



GENERAL SERVICES

MONTHLY OPERATIONAL UPDATE – MAY 2024

INTRODUCTION

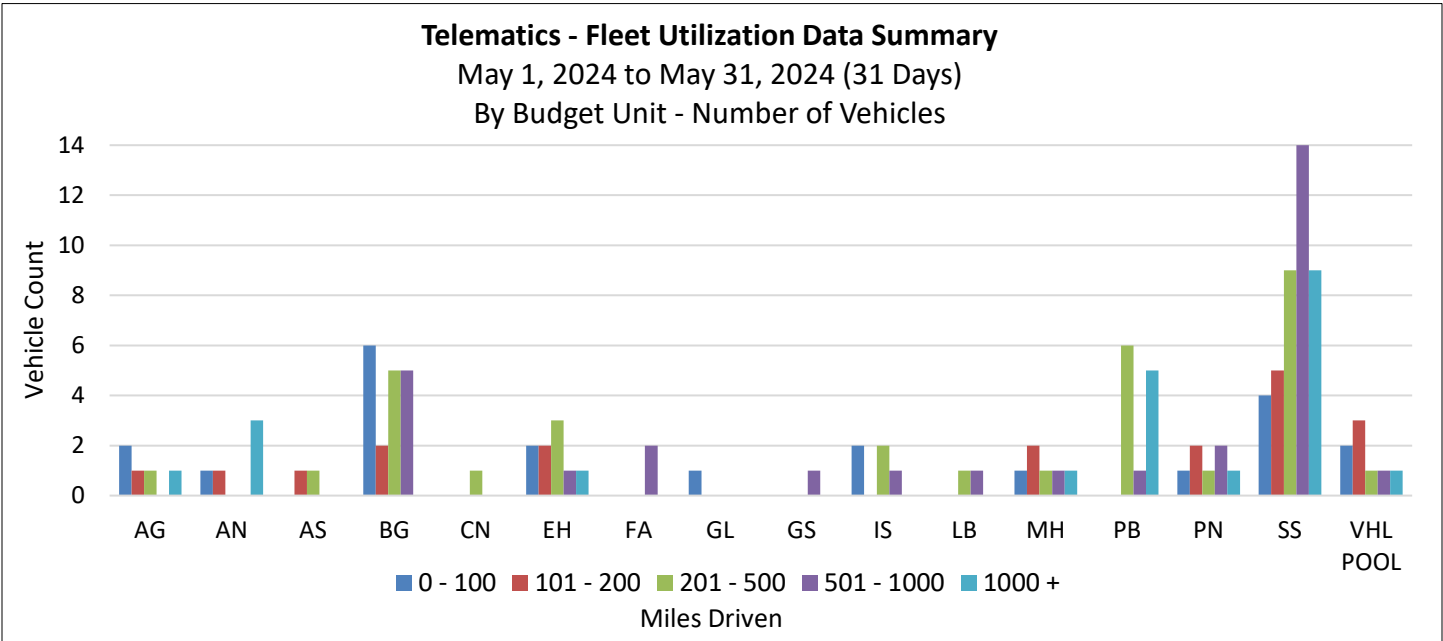
General Services maintains vital infrastructure and related services that enable County employees to serve the citizens of Mendocino County. In their support role, General Services focuses on Mendocino County’s Facilities Management, Fleet Management, Capital Project Management, Real Property Administration, purchasing of goods and services, energy management, and sustainability practices.

Updates on telematics, County fleet and fuel consumption, County-wide utility consumption, County-wide printing, capital improvement projects, surplus sales, disaster/emergency preparedness activities, facilities statistics and training/education opportunities and updates.

