



FACILITIES AND FLEET

MONTHLY OPERATIONAL UPDATE – JANUARY 2025

INTRODUCTION

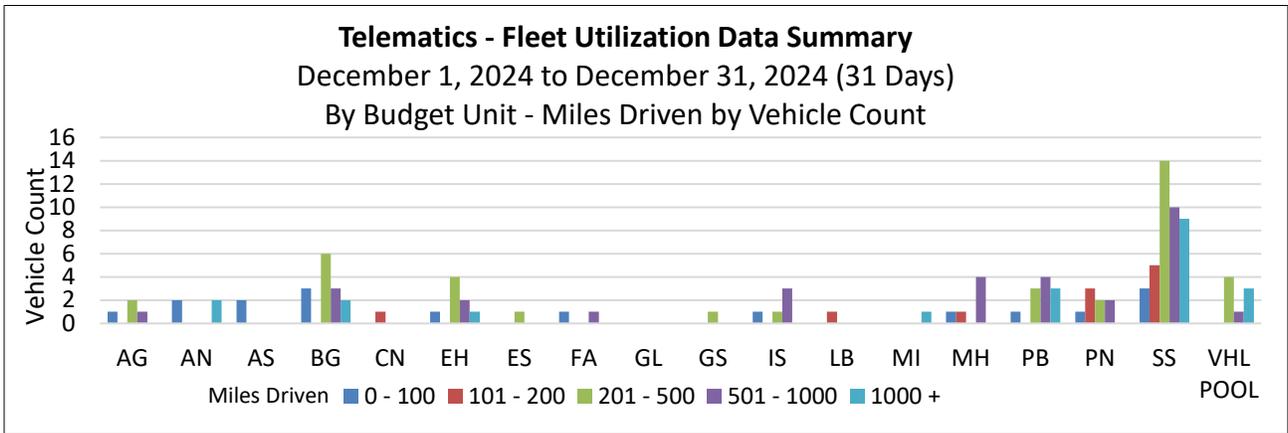
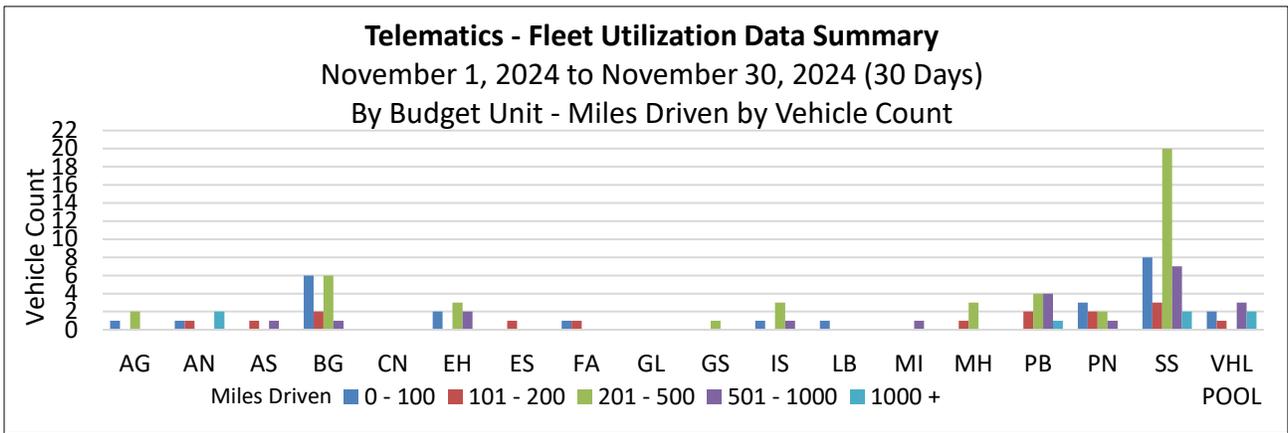
Facilities and Fleet Mission: To provide an accessible, efficient, safe, clean and comfortable working environment for all employees and general public who use our buildings and properties.

