

MENDOCINO COUNTY GRANTS UNIT SUMMARY - FEBRUARY 2023

Amplifund – Grant Management Software

- The Amplifund project team conducted process mapping interviews during the Summer and Fall of 2023 to survey current department grant management processes. The goal was to identify how the new software can be configured to meet the needs of the County's departments and determine potential grant project needs and grant management training needs.
 - Kelly Hansen of the Grants Unit and Trey Henson of IS led the team.
 - Meetings were held with various County departments, including Air Quality, Agriculture, Transportation, Cannabis, General Service Agency, Probation, Child Support Services, Animal Care, Cultural Services Agency, District Attorney, Planning and Building, and Public Defender.
- To provide foundational grants management training, the Amplifund implementation team held two trainings on December 4th and 8th. These trainings were open to all County departments to lay the groundwork for basic grant management principles.
- In mid-December (December 15th), phase one of the Amplifund rollout and training began with a select group of County Departments, including GSA, Library, Cannabis, Child Support Services, Agriculture & Air Quality. This series of training was completed on February 16th.
- Phase two of the rollout began on February 21st, and all County departments were invited to attend. The training is scheduled to finish on March 20th. The training videos and learning materials created during phases one and two will support organizational knowledge and future self-directed learning on the system on an ongoing basis.