



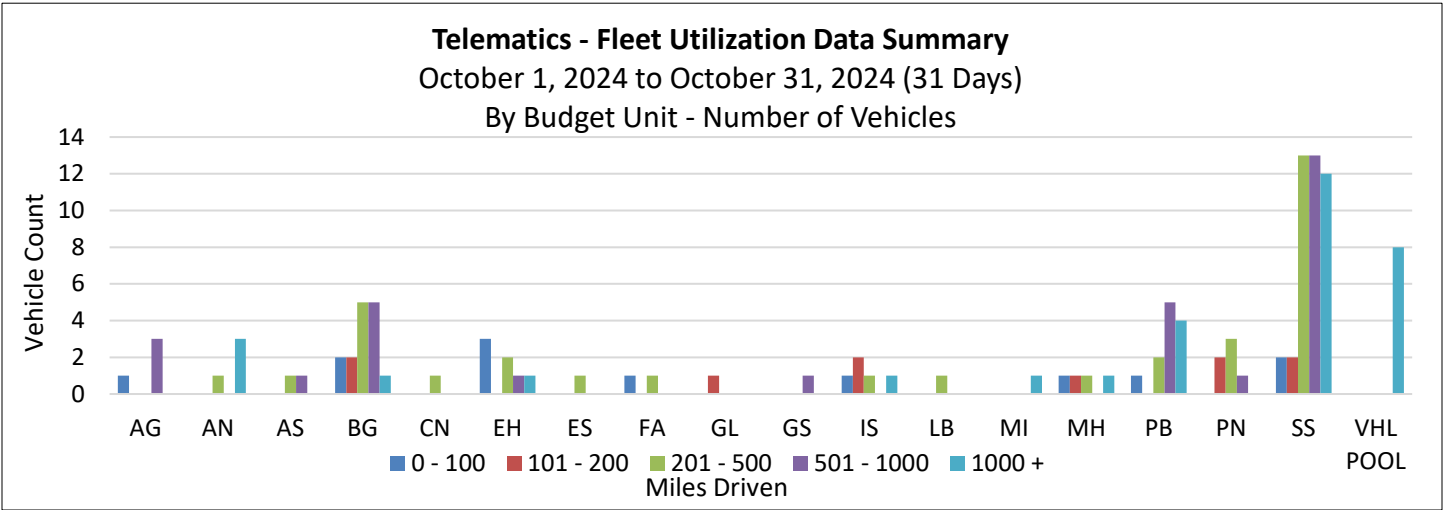
FACILITIES AND FLEET

MONTHLY OPERATIONAL UPDATE – NOVEMBER 2024

EFFECTIVE COUNTY GOVERNMENT

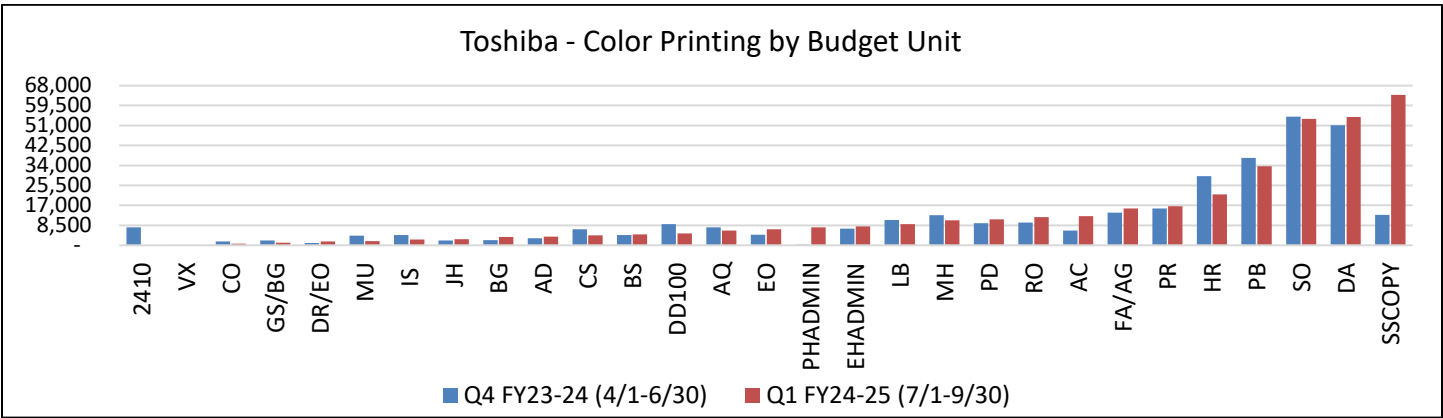
Fleet: Telematics

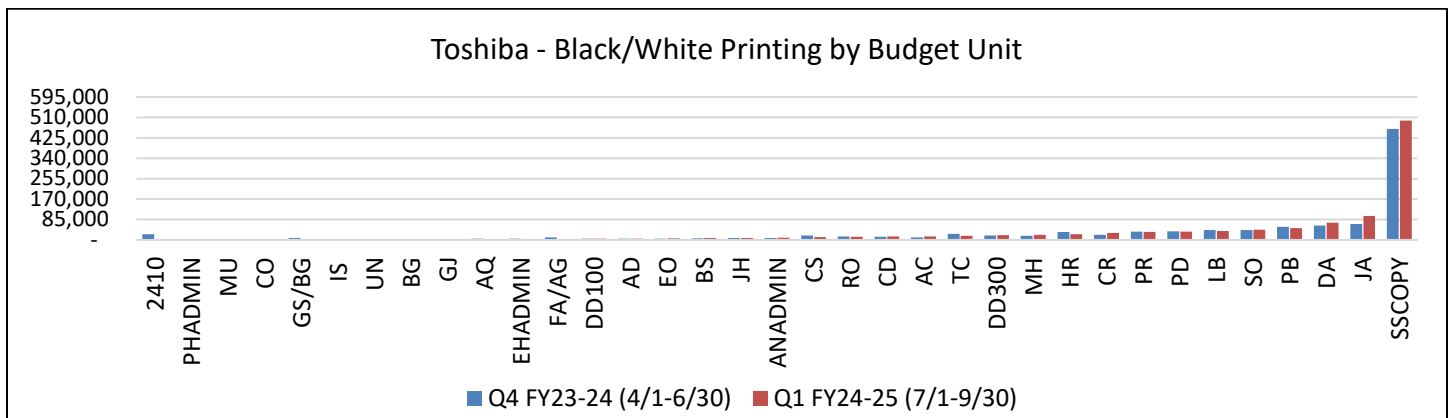
Telematics is an advanced vehicle diagnostic device used by Mendocino County to provide data on vehicle driving statistics including vehicle health assessments, real time collision detection, and optional real time in vehicle driver coaching. The Fleet team has been working to update the County Vehicle Handbook as well as update telematics equipped vehicles with identifying decals. By the end of 2024, Fleet staff expect to have the new decals in place as well as the updated vehicle handbook distributed County wide.