Facilities and Fleet maintains vital infrastructure and related services that enable County employees to serve the citizens of Mendocino County.

EFFECTIVE COUNTY GOVERNMENT

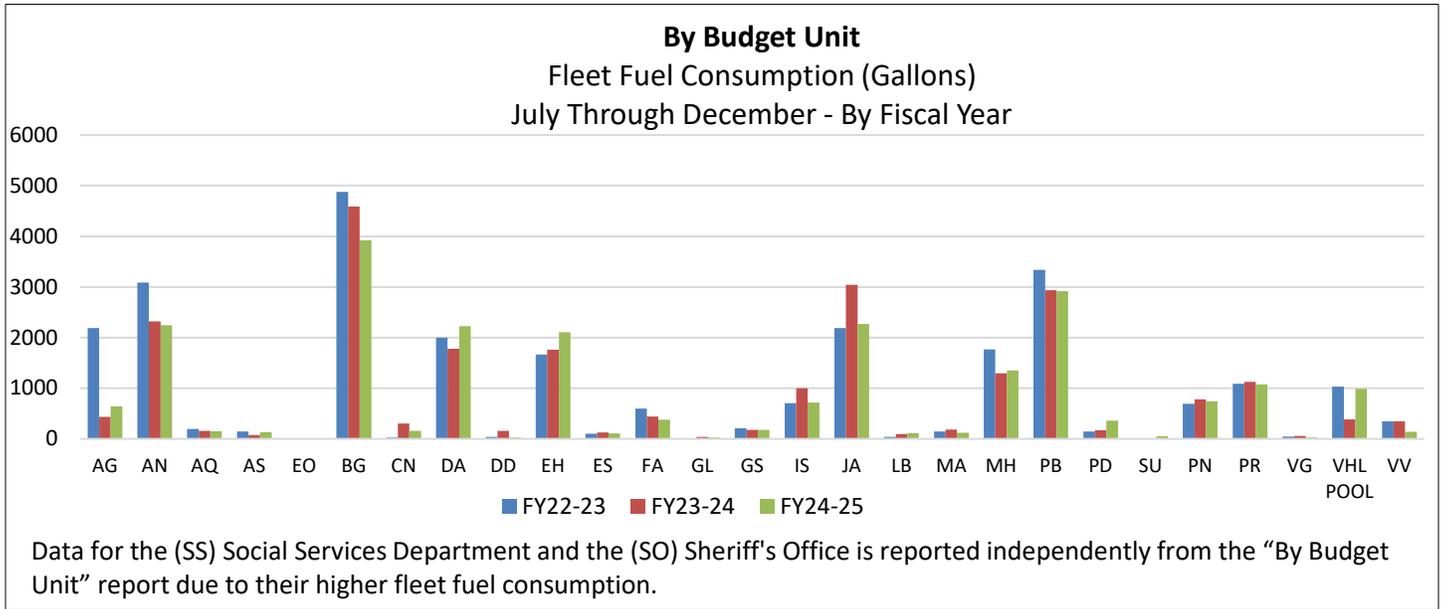
Fleet: Telematics

Telematics is an advanced vehicle diagnostic device used by Mendocino County to provide data on vehicle driving statistics including vehicle health assessments, real time collision detection, and optional real time in vehicle driver coaching. The Fleet team has started distributing the updated County Vehicle Handbook as well as updating telematics equipped vehicles with identifying decals.

