



FACILITIES AND FLEET

MONTHLY OPERATIONAL UPDATE – MAY 2025

INTRODUCTION

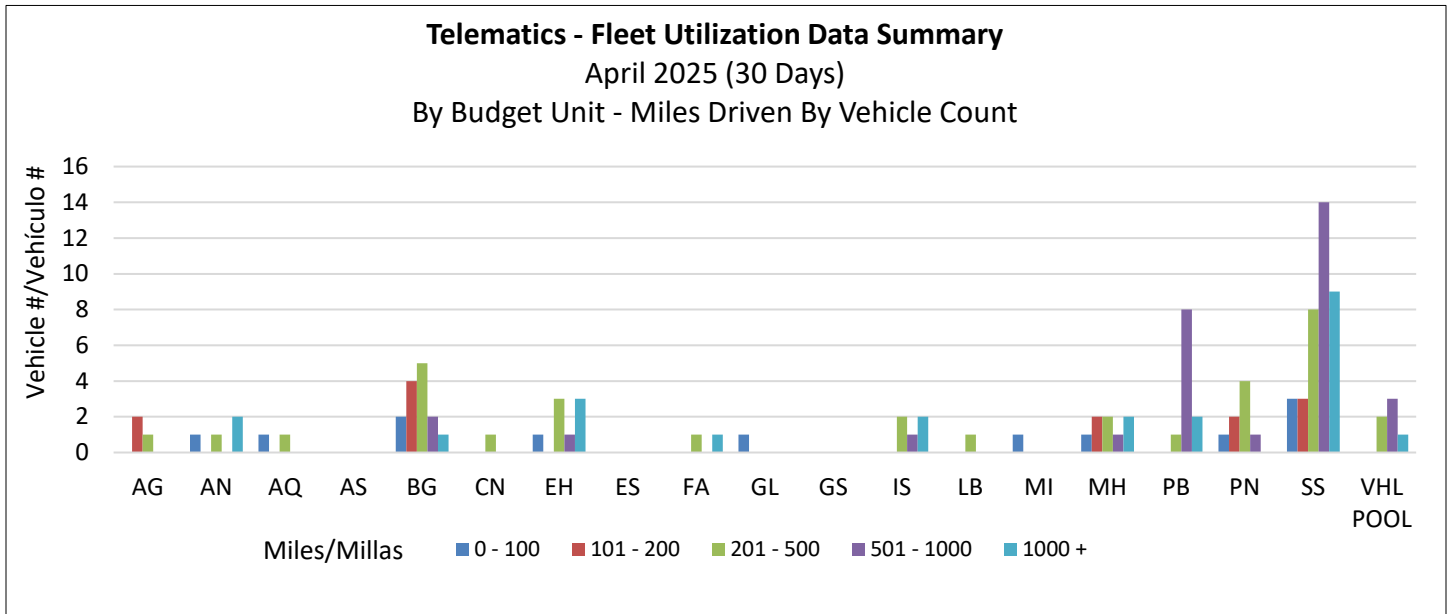
Facilities and Fleet Mission: To provide an accessible, efficient, safe, clean and comfortable working environment for all employees and general public who use our buildings and properties.

Facilities and Fleet maintain vital infrastructure and related services that enable County employees to serve the citizens of Mendocino County.