EFFECTIVE COUNTY GOVERNMENT

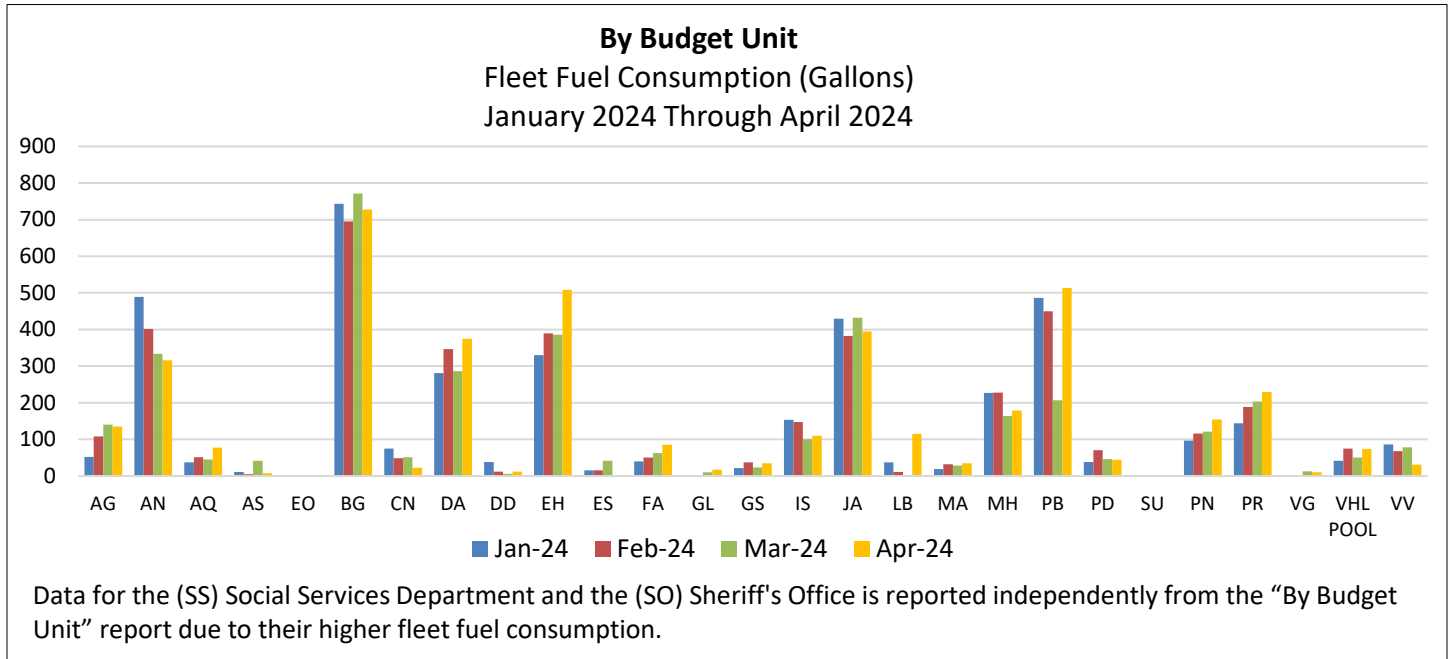
Fleet: Telematics

Telematics is an advanced vehicle diagnostic device used by Mendocino County to provide data on vehicle driving statistics including vehicle health assessments, real time collision detection, and optional real time in vehicle driver coaching. To date Fleet has installed 125 telematics devices in vehicles belonging to various County departments. Fleet has a contract routing to complete the order for the remaining 14 Telematics devices and will install them once the order is complete and the units are received.