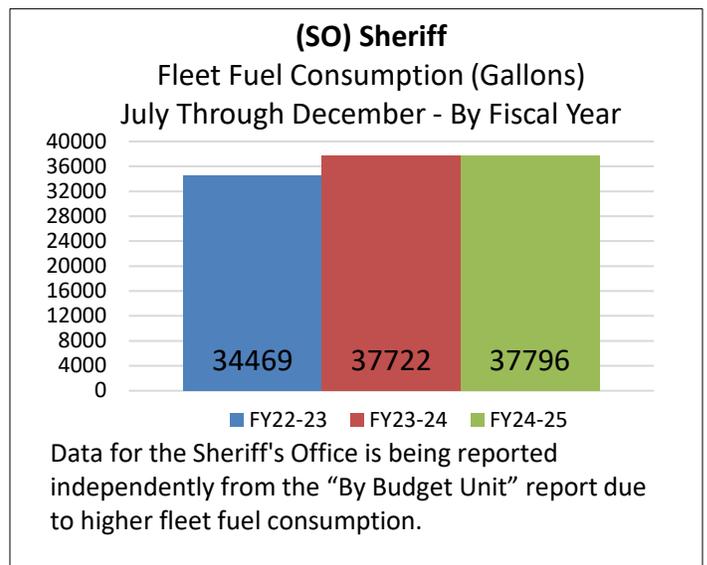
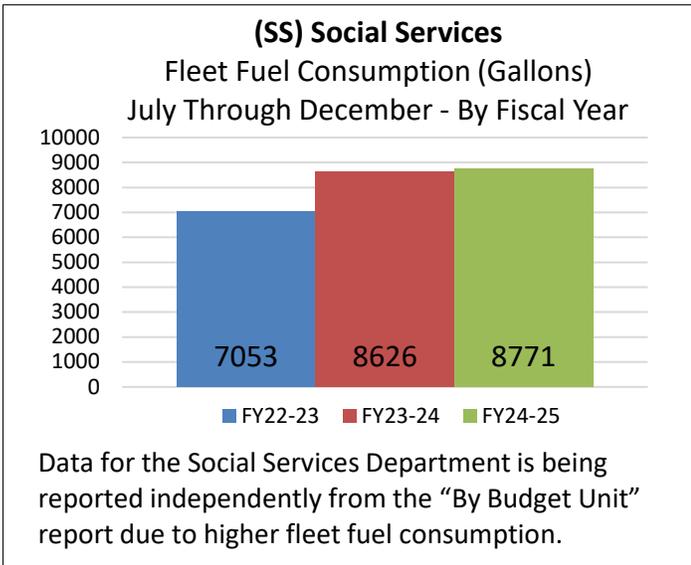


(AN) Animal Care & Control, (AQ) Air Quality, (AS) Assessor, (BG) Facilities, (CN) Cannabis Management, (DA) District Attorney, (DD) AODP, (EH) Environmental Health, (EO) County Executive Office, (ES) Emergency Services, (FA) Farm Advisor, (GL) General Liability Insurance IS, (GS) Central Services, (IS) Information Services, (JA) Jail, (LB) Library, (MA) MHSA, (MI) Mental Health Services Act, (MH) Behavioral Health, (PB) Planning & Building, (PD) Public Defender, (PN) Public Health Nursing, (PR) Probation, (VG) Underserved Victim Advocacy, (VHL POOL) Vehicle Pool.

