



FACILITIES AND FLEET

MONTHLY OPERATIONAL UPDATE – MARCH 2025

INTRODUCTION

Facilities and Fleet Mission: To provide an accessible, efficient, safe, clean and comfortable working environment for all employees and general public who use our buildings and properties.

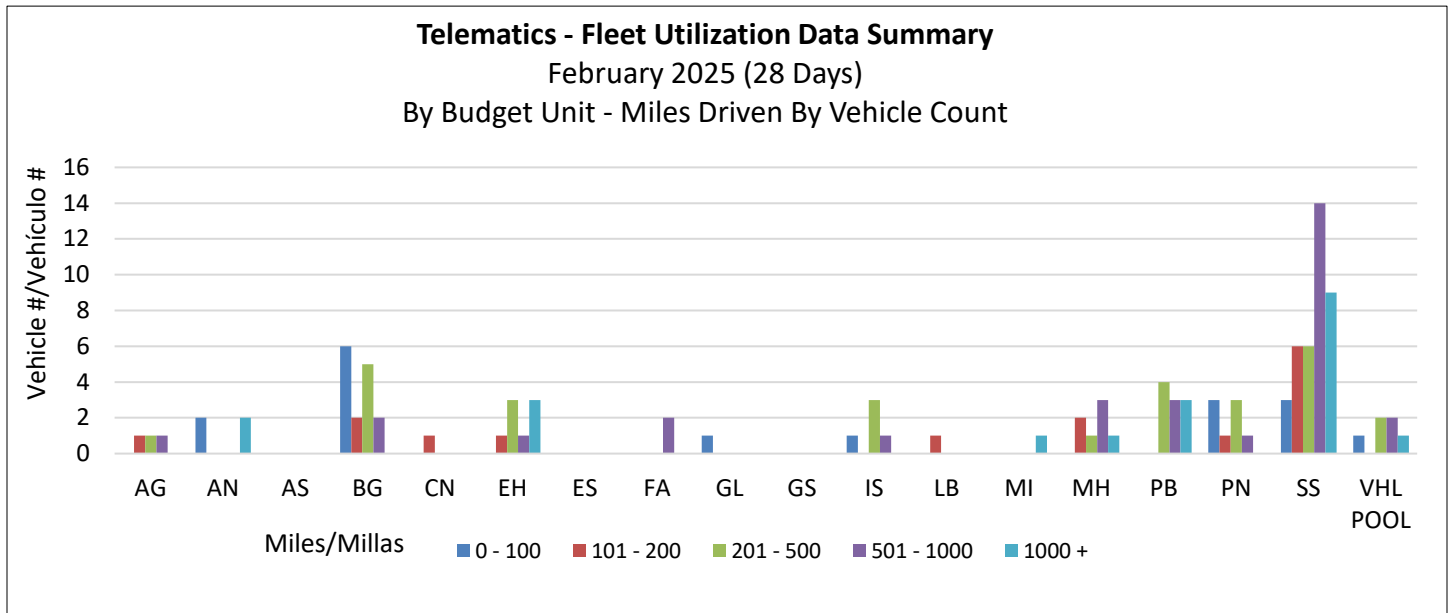
Facilities and Fleet maintains vital infrastructure and related services that enable County employees to serve the citizens of Mendocino County.

Click [HERE](#) for updates on telematics, County fleet and fuel consumption, County wide utility consumption, capital improvement projects, disaster/emergency preparedness activities, and facilities statistics.