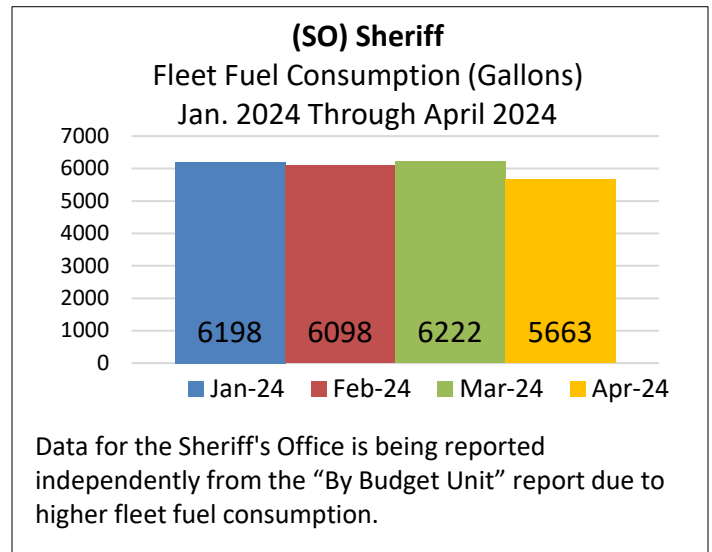
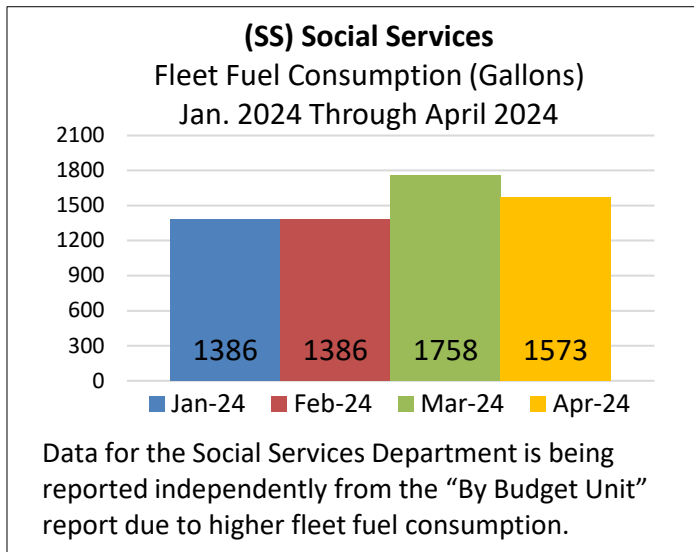


(AG) Agriculture, (AN) Animal Care & Control, (AS) Assessor, (BG) Facilities, (CN) Cannabis Management, (EH) Environmental Health, (FA) Farm Advisor, (GS) Central Services, (IS) Information Services, (LB) Library, (MH) Behavioral Health, (PB) Planning & Building, (PN) Public Health Nursing, (SS) Social Services, (VHL POOL) Vehicle Pool