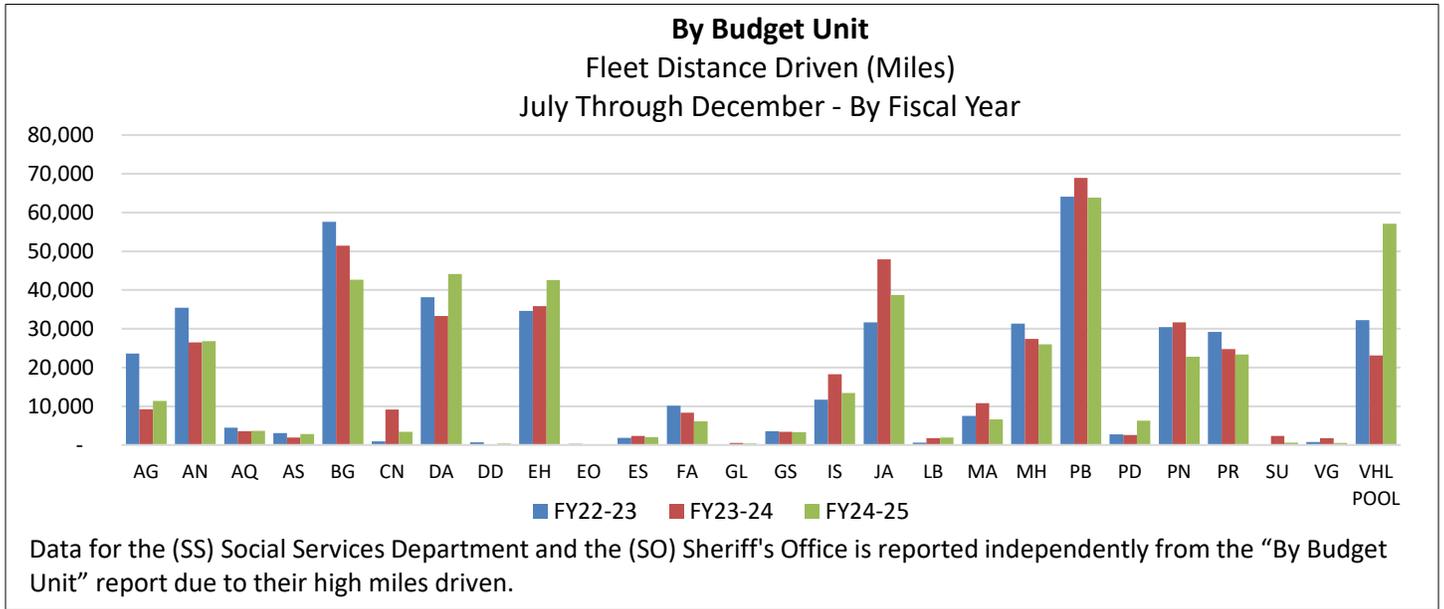
Fleet: Fuel Consumption



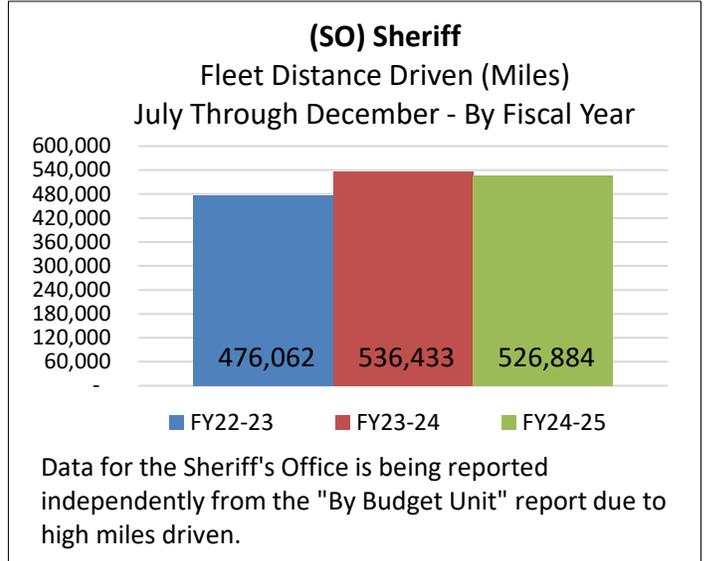
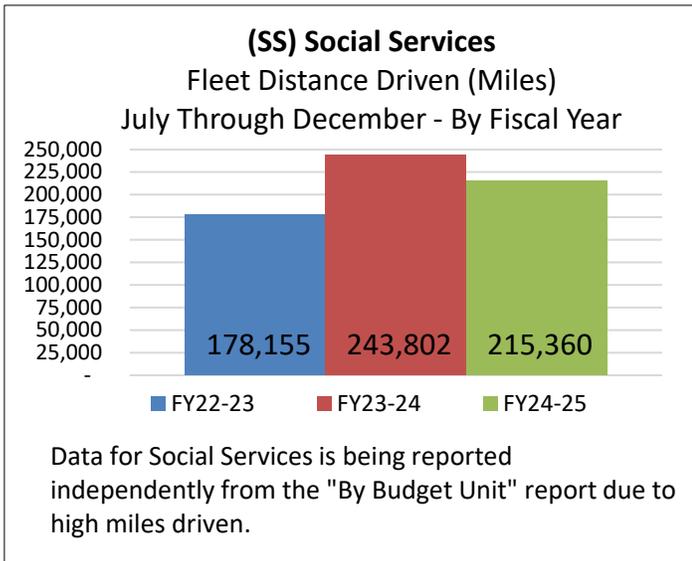
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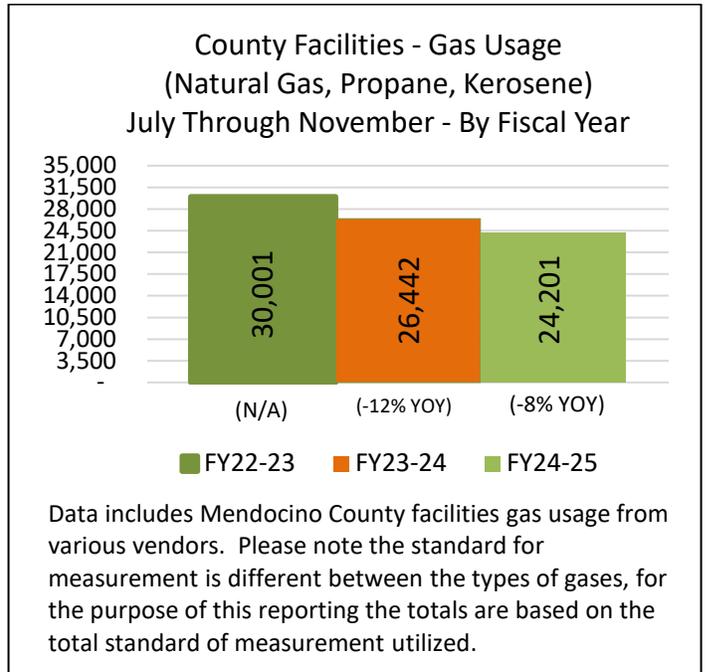
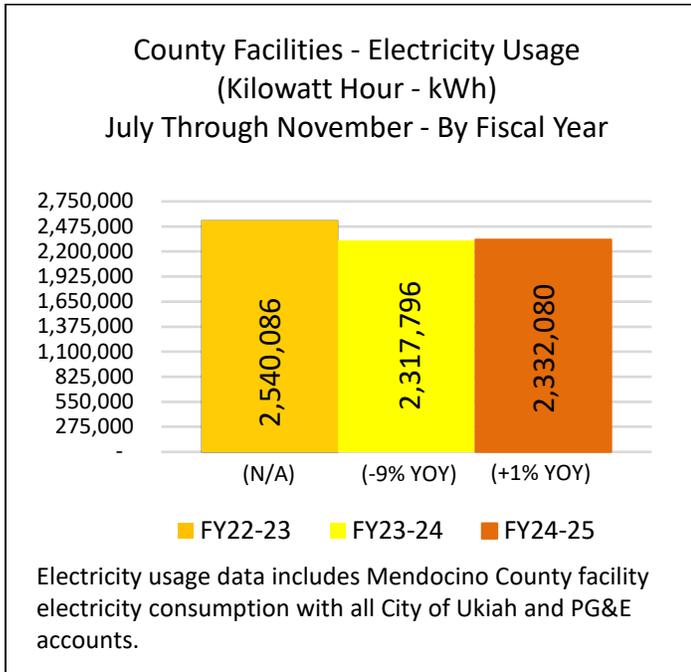
Fleet: Distance Driven



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Facilities: County Wide Utility Consumption



Electric utility consumption is showing an increase of 1% year over year and gas consumption (natural gas, propane, and kerosene) is showing a decrease of 8% year over year.

