



JUNE 2024 CEO REPORT

Introduction

The Department is currently in the process of revamping our front counter operations by moving to a station approach, which we believe will enhance the customer experience and provide for more complete permit submittals. We are also in the midst of transitioning to digitized permit submittals with a small remodel to our front counter area to accommodate a scanner that can easily scan the large submittal packets that we receive for building permits.

The Department continues to focus on process improvements and post monthly metric reports to the Planning and Building Services Department webpage. The metrics are separated by division. Please go to <https://www.mendocinocounty.gov/departments/planning-building-services/metrics-and-permits> for the latest metrics.

I. Effective County Government Organization

As noted in the introduction, the Department is currently in the process of revamping our front counter operations by moving to a station approach, which we believe will enhance the customer experience and provide for more complete permit submittals. We are also in the midst of transitioning to digitized permit submittals with a small remodel to our front counter area to accommodate a scanner that can easily scan the large submittal packets that we receive for building permits.

In addition, the Department has re-designed our website. The updated design consolidates information into individual Divisions. This re-design will improve the ability for the public to navigate the breadth of information contained on the Departments website and we believe is an overall improvement to the availability of information.

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II. A Safe and Healthy County

The Department recently concluded review of proposals received in response to [Request for Proposals No. 018-24](#) for Sea Level Rise Resilience Strategy and is in the process of preparing a contract for the awarded firm. The Sea Level Rise Resilience Strategy will inform the Local Coastal Program Update currently underway.

III. A Thriving Economy

PBS continues to meet with Danco Partners regarding the Disaster Recovery Multifamily Housing grant, which the County was awarded in 2022. The project is currently 71% completed, and construction is anticipated to be fully complete by July 31, 2024. Danco anticipates the units to be leased and begin occupants moving in as early as the end of August 2024! This will provide an additional 71 units of housing to the community, located on Gobbi Street in Ukiah.

IV. A Prepared and Resilient County

Planning and Building Services staff continue to participate in all Emergency Operations Center related trainings and responds to requests for information as it relates to emergency preparedness. Assigned Emergency Operations Center staff participated in a Planning and Intelligence specific training on May 30, 2024.

Other/Additional Information

The Local Coastal Program update grant work is in full swing! Contracts have been executed for several of the required update studies that will provide background information to support the update process.

For questions or to be placed on an interested parties list for this Local Coastal Program grant work, please contact LCPUpdate@mendocinocounty.gov.