EFFECTIVE COUNTY GOVERNMENT

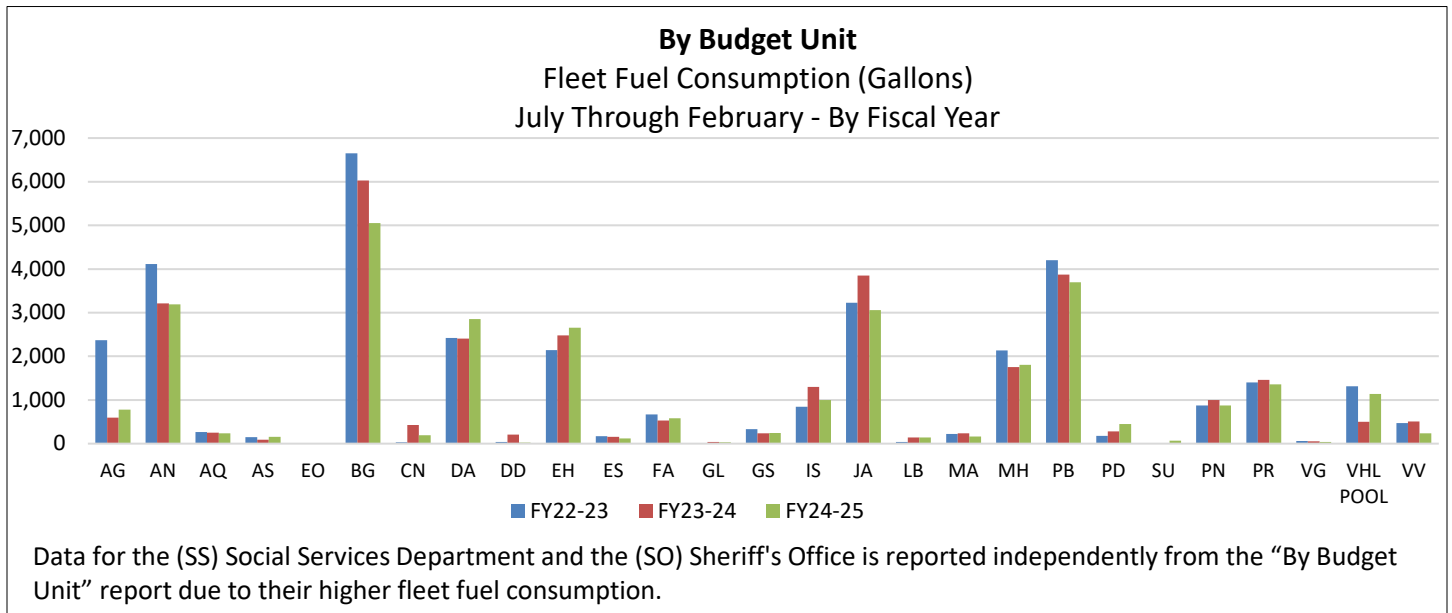
Fleet: Telematics

Telematics is an advanced vehicle diagnostic device used by Mendocino County to provide data on vehicle driving statistics including vehicle health assessments, real time collision detection, and optional real time in vehicle driver coaching. The Fleet team has distributed an updated County Vehicle Handbook as well as continuing to update telematics equipped vehicles with identifying decals. Additional vehicle usage and performance data is now being provided to the Executive Office on a routine basis.

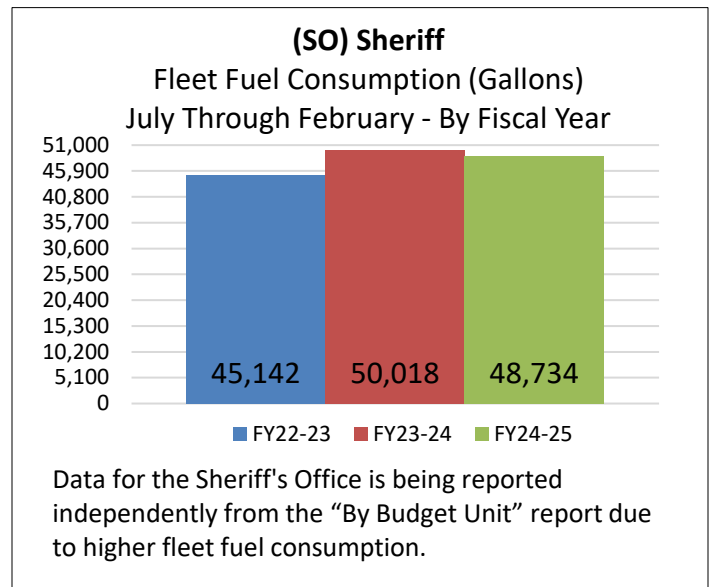
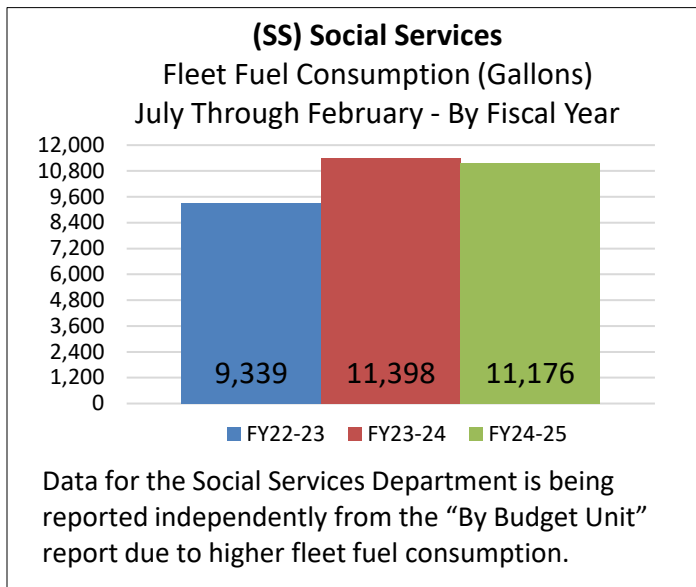


