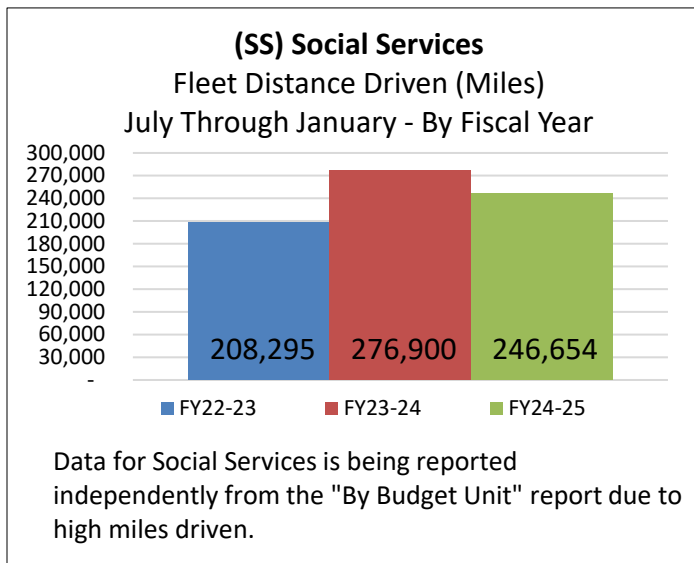
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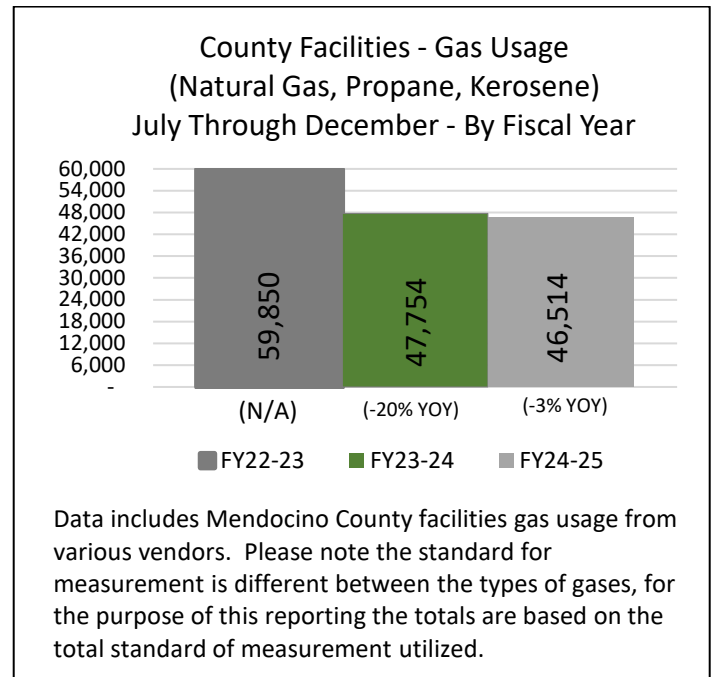
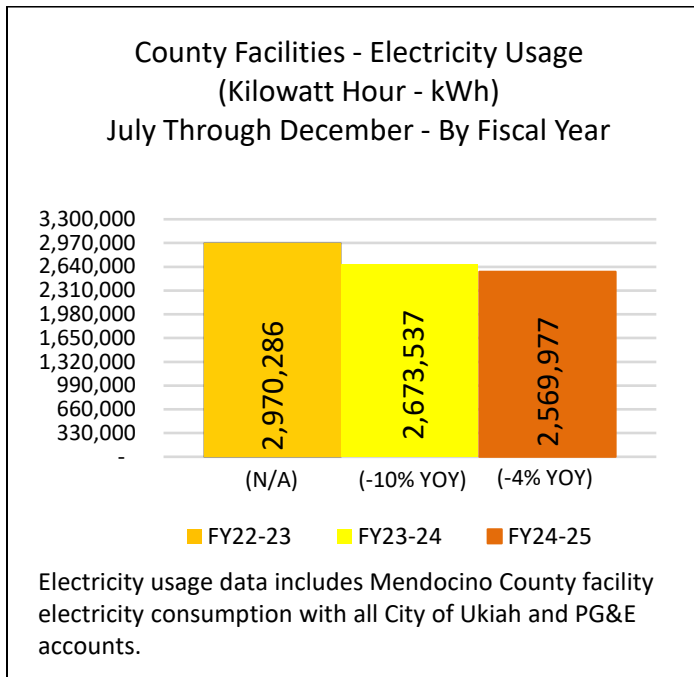
Fleet: Distance Driven



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Facilities: County Wide Utility Consumption



Electric utility consumption is showing a decrease of 4% year over year and gas consumption (natural gas, propane, and kerosene) is showing a decrease of 3% year over year.