EFFECTIVE COUNTY GOVERNMENT

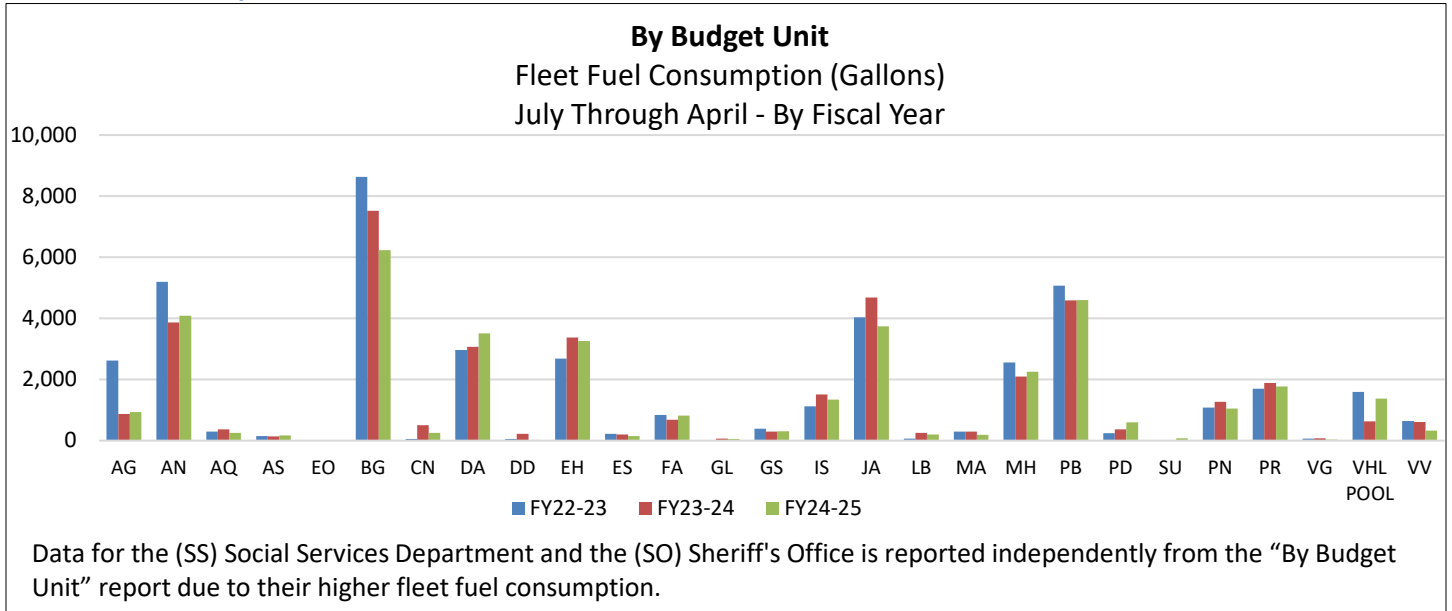
Fleet: Telematics

Telematics is an advanced vehicle diagnostic device used by Mendocino County to provide data on vehicle driving statistics including vehicle health assessments, real time collision detection, and optional real time in vehicle driver coaching. The Fleet team has distributed an updated County Vehicle Handbook as well as continuing to update telematics equipped vehicles with identifying decals. Additional vehicle usage and performance data is now being provided to the Executive Office on a routine basis.