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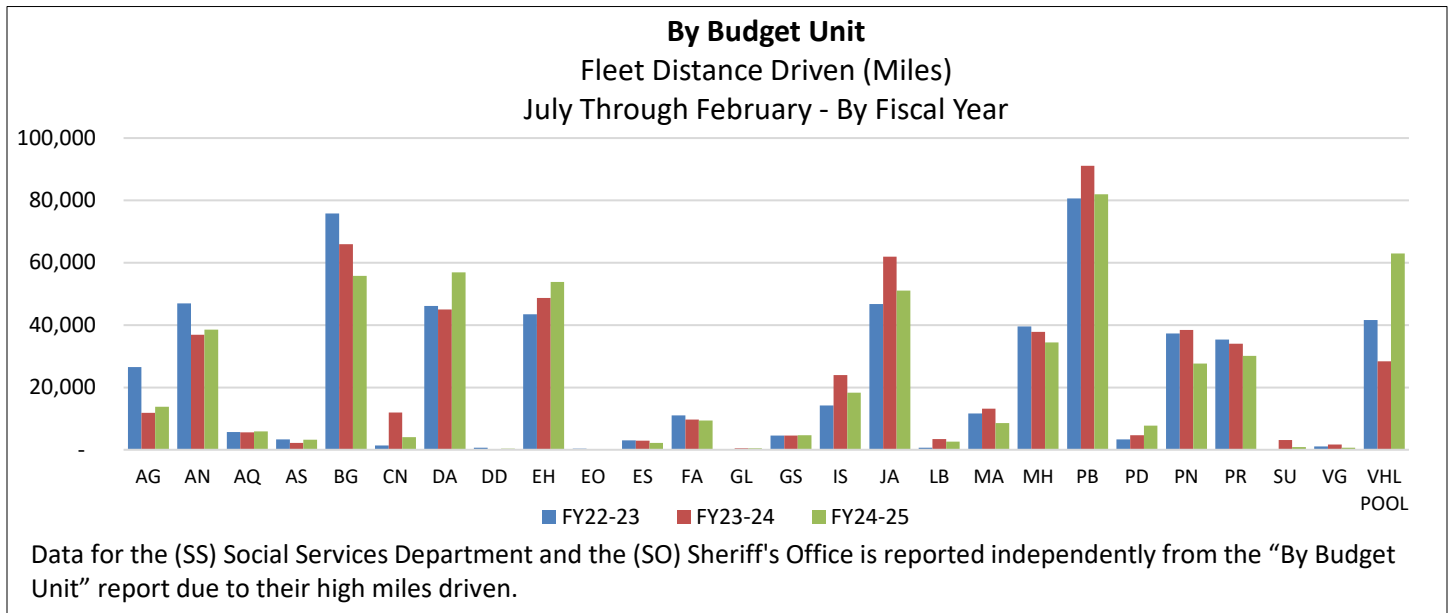
Fleet: Fuel Consumption