Fleet: Fuel Consumption

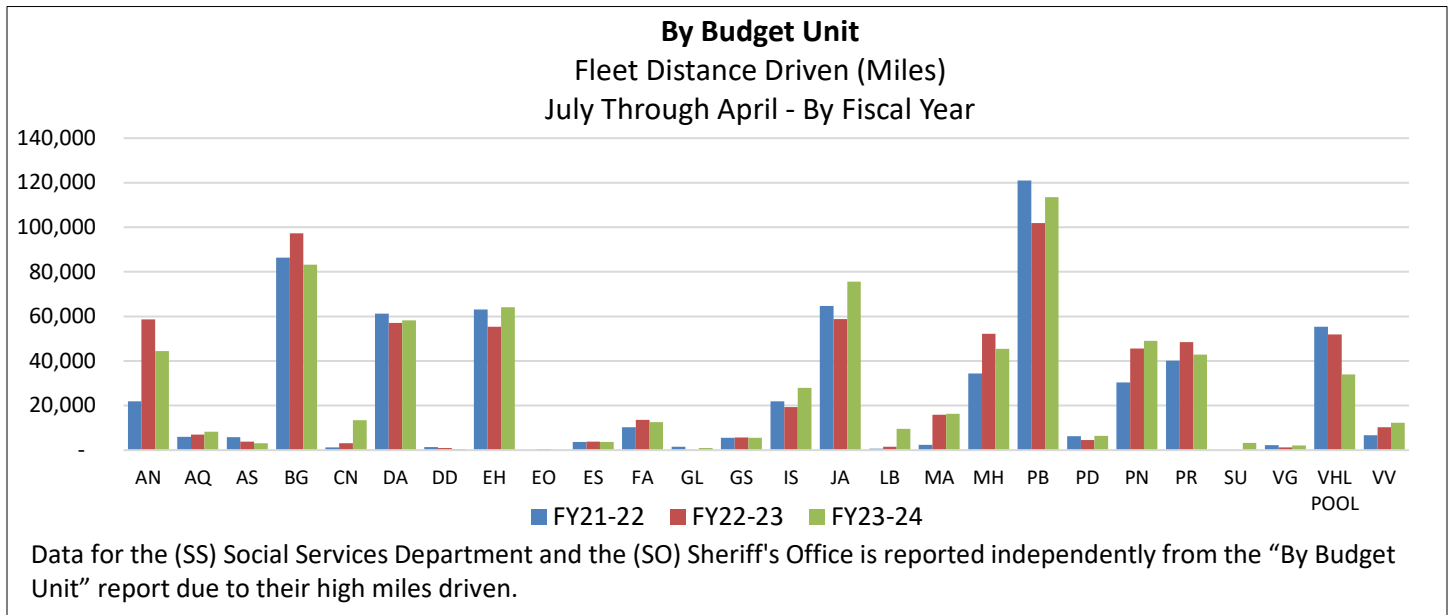


(AG) Agriculture, (AN) Animal Care & Control, (AQ) Air Quality, (AS) Assessor, (EO) County Executive Office, (BG) Facilities, (CN) Cannabis Management, (DA) District Attorney, (DD) AODP, (EH) Environmental Health, (ES) Emergency Services, (FA) Farm Advisor, (GL) General Liability Insurance IS, (GS) Central Services, (IS) Information Services, (JA) Jail, (LB) Library, (MA) MHSA, (MH) Behavioral Health, (PB) Planning & Building, (PD) Public Defender, (PN) Public Health Nursing, (PR) Probation, (VG) Underserved Victim Advocacy, (VHL POOL) Vehicle Pool, (VV) Victim Witness Assistance.

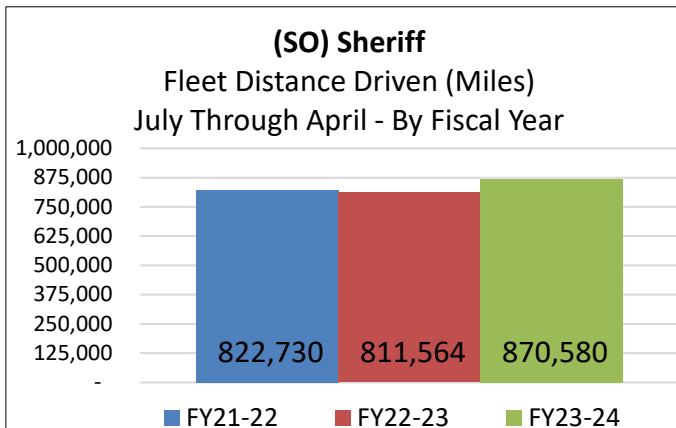


January 2024 (1,386.01) and February 2024 (1,385.85) are reporting the same accumulative totals when rounded to the nearest 1.

