



MENDOCINO COUNTY – GENERAL SERVICES AGENCY

MONTHLY OPERATIONAL UPDATE

GENERAL SERVICES AGENCY

A Safe and Healthy County

The General Services Agency, Facilities Division is charged with routine and emergency maintenance, utility payments, custodial services and grounds-keeping responsibilities for all County owned and several leased facilities. Other responsibilities include project management for larger scale deferred maintenance projects and maintenance of all County owned parks and recreational areas. Click [HERE](#) for activities related to critical projects throughout the county.

Staff is working with a local contractor to repair / remove the damaged equipment and trees at Bower Park due to recent storm events. Work has commenced with the goal of having much of the downed trees/debris removed from the park by mid-April, as well as prioritizing the repair and restoration of the Parks baseball field to support the upcoming season. Staff is working with FEMA and Cal OES personnel on the Emergency assistance being provided. The overall restoration of the park to a safe to visit condition is estimated to cost \$148,000.

Facilities staff responded to an emergency weekend call from Behavior Health with regards to the Willits Integrated Services Center (WISC) in Willits (Building No. 62). A breakroom experienced a flooding issue that spread into the hallway adjacent to the breakroom. Staff has worked to mitigate all damaged areas and is preparing to move into a restoration phase for the damage. To date approximately \$19,940 has been expended on the damage in the building.

Facilities Staff has responded to an emergent request from the Ukiah Animal Shelter to repair damage to the walls and flooring in one of the vital operational rooms. Staff has replaced damaged flooring, cabinetry, and counters to ensure the best possible workspace for the Animal Shelter staff. The estimated cost of the project is \$16,463.

Jail Expansion Readiness Projects: The West Campus Fiber Optic Project and Parking Improvement Projects in preparation for the future Jail Expansion building are complete.

SB 844 Jail Expansion: The County's has prequalified three (3) prime contractors for the project Staff is anticipating final state approvals in April to permit the County to issue bid documents in May. The current milestone schedule shows the project completing in late 2025.

Design for the construction of the pretrial release program modular at the Jail is complete for bidding in April 2023.

The project to replace the cooling equipment for the Administration Center server room is expected to be completed by early April 2023.

Work is under way at the Fort Bragg Justice Center to replace the HVAC system with the goal of completing the project before the end of 2023. Consistent with prior board direction, this project will replace the existing propane fired boiler with a new high efficiency all electric Variable Refrigerant Flow (VRF) heat pump system. The Agriculture Building Roof Replacement Project is being fast tracked for completion prior to the next winter rains. Project bidding is anticipated to be released May 2023.

Commitments for funding the completion of Phase III of the Administration Center Roof replacement will be deferred until construction bids are received for the Jail Expansion project. Bids were received for the Children's Services Roof Recoat project with the low bid exceeding the project budget by approximately \$10,000. Social Services has committed to funding the difference from other projects that will not be completed this year.

Bids for The Fallen Peace Officer's Memorial Project are expected to exceed the \$62,000 project budget. The additional funding needed will be transferred from the Redwood Valley substation project which has been scaled back from the original estimates. Both projects were budgeted using ARPA funds.

A new project associated with the IT initiative upgrading the county network to high-speed fiber optic communications lines will be on an upcoming agenda; the underground pathway between the Administration center and the new 911 Communications center was found to be impassable, staff will be working on a solution to repair or bypass the damaged areas.

Facility Grounds Maintenance Staff is in progress of preparing for the opening of Indian Creek and McKee Parks on the first of April.

Staff met with Visit Mendocino to kick off a joint branding campaign for the park system which will include updated signage and other marketing materials. Our staff is excited to partner with Visit Mendocino. We expect to have new materials out for public enjoyment in the Summer of 2023.

Staff and the Parks Ad Hoc members met jointly City of Ukiah Parks and Recreation representatives and the Ukiah Pickleball Club President regarding a joint venture agreement with the City of Ukiah for potential conversion of the Ukiah Low Gap Regional Park tennis courts to pickleball courts. Staff brought the item before the Board of Supervisors on March 28, 2023. The Board approved the item and authorized the Purchasing Agent to begin negotiations.