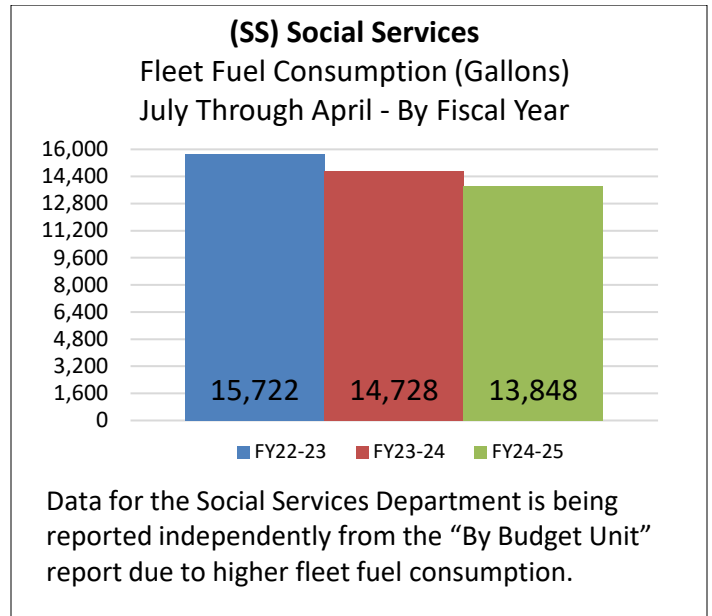
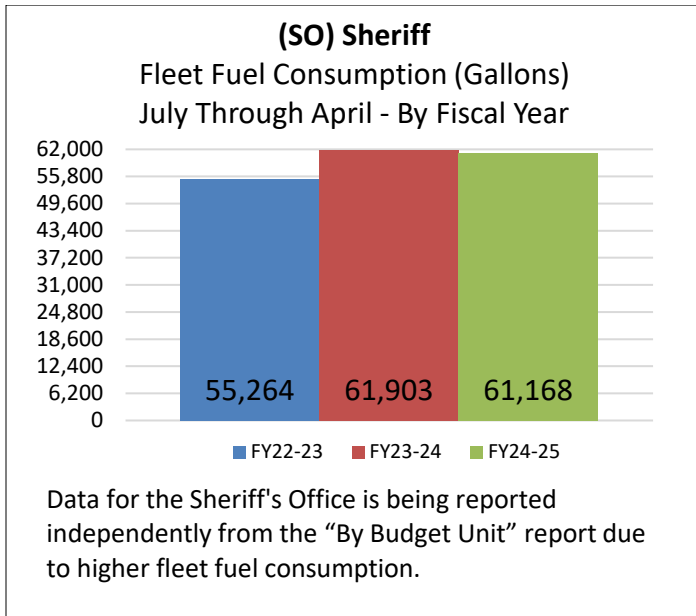


(AG) Agriculture, (AN) Animal Care & Control, (AQ) Air Quality, (AS) Assessor, (BG) Facilities, (CN) Cannabis Management, (EH) Environmental Health, (ES) Emergency Services, (FA) Farm Advisor, (GL) General Liability Insurance IS, (GS) Central Services, (IS) Information Services, (LB) Library, (MI) Mental Health Services Act, (MH) Behavioral Health, (PB) Planning & Building, (PN) Public Health Nursing, (SS) Social Services, (VHL POOL) Vehicle Pool.