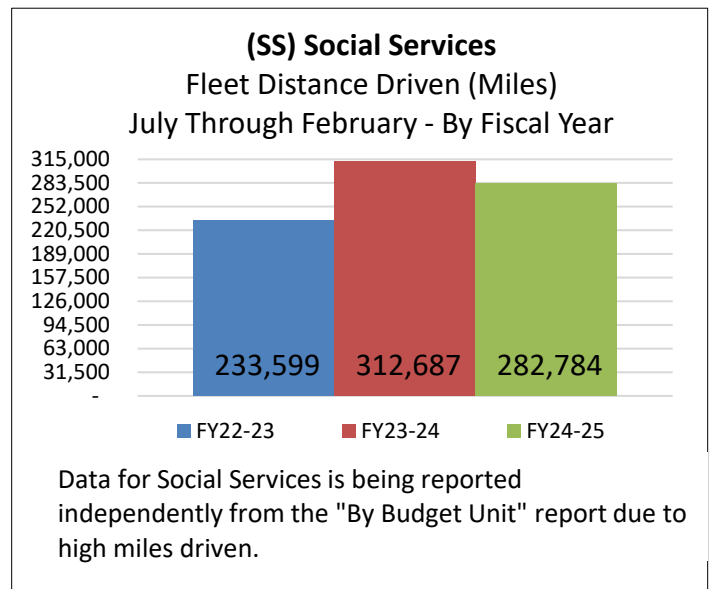
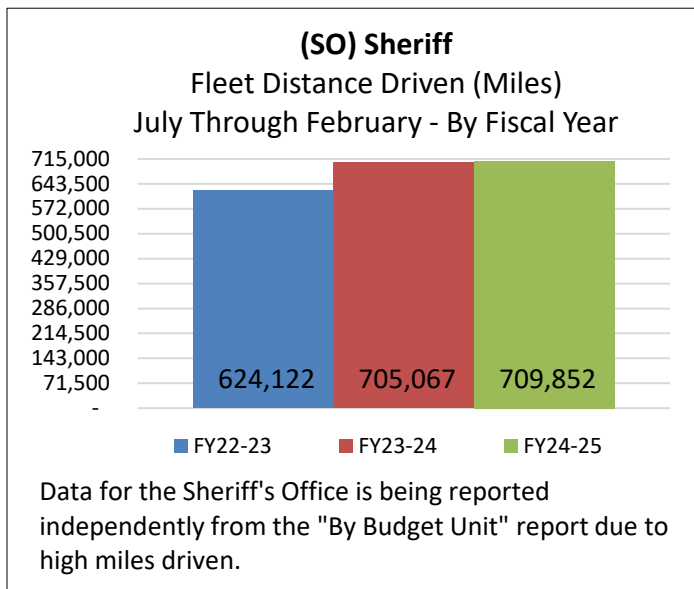
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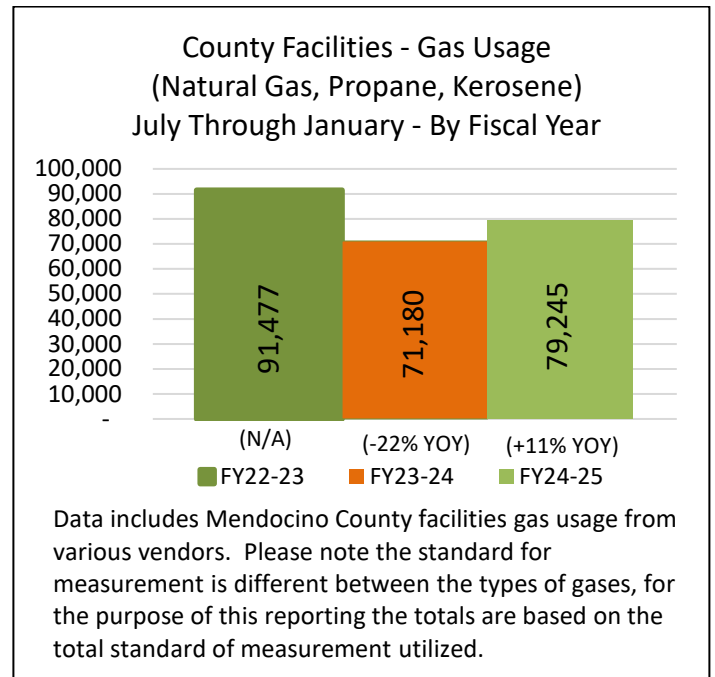
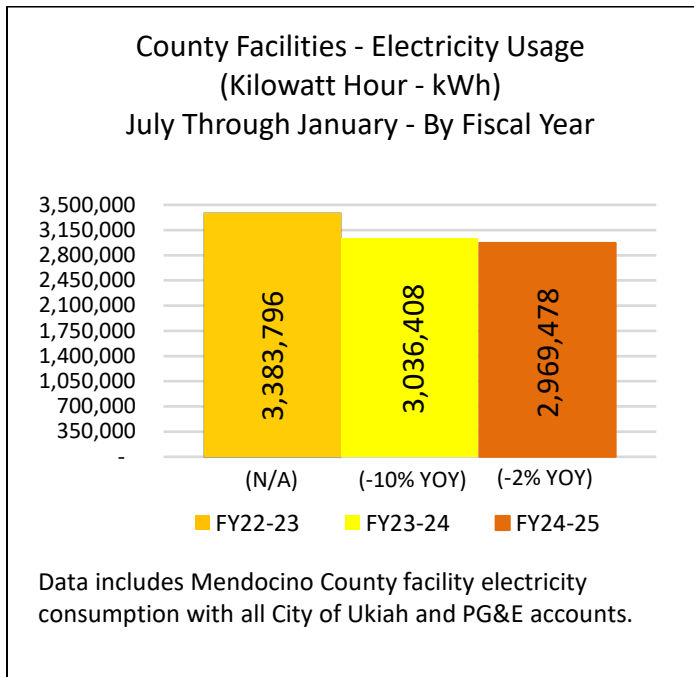
Fleet: Distance Driven



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Facilities: County Wide Utility Consumption



Electric utility consumption is showing a decrease of 2% year over year and gas consumption (natural gas, propane, and kerosene) is showing an increase of 11% year over year.