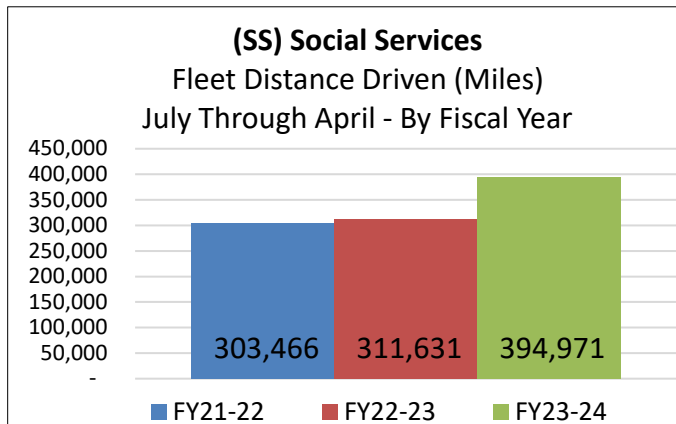
Fleet: Distance Driven



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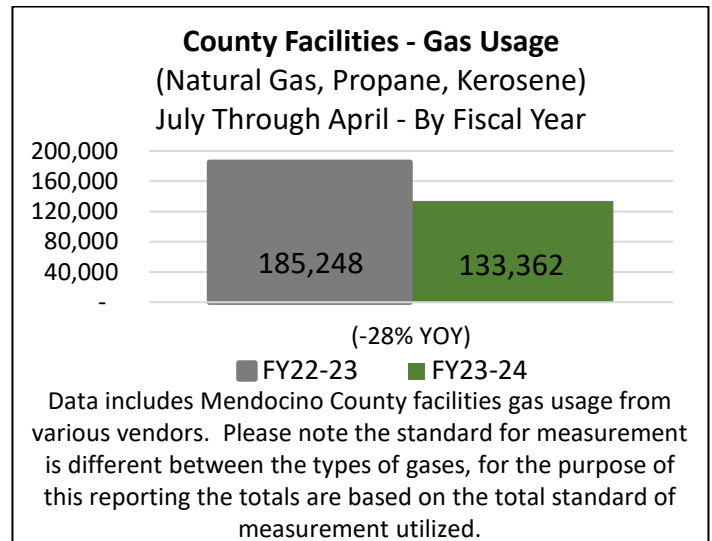
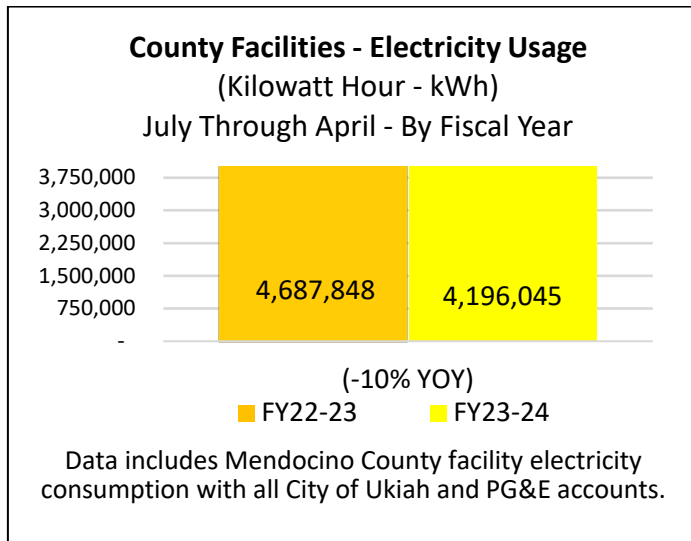


Data for the Sheriff's Office is being reported independently from the "By Budget Unit" report due to high miles driven.



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Facilities: County-Wide Utility Consumption



County wide utility consumption is on the decline compared to this time last year; electric utility consumption is showing a decline of 10% and gas consumption (natural gas, propane, and kerosene) is showing a decline of 28%.

The County is continuing to realize savings on both electric and gas utility consumption, this is believed to be largely due to the measures put in place by the Facilities division and relatively mild weather.

SAFE AND HEALTHY COUNTY

Capital Improvement Plan and Projects

SB844 Jail Project

The new jail project continues to progress with major site improvements nearing completion such as the fire hydrant loop, storm drain system, stormwater capture facilities and the engineered building pad. Work is set to begin on the building foundations soon. Completion is currently projected for October 2025.

Psychiatric Health Facility

Bid documents for the Psychiatric Health Facility were issued May 22 with a due date of June 27th. Construction is expected to begin in August of 2024. Current projections show completion before the end of 2025.

911 Bunker

The contractor completed the paving and fencing around the new foundations pending receipt of the building structure and generator in late August. The facility is expected to be ready for the transition of the communications systems and equipment beginning September of 2024.

Bower Park Improvements

Hazardous tree removal work is set to begin July 1, 2024 and is expected to be completed by the end of summer 2024. Based on extensive public input, the architect is developing several design options for public comment and direction before proceeding through the design process in order to be ready for bidding in the Spring of 2025.

For more information on the Bower Park Restoration and Improvement Grant Project, please visit: <https://www.mendocinocounty.gov/departments/general-services/parks/bower-park-restoration-grant>

Electric Vehicle Charging Project

The California Energy Commission (CEC) Electric Vehicle Charging Station design work is expected to be completed by the end of September 2024 followed by the competitive bidding process for the construction. The installations are expected to be completed in 2025.