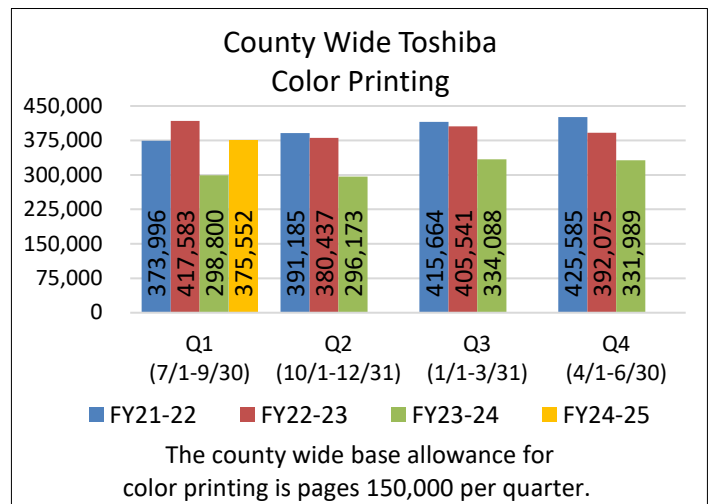
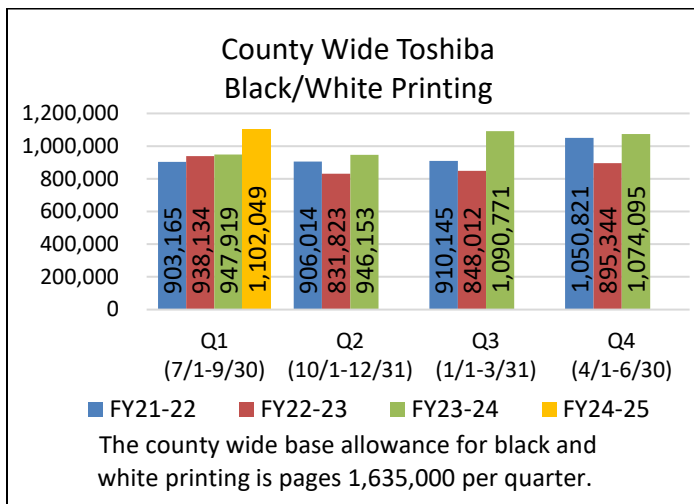
(AN) Animal Care & Control, (AQ) Air Quality, (AS) Assessor, (BG) Facilities, (CN) Cannabis Management, (DA) District Attorney, (DD) AODP, (EH) Environmental Health, (EO) County Executive Office, (ES) Emergency Services, (FA) Farm Advisor, (GL) General Liability Insurance IS, (GS) Central Services, (IS) Information Services, (JA) Jail, (LB) Library, (MA) MHSA, (MI) Mental Health Services Act, (MH) Behavioral Health, (PB) Planning & Building, (PD) Public Defender, (PN) Public Health Nursing, (PR) Probation, (VG) Underserved Victim Advocacy, (VHL POOL) Vehicle Pool.

Purchasing: County Wide Toshiba Printing





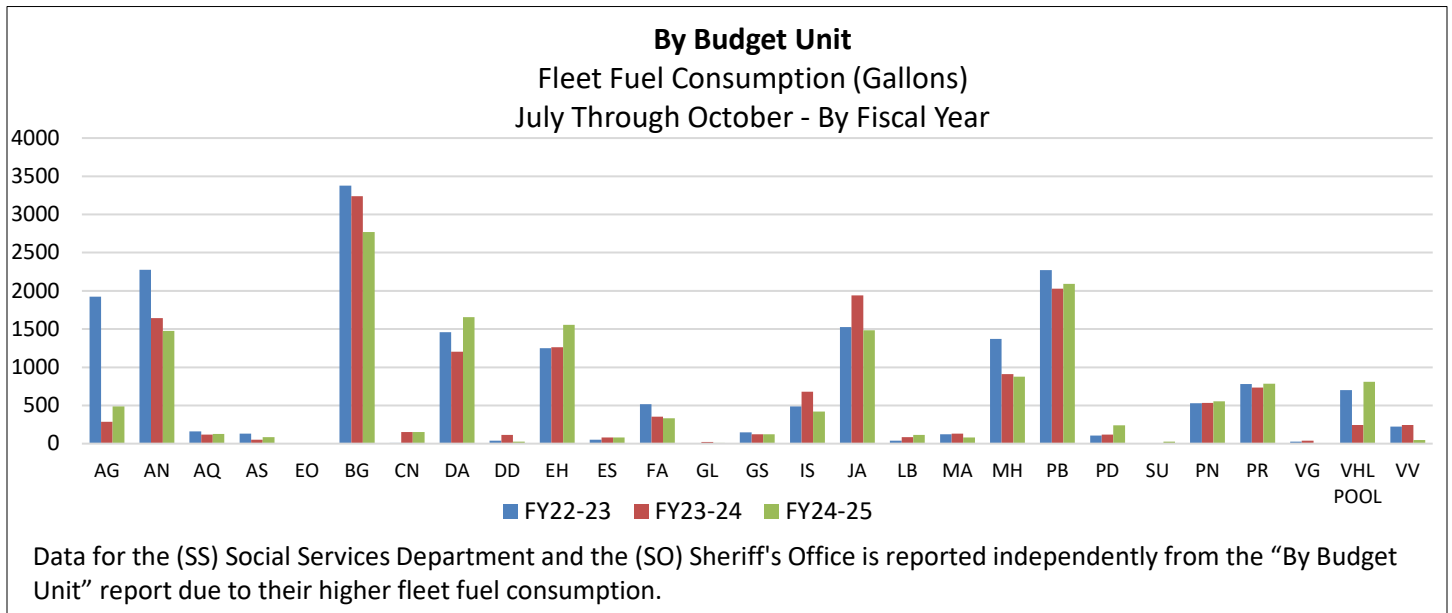
(VX) DEA-Commet, (PHADMIN) Public Health, (CO) County Counsel, (DR/EO) Disaster Recovery / Executive Office, (BG) Facilities, (JH) Juvenile Hall, (MU) Museum, (IS) Information Services (GS/BG) General Services / Facilities, (AD) Alternate Defender, (BS) Board of Supervisors, (CS) Child Support Services, (AQ) Air Quality, (EO) Executive Office, (AC) Auditor-Controller, (FA/AG) Farm Advisor / Agriculture, (DD100) AODP, (2410) Inmate Services, (LB) Library, (MH) Behavioral Health, (PD) Public Defender, (EHADMIN) Environmental Health, (PR) Probation, (RO) Road Maintenance, (SSCOPY) Social Services, (HR) Human Resources, (PB) Planning and Building, (DA) District Attorney, (SO) Sheriff Office.



