



COUNTY OF MENDOCINO

Executive Office

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Grants Division-Executive Office February 2026 CEO Report

Introduction

The Grants Division is funded by a state PrepareCA grant which covers the funding for a grants analyst, grant management software, and grant writing consultant. Since its creation in 2023, the division continued to assist departments with grants research, technical assistance, application services, and grants management software trainings. The Division presents its 2025 highlights below.

Division 2025 Highlights

Provided Grant Applications Assistance to County Departments for the following grants:

- Homeless Housing, Assistance and Prevention (HHAP) Grant Program-**Pending**
- USDA Rural Development Community Facilities Disaster Repair -\$198,236-**Awarded**
- CAL FIRE-\$939,159-**Non-award**
- Prop 47-\$2,521,555-**Awarded**
- Department of Water Resources -\$289,387-**Awarded**
- CDBG- Economic Development Microbusiness TA -\$407,385.76-**Awarded**
- Recreation Economy for Rural Communities, EPA- \$0,-**Non-award**
- USFS Community Wildfire Defense Grant-\$6,382,432-**Non-award**

Provided three foundational grants management trainings to County staff:

- Grant Success 101: Project Management
- Grant Success 101: Designing Projects, Finding Funding & Crafting Winning Proposals
- Grant Success 101: Essentials for Effective Management & Implementation

Provided specialized Amplifund Grants Management System trainings:

- Overview & Navigation (in-person)
- Overview & Navigation (online)
- Grants & Performance Plans
- Budgets & Expense Creation
- Expenses, Payment Requests & Cash Receipts
- Pre-Award Review Process
- Reports & Amendments
- Open Office Hours/Q&A
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Other activities:

- Successfully closed out Mendocino County's CDBG COVID-19 Business Assistance and Recovery Business Loan Fund Program
- Established SharePoint with grants management resources for County staff
- Presented an overview of the Community Development Block Grant (CDBG) Program to the RISE Economic Development Finance Working Group