The County's Facilities division implemented utility consumption saving measures at the beginning of FY23-24, with those measures remaining in place County wide utility consumption is starting to stabilize. Moving forward, minor fluctuations between FY23-24 and FY24-25 utility usage will largely be related to seasonal weather patterns.

SAFE AND HEALTHY COUNTY

Facilities

The Facilities team continues to work with CalFire's team to ensure that the new usage of the leased WISC Building meets all their needs to include the tracking of utility usage.

The Facilities team is completing the final preparations for the vacated County Garage for utilization by other County Departments. Building design is in progress. Surplus items have been removed and sold.

Indian Creek Campsite is open for the season and collecting camping fees.

Facilities Statistics

Fiscal Year to Date as of April 8, 2025

- Work Orders Received: 2099
- Work Orders Completed: 2138
- Work Orders Open: 131
- After Hours Calls: 11 During the Month of March

Capital Improvement Plan and Projects

SB844 Jail Project

With masonry work nearly complete, the focus of the work has shifted to the installation of the structural steel, framed walls and the mechanical and electrical systems. Exterior work is also proceeding including fencing and sitework around the building and the new sidewalk up to Low Gap Road. Completion is currently projected for December 2025.

Psychiatric Health Facility

The Contractor for the new Psychiatric Health Facility building is focused on completing the roof and exterior wall finishes, interior insulation, gypsum board and the mechanical and plumbing systems. Current projections show completion before the end of 2025.

Bower Park Improvements

The Mendocino County Planning Commission will hear the Coastal Development Use Permit application for the Project on May 1. Staff will be issuing project plans for bids shortly thereafter including any conditions of approval identified in the hearing. Bids will be received in early June with planned construction continuing through the end of the year.

Electric Vehicle Charging Project

Award of the Electric Vehicle charging station project for the Administration Center and the Yokayo Social Services Center parking lots is scheduled for the April 22 Board meeting. The project, which will include the installation of ten Electric Vehicle charging stalls west of the Administration Center building and fourteen in the Yokayo Center parking lot between Family and Children's Services building and the Employment and Family Assistance Services building is expected to complete construction by the end of 2025.

Agriculture Building Porch Repairs

Work to complete the repairs to the Agriculture-Farm Advisor building is back on track after additional repairs to the concrete column bases were identified and completed. Completion is expected by the end of April 2025.

Purchasing Division

The Purchasing Division is working with Disaster Recover to finalize the purchase of handheld radios to better prepare local fire agencies in advance of the upcoming fire season. As the end of the fiscal year approaches departments that may need assistance with time sensitive procurement or bidding should contact the Purchasing Division. Departments that may be interested in scheduling purchasing related trainings should contact the Purchasing Division. All purchasing related question may be sent to purchasingrequests@mendocinocounty.gov

County surplus auctions sales can be viewed on [PublicSurplus.com](https://m.publicsurplus.com).

<https://m.publicsurplus.com/sms/mendocinoco,ca/list/current?orgid=86882>.

New users will need to create an account with Public Surplus before full listings may be viewed.

Purchasing Statistics

Fiscal Year to Date as of March 28, 2025

- Purchase Orders Processed: 245
- Surplus Sales: \$31,130.00 (No Change)
- Accounts Payable Batches: 9 During the Month of March
- RFP's/RFQ's Posted to Planet Bids: 17 (4 During the Month of March)

PREPARED AND RESILIENT COUNTY

Disaster/Emergency Preparedness Activities

Facilities continues to complete weekly fueling and maintenance services on one of the County's remotely located, vital generators to ensure electrical power is maintained to a radio repeater following a loss of the private electrical power line supplying that site. In the event the permanent generator at that location fails a temporary mobile generator has been staged to install. Facilities staff continue to work with the County COMMS team, PG&E, and other site tenants, to establish a corrective action plan for this site.

As we are experiencing a break in the winter weather Facilities staff have been repairing storm damage such as potholes and roof leaks in many of the Counties vital parking areas and buildings.

OTHER/ADDITIONAL INFORMATION

The Purchasing Division has moved. Please direct all interdepartmental mail to 501 Low Gap Room 1010.