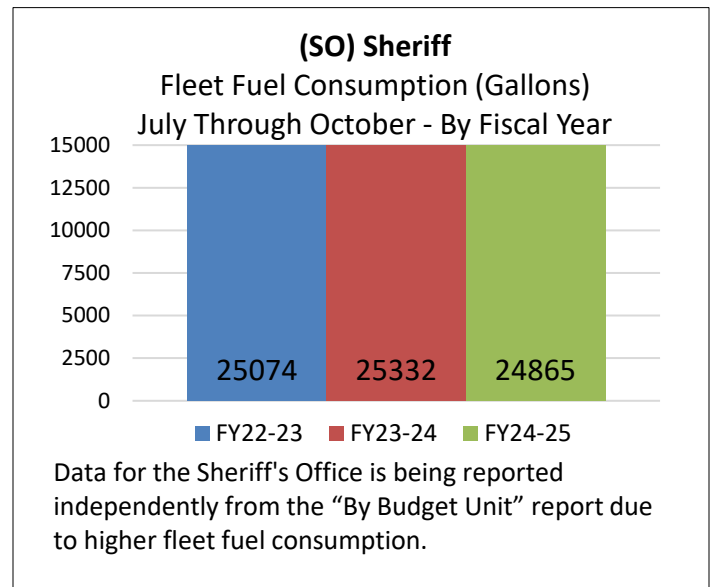
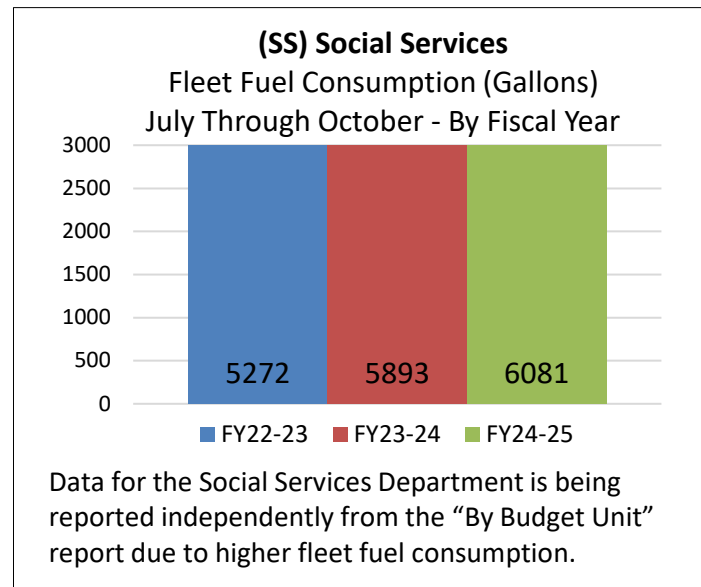
The year over year Toshiba accounting for Q1, shows a 26% rise in color printing and a 16% rise in black/white printing.