Energy Saving Performance Contracting (ESCO)

The County is continuing with contract negotiations. Complex agreements such as these can take several months to negotiate.

Agriculture Building Porch Repairs

The County has received the initial design development drawings for review and are expecting to be completed by September 2024.

Facilities Statistics

Fiscal Year to Date as of June 4, 2024

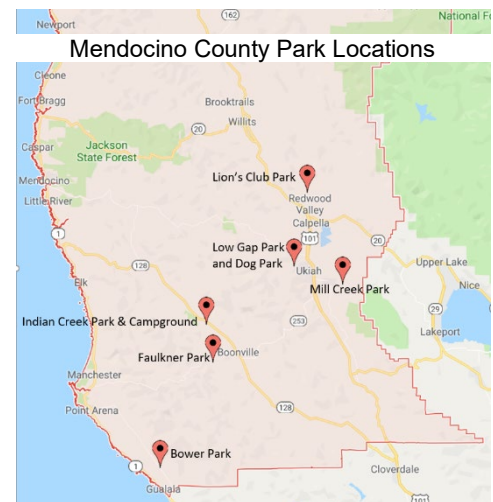
- Work Orders Received: 2807
- Work Orders Completed: 2889
- Work Orders Open: 129
- After Hours Calls: 8

Parks

Facilities staff have repaired and restored water to the Dog Parks at Low Gap Park as well as the Restroom Facility at Bower to allow for the best possible parks experience for the upcoming season.

For information on how to reserve a County Park visit: <https://www.mendocinocounty.gov/departments/general-services/parks/group-picnic-area-reservations> or call 707-234-2875.

For more information about the amenities and locations of County Parks visit: <https://www.mendocinocounty.gov/departments/general-services/parks>



THRIVING ECONOMY

Surplus Sales

The County has received \$96,333.28 from surplus sales in FY23-24.

County surplus auctions sales can be viewed on PublicSurplus.com.

<https://m.publicsurplus.com/sms/mendocinoco,ca/list/current?orgid=86882>.

New users will need to create an account with Public Surplus before full listings may be viewed.

Central Services

(Fiscal Year to Date as of 05/31/2024)

- Purchase Orders processed: 281

PREPARED AND RESILIENT COUNTY

Disaster/Emergency Preparedness Activities

Facilities continues to complete daily checks, weekly fueling and maintenance on one of the County's remotely located, vital generators to ensure electrical power is maintained to a radio repeater following a loss of the private electrical power line supplying that site. In the event the permanent generator at that location fails a temporary mobile generator has been staged to install. Facilities continues to work with PG&E, other site tenants, and an electrical repair contractor to establish a corrective action plan for this site. Additionally, starting in June Facilities will be deploying standby Emergency Generators to several key locations throughout the County in preparation for potential Fire Season PSPS power outages or emergency losses of Power.

General Services had key management staff participate in the Mendocino County Pre-Fire Season Coordination Meeting 2024, coordinated by the Office of Emergency Services Staff on Thursday, May 23. General Services staff act as the Logistics section of the Emergency Operations Center when activated.

Logistics staff are preparing an updated preparedness inventory and will be working with OES staff to ensure that County needs are met during unplanned emergencies.

OTHER/ADDITIONAL INFORMATION

Training/Education

General Services offers trainings for departments and/or individuals. Trainings can include Purchasing and Purchase Orders, the Bank of America credit card use program (P-Card), Requisition Entry into MUNIS, and Competitive Bidding. Trainings are available in person or via Teams. To schedule one of the referenced trainings please send a request to generalservices@mendocinocounty.gov or contact Central Services Staff at 707-234-6050.

Leadership Training

General Services managers completed the six session Mendocino County Leadership Initiative Training presented by County of Mendocino Human Resources Department. The Mendocino County Leadership Initiative is designed to enhance leadership and management skills. Topics included employee engagement; employee retention; exemplary leadership qualities; leading positive change; leadership coaching; and encouraging the team.