The County’s Facilities division implemented utility consumption saving measures at the beginning of FY23-24, with those measures remaining in place County wide utility consumption is starting to stabilize. Moving forward, minor fluctuations between FY23-24 and FY24-25 utility usage will largely be related to seasonal weather patterns.

SAFE AND HEALTHY COUNTY

Facilities: Projects

The facilities team was able to complete all necessary work to one of the WISC buildings to support the CalFire full building move in early 2025. CalFire’s team is now fully occupying the building.

The facilities team is completing the final preparations for the vacated County Garage for utilization by other County Departments. Building design is in progress. Surplus items have been removed and sold.

The fleet and facilities team has been pushing to get mid-year budget updates submitted as well as planning for the upcoming year. The team has also been improving our fleet maintenance billing and department cost recover models.

Facilities Statistics

Fiscal Year to Date as of February 12, 2025

- Work Orders Received: 1717
- Work Orders Completed: 1713
- Work Orders Open: 174
- After Hours Calls: 17 in the months of December and January

Capital Improvement Plan and Projects

SB844 Jail Project

The new jail project continues to progress; the contractor has made significant progress on door frames and the concrete block walls including plumbing and electrical work in the walls. Structural elements to support the roof are installed where walls are complete. Final completion is currently projected for October 2025.

Psychiatric Health Facility

The new Psychiatric Health Facility building is framed, and the roof underlayment is in place to permit the rough electrical, plumbing and mechanical work to progress without weather impacts. Doors, windows and metal roofing are on order while the exterior cladding proceeds as weather permits. Current projections show completion before the end of 2025.

911 Bunker

The new 911 Equipment Building, generator and electrical work have been completed, tested and signed off for occupancy. County staff, service providers and the vendors installing the new communications systems and network equipment are hard at work preparing for the transition to the systems in the new building.

Purchasing Division

The Purchasing Division has added additional printing vendors to assist with County printing needs. For information on new vendors or payment process please contact the Purchasing Division. The County's surplus Catalog has been temporarily removed from the Purchasing Teams channel due to logistical moves. Departments wanting to utilize County surplus should contact the Purchasing Division for available inventory. Departments needing assistance with Munis or County purchasing processes can contact the Purchasing Division for assistance or available training aids. All questions or requests may be directed to purchasingrequests@mendocinocounty.gov.

County surplus auctions sales can be viewed on PublicSurplus.com.

<https://m.publicsurplus.com/sms/mendocinoco,ca/list/current?orgid=86882>.

New users will need to create an account with Public Surplus before full listings may be viewed.

Fiscal Year to Date as of January 31, 2025

- Purchase Orders Processed: 180
- Surplus Sales: \$31,130.00
- Accounts Payable Batches: 13

PREPARED AND RESILIENT COUNTY

Disaster/Emergency Preparedness Activities

Facilities continues to complete weekly fueling and maintenance services on one of the County's remotely located, vital generators to ensure electrical power is maintained to a radio repeater following a loss of the private electrical power line supplying that site. In the event the permanent generator at that location fails a temporary mobile generator has been staged to install. Facilities staff continue to work with the County COMMS team, PG&E, and other site tenants, to establish a corrective action plan for this site.

During recent atmospheric river events, the Facilities team has shifted focus and dedicated more than 100 staff hours, including several afterhours calls, to combating and addressing the many minor roof leaks that were identified in our many public serving facilities. The team was able to maintain all necessary office spaces usable throughout the event, ensuring the minimal impact on County wide operations.

OTHER/ADDITIONAL INFORMATION

The Purchasing Division has moved. Please direct all interdepartmental mail to 501 Low Gap Room 1010.