Possible Cost Savings: Staying with in the County wide allowance for color and black/white printing has the potential to reduce the yearly Toshiba accounting to a \$71,500.00 (base rate). Roughly, a 60% reduction in color copies would bring the Toshiba accounting to the base rate, saving \$33,650 per year.

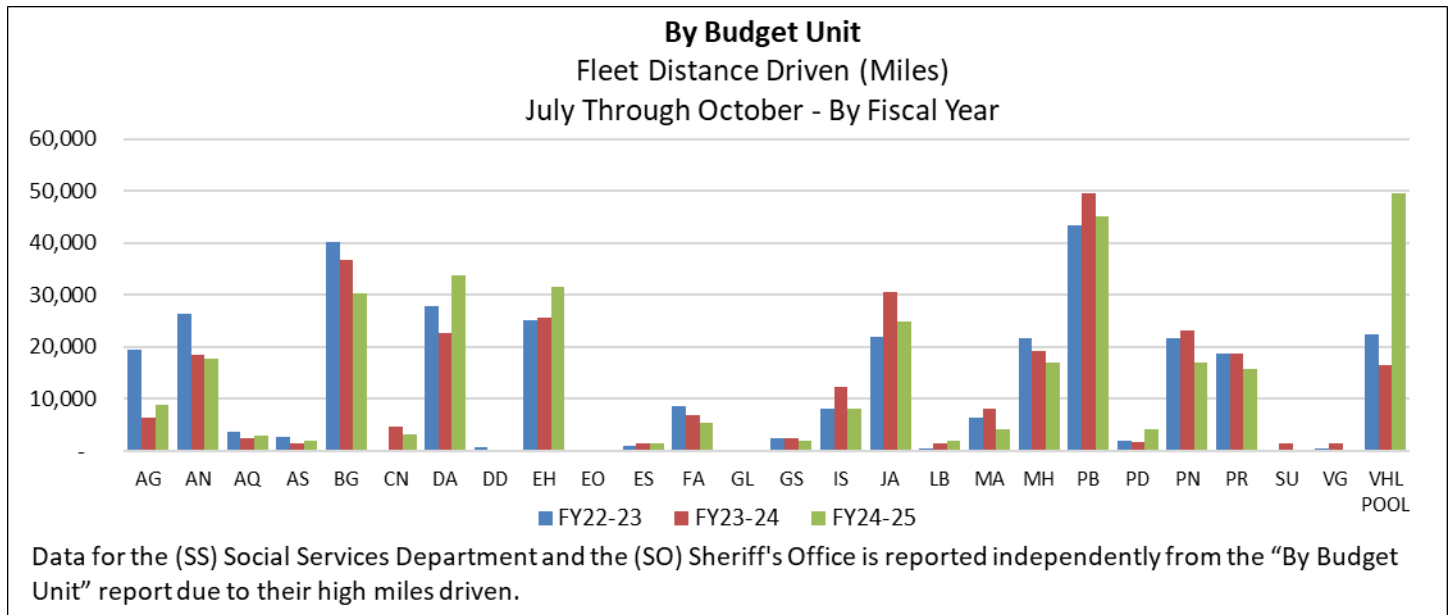
Fleet: Fuel Consumption



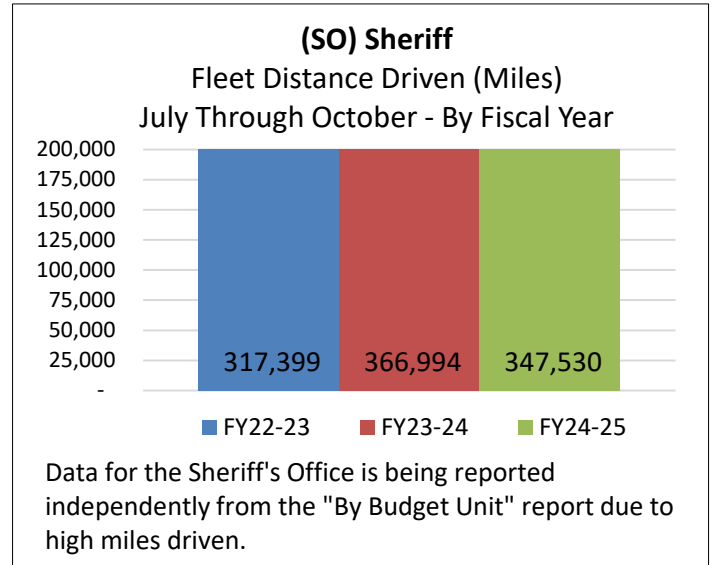
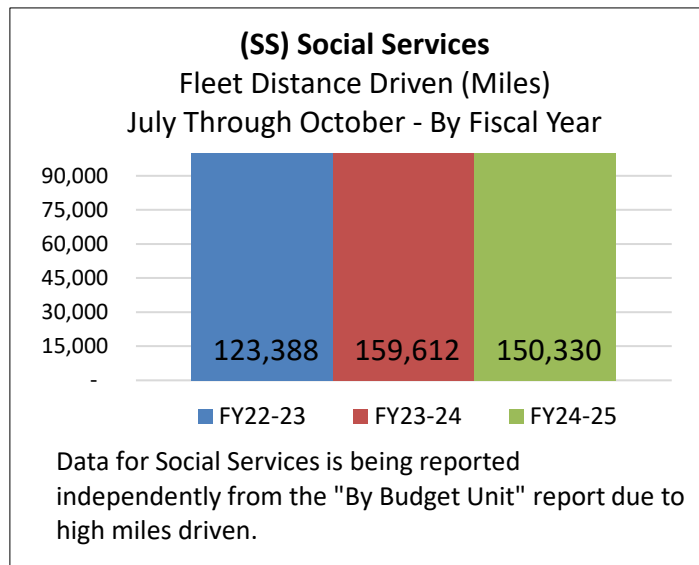
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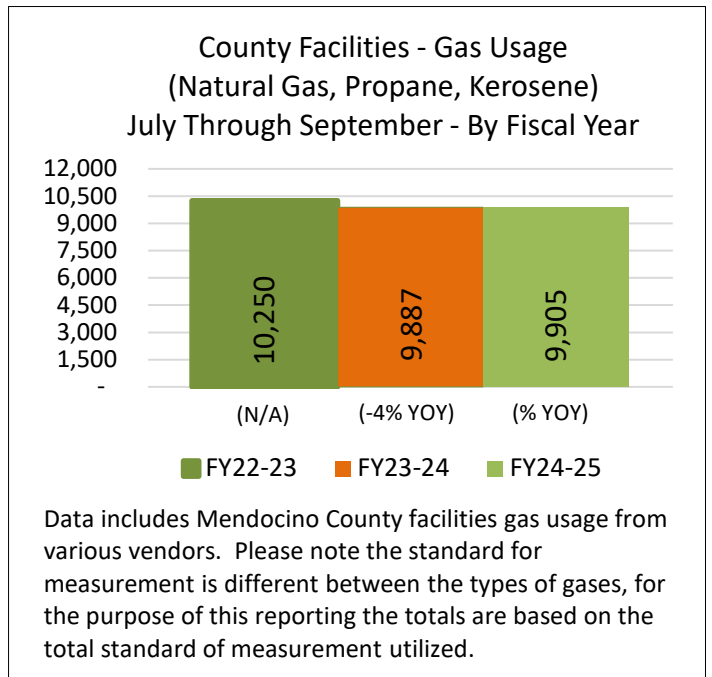
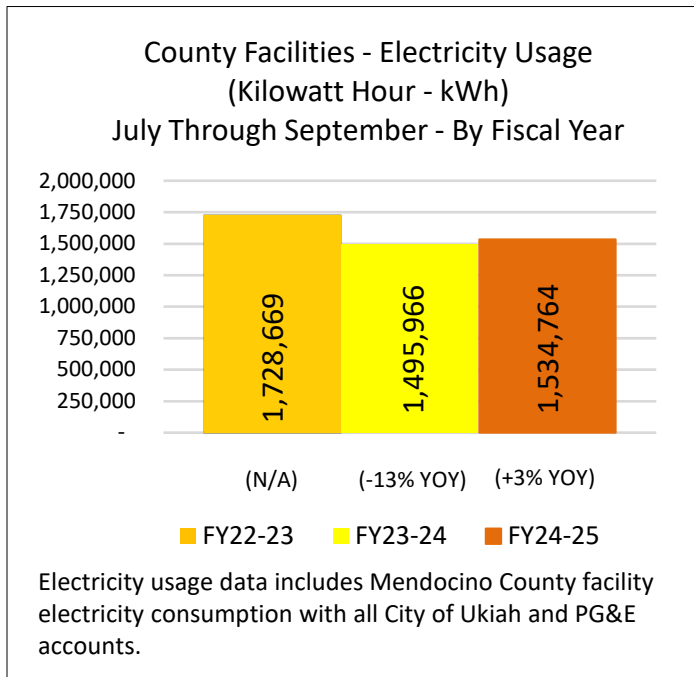
Fleet: Distance Driven