The County's Facilities division implemented utility consumption saving measures at the beginning of FY23-24, with those measures remaining in place County wide utility consumption is starting to stabilize. Moving forward, minor fluctuations between FY23-24 and FY24-25 utility usage will largely be related to seasonal weather patterns.

SAFE AND HEALTHY COUNTY

Facilities

The Facilities team continues to work with CalFire's team to ensure that the new usage of the leased WISC Building meets all of their needs.

The Facilities team is completing the final preparations for the vacated County Garage for utilization by other County Departments. Building design is in progress. Surplus items have been removed and sold.

The Facilities team is working to prepare Indian Creek Campsite for the upcoming season. The Park will open for usage by the Public on April 1, 2025.

Facilities Statistics

Fiscal Year to Date as of March 12, 2025

- Work Orders Received: 1898
- Work Orders Completed: 1917
- Work Orders Open: 145
- After Hours Calls: 10.5 in the months of December and January

Capital Improvement Plan and Projects

SB844 Jail Project

Masonry work defining the building structure is nearly complete, and installation of the roof structure and upper tier floor system is proceeding. Concrete pads for the generator, electrical and mechanical equipment have been installed along with fencing and sitework around the back of the building. Completion is currently projected for November 2025.

Psychiatric Health Facility

The new Psychiatric Health Facility building has been closed in to allow the contractor to proceed with plumbing and electrical systems, interior insulation, gypsum board and exterior finishes. The contractor has also completed the utility improvements in Whitmore Lane prior to starting the frontage improvements. Current projections show completion before the end of 2025.

911 Bunker

With the new 911 Equipment Building complete the focus of the project has shifted to upgrading the communications system and network backbone while the new 911 dispatch console system is installed tested and brought online. While various system migration projects will continue for some time this critical grant funded project should be completed by June 2025.

Bower Park Improvements

Project design for this park enhancement project is nearly complete and the Coastal Development Permit application is circulating for comment prior to issuing the notice for the public hearing. The project is planned for bidding in the Spring of 2025 and construction continuing through the end of the year.

Electric Vehicle Charging Project

Bids for the Electric Vehicle charging station project for the Administration Center and the Yokayo Social Services Center parking lots were due March 13, the project is expected to complete construction by the end of 2025.

Energy Saving Performance Contracting (ESCO)

Ameresco and county staff are presenting the Willits Library Roof and Solar project contract for approval in April and will be working to develop additional energy savings projects for the Low Gap and Yokayo Center facilities in the following months.

Agriculture Building Porch Repairs

Work to complete the repairs to the Agriculture-Farm Advisor building is proceeding with completion expected by April 2025.

Purchasing Division

Departments needing assistance with Direct Purchase Authority (DPA's) or Blanket Purchase Orders (BPO's) should contact the Procurement Division prior to making a request. Procurement staff can assist with determining the correct payment authority. Request may be sent to purchasingrequests@mendocinocounty.gov.

County surplus auctions sales can be viewed on PublicSurplus.com.

<https://m.publicsurplus.com/sms/mendocinoco,ca/list/current?orgid=86882>.

New users will need to create an account with Public Surplus before full listings may be viewed.

Purchasing Statistics

Fiscal Year to Date as of February 28, 2025

- Purchase Orders Processed: 223
- Surplus Sales: \$31,130.00
- Accounts Payable Batches: 11
- RFP's/RFQ's Posted to Planet Bids: 6

PREPARED AND RESILIENT COUNTY

Disaster/Emergency Preparedness Activities

Facilities continues to complete weekly fueling and maintenance services on one of the County's remotely located, vital generators to ensure electrical power is maintained to a radio repeater following a loss of the private electrical power line supplying that site. In the event the permanent generator at that location fails a temporary mobile generator has been staged to install. Facilities staff continue to work with the County COMMS team, PG&E, and other site tenants, to establish a corrective action plan for this site.

During a recent atmospheric river event, the Facilities team coordinated with West Coast Fire and Water to combat and abate significant water damage to the Public Health building in Ukiah when a roof leak caused a collapse of a portion of the ceiling. The team was able to get the area cleaned up quickly and make repairs to the roof so that the area in the building could be restored for access. Facilities is currently working to identify a rebuild plan for the damaged area.

OTHER/ADDITIONAL INFORMATION

The Purchasing Division has moved. Please direct all interdepartmental mail to 501 Low Gap Room 1010.