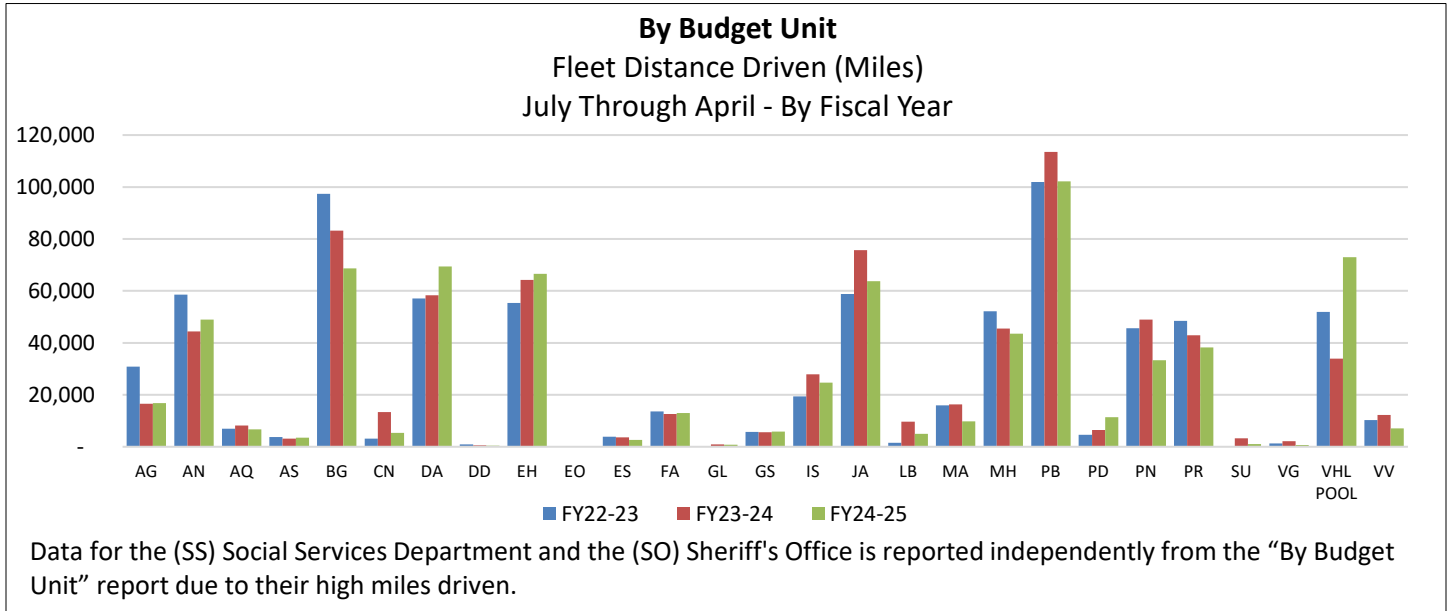
Fleet: Fuel Consumption



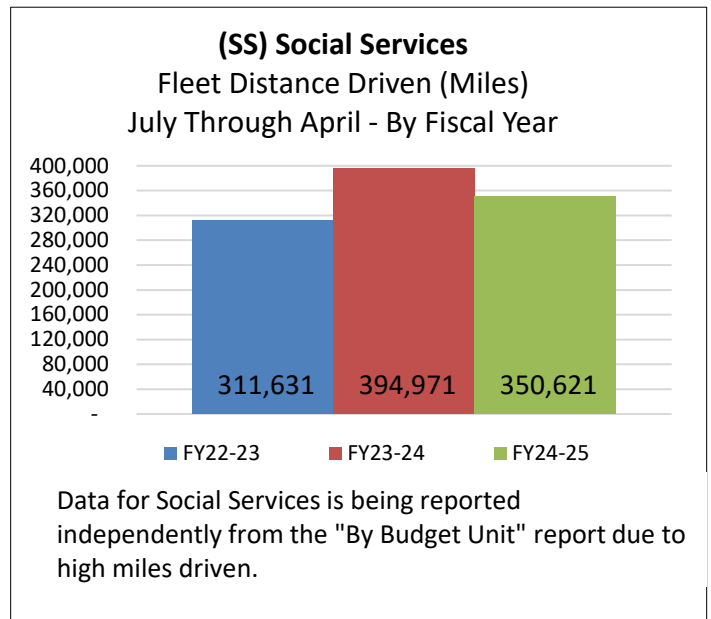
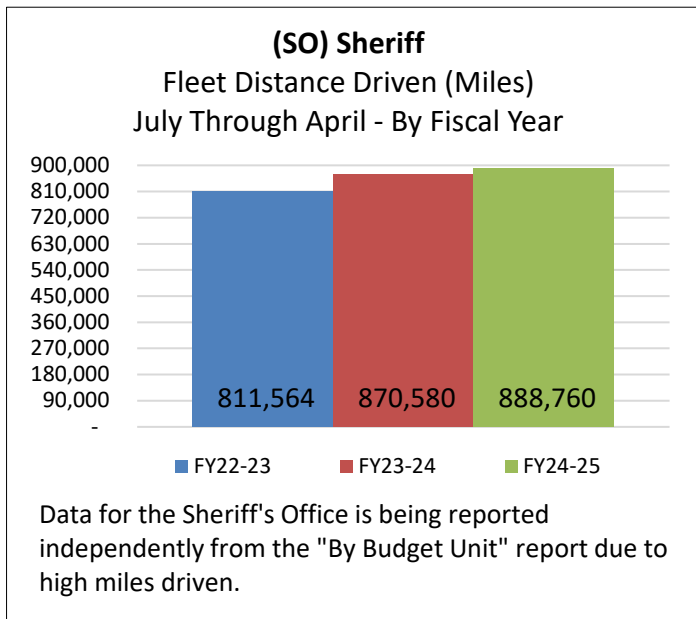
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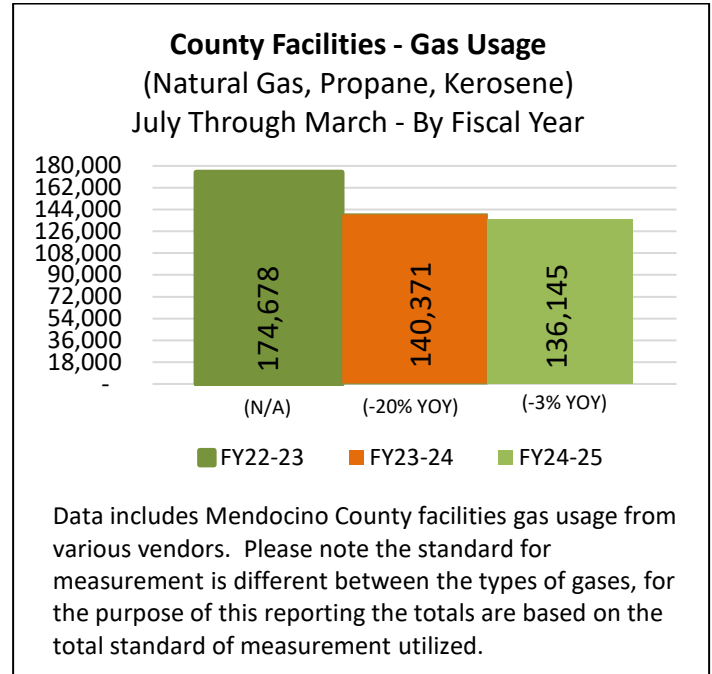
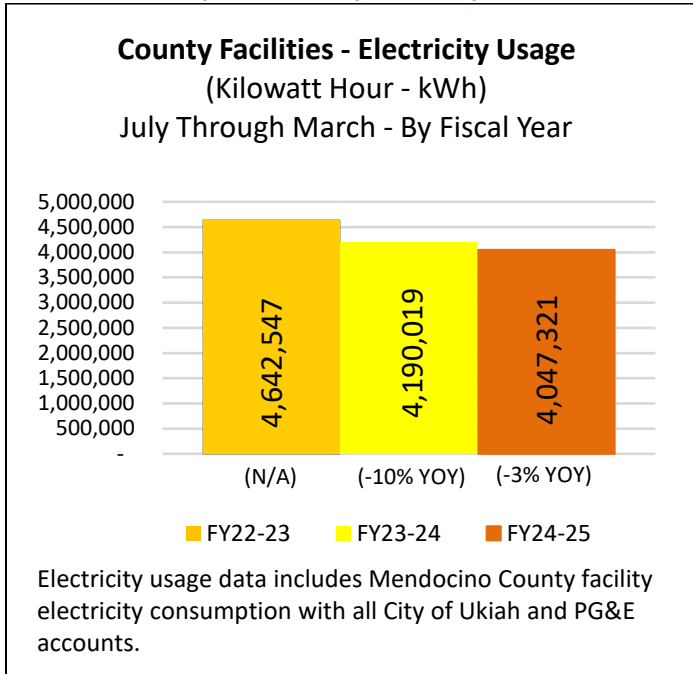
Fleet: Distance Driven



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Facilities: County Wide Utility Consumption



Electric utility consumption is showing a decrease of 3% year over year and gas consumption (natural gas, propane, and kerosene) is showing a decrease of 3% year over year.

The County’s Facilities division implemented utility consumption saving measures at the beginning of FY23-24, with those measures remaining in place Countywide utility consumption is starting to stabilize. Moving forward, minor fluctuations between FY23-24 and FY24-25 utility usage will largely be related to seasonal weather patterns.

Total consumption amounts have increased over last month’s reporting as data now includes the electricity and gas consumption for the 52,000 sf Mendocino County Courthouse.