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Facilities: County Wide Utility Consumption



Electric utility consumption is showing an increase of 3% year over year and gas consumption (natural gas, propane, and kerosene) is showing a decrease of 0% year over year.

The County's Facilities division implemented utility consumption saving measures at the beginning of FY23-24, with those measures remaining in place County wide utility consumption is starting to stabilize. Moving forward, minor fluctuations between FY23-24 and FY24-25 utility usage will largely be related to seasonal weather patterns.

SAFE AND HEALTHY COUNTY

Facilities: Projects

Facilities staff is continuing to work with a national vendor to repair damages to multiple jail complex safety cells to ensure the safest possible conditions for staff and users. The projects estimated to cost \$11,996. Staff is currently working with jail leadership and the vendor to finalize a repair date. Work expected to be completed prior to the end of 2024.

Facilities staff has contracts routing for a failed HVAC unit at the Animal Shelter as well as the Server Room in the Social Services occupied WISC building.

Facilities Staff is working to complete minor move preparations for one of the WISC buildings to support the Calfire full building move in early 2025. Facilities team will be performing minor painting, lock preparation, and final clean up.

Facilities staff is working diligently to modify and prepare the vacated County Garage to be utilized by other Departments as needed. These modifications include the removal and surplus of Garage specific equipment such as lifts, specialty tools, and replacement parts as well as minor interior remodels and usability focus upgrades. The remaining lifts have a buyer identified, as well as the alignment machine and tire balancer.

Facilities Statistics

Fiscal Year to Date as of December 3, 2024

- Work Orders Received: 1200
- Work Orders Completed: 1174
- Work Orders Open: 204

- After Hours Calls: 15 in the month of November

Capital Improvement Plan and Projects

SB844 Jail Project

The new jail project continues to progress; the contractor has placed the concrete footings and building slabs and completed the sewer and water tie-ins to City of Ukiah services. Work is ongoing to set door frames and concrete block walls including plumbing and electrical piping. Completion is currently projected for October 2025.

Psychiatric Health Facility

The new Psychiatric Health Facility Project is progressing quickly, with asphalt paving, concrete footings, and building slabs scheduled for completion by the end of November. With the site winterized the contractor has begun the wood wall framing. Current projections show completion before the end of 2025.