SAFE AND HEALTHY COUNTY

Facilities

The Facilities team continues to work with CalFire’s team to ensure that the new usage of the leased WISC Building meets all their needs to include the tracking of utility usage.

The Facilities team is working with the Ukiah Valley Fire Authority to plan much needed Fire mitigation work at Low Gap Park this summer. Work will include mowing, trimming, and hazardous tree limb removal.

Facilities staff are assisting with the current move of Planning and Building from their current location in Fort Bragg into the County Avila Complex in Fort Bragg. The move will require some modifications and upgrades to the new location to accommodate the future operations of Planning and Building and Environmental Health in Fort Bragg.

Repairs have commenced in the 1120 S. Dora Street location that experienced significant water damage this last winter. Repairs are expected to be completed prior to the end of June.

Facilities Statistics

Fiscal Year to Date as of June 9, 2025

- Work Orders Received: 2534
- Work Orders Completed: 2567
- Work Orders Open: 136
- After Hours Calls: 38 hours During the Month of May

Capital Improvement Plan and Projects

SB844 Jail Project

Progress on the Jail has reached the roof, closing in the building and turning attention to the last of the interior walls and the electrical, plumbing, heating and cooling systems. Work also continues toward completing the exterior improvements as the contractor works on tying into the existing parking lot. Completion is currently projected for December 2025.

Psychiatric Health Facility

The new Psychiatric Health Facility contractor has made significant progress roughing in electrical, data, plumbing, fire sprinklers and HVAC systems prior to drywall and finish interior work. However, delays in delivery of the main electrical panels threaten to push the expected completion into 2026.

Bower Park Improvements

Plans and Specifications were out to bid for the Bower Park Restoration and Improvement project during May, with Bids due on June 5th. The results were disappointing as only one bid was received, and it was significantly over the funding available through the grant. Staff will be reassessing the scope of the project to ensure the grant is able to fund meaningful improvements to the park.

Electric Vehicle Charging Project

Work is set to begin in June 2025 and run through most of the Summer. Staff and visitors should be prepared for the closure of the affected parking stalls and occasional detours and traffic disruptions at these locations. Activation of the chargers is likely to be delayed into 2026 pending delivery of electrical panels.

Purchasing Division

Fixed asset certification will be mailed out mid-June. The Purchasing Division and the Auditor-Controller Treasurer-Tax Collectors office are working to update the reporting process. Questions regarding fixed asset certifications may contact the Purchasing Division. purchasingrequests@mendocinocounty.gov.

Departments that may be interested in scheduling purchasing related training should contact the Purchasing Division. All purchasing related question may be sent to purchasingrequests@mendocinocounty.gov

County surplus auctions sales can be viewed on PublicSurplus.com.

<https://m.publicsurplus.com/sms/mendocinoco,ca/list/current?orgid=86882>.

New users will need to create an account with Public Surplus before full listings may be viewed.

Purchasing Statistics

Fiscal Year to Date as of May 31, 2025

- Purchase Orders Processed: 290
- Surplus Sales: \$38,660.50 (No Change)
- Accounts Payable Batches: 11 During the Month of May
- RFP's/RFQ's Posted to Planet Bids: 20 (No Change)

PREPARED AND RESILIENT COUNTY

Disaster/Emergency Preparedness Activities

Facilities continue to complete weekly fueling and maintenance services on one of the County's remotely located, vital generators to ensure electrical power is maintained to a radio repeater following a loss of the private electrical power line supplying that site. In the event the permanent generator at that location fails a temporary mobile generator has been staged to install. Facilities staff continue to work with the County COMMS team, PG&E, and other site tenants, to establish a corrective action plan for this site.

Facilities staff are dispatching mobile generators to key locations in preparation for the current Fire Season.

OTHER/ADDITIONAL INFORMATION

The Purchasing Division has moved. Please direct all interdepartmental mail to 501 Low Gap Room 1010.