911 Bunker

The Equipment Building is set, and operational and electrical systems have been transferred to the new equipment. The remaining work includes new data infrastructure in the 911 dispatch offices, start-up and commissioning of the new generator and final inspection and sign-off of the new building.

Bower Park Improvements

Planning Department review has identified the need for a Coastal Development Use Permit for the project, the design team has completed and circulated the Initial Study and Mitigated Negative Declaration for public comment in compliance with the California Environmental Quality Act (CEQA) and will be preparing supporting documents for the permit application during the public comment period for CEQA. While the Coastal Development Permit adds to the overall design process, the design team continues working toward completing construction documents to release the project for bidding in the Spring of 2025.

For more information on the Bower Park Restoration and Improvement Grant Project, please visit: <https://www.mendocinocounty.gov/departments/general-services/parks/bower-park-restoration-grant>

Electric Vehicle Charging Project

The Electric Vehicle charging station project for the Administration Center and the Yokayo Social Services Center parking lots with substantial funding from the California Energy Commission is expected to be out to bid this winter and complete construction by the end of 2025.

Energy Saving Performance Contracting (ESCO)

Ameresco is presenting their proposal for the first Energy Saving Measure (ESM) for the Willits Library Roof Replacement and Solar project at the December 19th Board of Supervisors meeting. Leveraging funding from the State Library's Building Forward fund and Federal Tax Credits, this project will bring the much-needed roof replacement along with a solar array and a Battery Energy Storage System to optimize energy savings and emergency power capacity. Ongoing assessments of the remaining facilities will support additional project proposals in the near future.

Agriculture Building Porch Repairs

Bids were received for the repairs to the porch columns at the Agriculture-Farm Advisor building with Contract approval coming to the Board of Supervisors in December. Project completion is expected by February 2025.

Parks

The Facilities team is currently planning some minor renovations to the Low Gap Dog Park to increase the usability and minimize the impact of winter weather.

For information on how to reserve a County Park visit:

<https://www.mendocinocounty.gov/departments/general-services/parks/group-picnic-area-reservations> or call 707-234-2875.

For more information about the amenities and locations of County Parks visit: <https://www.mendocinocounty.gov/departments/general-services/parks>



THRIVING ECONOMY

Purchasing

The next Purchasing 101 training will be available through Teams and is scheduled for December 12, 2024. For more information contact purchasingrequests@mendocinocounty.gov

Any department who would like to reutilize County surplus can inquire at purchasingrequests@mendocinocounty.gov

County surplus auctions sales can be viewed on PublicSurplus.com.

<https://m.publicsurplus.com/sms/mendocinoco.ca/list/current?orgid=86882>.

New users will need to create an account with Public Surplus before full listings may be viewed.

Purchasing Statistics

Fiscal Year to Date as of November 30, 2024

- Purchase Orders Processed: 30
- Surplus Sales: \$19,664.00

PREPARED AND RESILIENT COUNTY

Disaster/Emergency Preparedness Activities

Facilities continues to complete weekly fueling and maintenance services on one of the County's remotely located, vital generators to ensure electrical power is maintained to a radio repeater following a loss of the private electrical power line supplying that site. In the event the permanent generator at that location fails a temporary mobile generator has been staged to install. Facilities staff continue to work with the County COMMS team, PG&E, other site tenants, and an electrical repair contractor to establish a corrective action plan for this site.

During the recent atmospheric river event, the Facilities team shifted focus entirely and focused nearly 200 staff hours to combating and addressing the many minor roof leaks that were identified in our many public serving facilities. The team was able to maintain all necessary office spaces usable throughout the event, ensuring the minimal impact on County wide operations.

OTHER/ADDITIONAL INFORMATION

Purchasing

The Purchasing Division has moved. Please direct all interdepartmental mail to 501 Low Gap Room 1010. Questions may be emailed to purchasingrequests@mendocinocounty.gov