

Board Directives

Directive #	Date	Agenda Item #	Agenda Item Title	Directive	Department	IN PROCESS	Progress/Updates
22-36	12/13/2022	4H)	Discussion and Possible Action Including Review of Board of Supervisor's Directives Requiring Follow Through from County Staff and/or Other Agencies; and Deletion of Outdated Directives as Determined by the Board of Supervisors - Sponsor: Supervisor Williams and Executive Office	GENERAL CONSENSUS OF THE BOARD to direct that the Executive Office return in January 2023 with an item regarding directives, after hearing from individual Supervisors and following up with the Department heads to pare down the list of current directives.	Executive Office	IN PROCESS	1/20/23: This item will go infront of the board on 2/28/23.
22-35	12/13/2022	3K)	Approval of the Local Jurisdiction Assistance Grants Program (LJAGP) Direct Grant and Fee Waiver Program Manual - Sponsor: Cannabis	GENERAL CONSENSUS OF THE BOARD to direct County Counsel to return with an item as soon as possible with options for the board to obtain a legal opinion regarding the use of the cannabis equity funds in relation to federal law.	County Counsel	IN PROCESS	1/20/23: No Department Update
22-34	11/8/2022	4F)	DISCUSSION AND POSSIBLE INCLUDING DIRECTION TO STAFF REGARDING ESTABLISHING REGULATIONS FOR "MOVEABLE TINY HOMES" - SPONSOR: PLANNING AND BUILDING SERVICES	GENERAL CONSENSUS OF THE BOARD to direct that the item go to the Planning Commission prior to coming back before the Board of Supervisors.	Planning and Building	IN PROCESS	1/20/23: No Department Update
22-33	11/8/2022	4D)	DISCUSSION AND POSSIBLE ACTION INCLUDING ACCEPTANCE OF A PRESENTATION FROM THE MENDOCINO COUNTY FISH AND GAME COMMISSION AND CALIFORNIA DEPARTMENT OF FISH AND WILDLIFE REGARDING THE NEED TO ESTABLISH RIPARIAN, STREAM, AND WETLAND PROTECTIONS FOR THE INLAND AREA OF MENDOCINO COUNTY; AND DIRECTION TO STAFF - SPONSOR: SUPERVISOR HASCHAK	BY ORDER OF THE CHAIR, the item was continued to the next available Board of Supervisors Meeting.	Board of Supervisors	IN PROCESS	1/20/23: No Department Update
22-32c	11/8/2022	4B)	DISCUSSION AND POSSIBLE ACTION INCLUDING ACCEPTANCE OF PRESENTATION REGARDING FIRST QUARTER BUDGET REPORT ON THE STATUS OF COUNTY DEPARTMENTAL SPENDING AND REVENUES FOR FISCAL YEAR 2022-23 AND EXECUTIVE OFFICE RECOMMENDATIONS; AND ADOPTION OF RESOLUTION AMENDING THE FY 2022-23 ADOPTED BUDGET - SPONSOR: EXECUTIVE OFFICE	GENERAL CONSENSUS OF THE BOARD to direct Supervisor McCourtly to meet with MCRCD and return with a funding strategy.	Executive Office	IN PROCESS	1/20/23: No Department Update
22-32b	11/8/2022	4B)	DISCUSSION AND POSSIBLE ACTION INCLUDING ACCEPTANCE OF PRESENTATION REGARDING FIRST QUARTER BUDGET REPORT ON THE STATUS OF COUNTY DEPARTMENTAL SPENDING AND REVENUES FOR FISCAL YEAR 2022-23 AND EXECUTIVE OFFICE RECOMMENDATIONS; AND ADOPTION OF RESOLUTION AMENDING THE FY 2022-23 ADOPTED BUDGET - SPONSOR: EXECUTIVE OFFICE	GENERAL CONSENSUS OF THE BOARD to direct staff to return with an update regarding EMS JPA and other similar ideas.	Executive Office	IN PROCESS	1/20/23: No Department Update
22-32a	11/8/2022	4B)	DISCUSSION AND POSSIBLE ACTION INCLUDING ACCEPTANCE OF PRESENTATION REGARDING FIRST QUARTER BUDGET REPORT ON THE STATUS OF COUNTY DEPARTMENTAL SPENDING AND REVENUES FOR FISCAL YEAR 2022-23 AND EXECUTIVE OFFICE RECOMMENDATIONS; AND ADOPTION OF RESOLUTION AMENDING THE FY 2022-23 ADOPTED BUDGET - SPONSOR: EXECUTIVE OFFICE	GENERAL CONSENSUS OF THE BOARD to direct General Services Agency Director Janelle Rau to return with a CIP of 200 million dollars highlighting the difference in maintenance.	Executive Office	IN PROCESS	1/20/23: No Department Update
22-31b	11/8/2022	4A)	Chief Executive Officer's Report - Sponsor: Executive Office	Board Directive: GENERAL CONSENSUS OF THE BOARD to direct staff to come back with a plan to do what it takes to get the critical positions filled in social services.	Human Resources	IN PROCESS	1/20/23: No Department Update
22-30	11/1/2022	4B)	DISCUSSION AND POSSIBLE ACTION INCLUDING DIRECTION FOR AUDITOR-CNTROLLER/TREASURER TAX COLLECTOR TO PROVIDE AN UPDATE ON THE STATUS OF FISCAL YEAR. END 2021/22 CLOSE, SCHEDULE OF SCHOOL DISTRICT AUDITS, QUARTER 1 CLOSE, AND OTHER TOPICS, AS SEEN NECFSSARY FOR ENSURING CONTINUED GOVERNMENTAL OPERATIONS - SPONSORS: SUPERVISOR WILLIAMS	Board Directive: BY ORDER OF THE CHAIR direct the Auditor-Controller Treasurer-Tax Collector to return at a future meeting with an item regarding uncollected Cannabis Tax.	Auditor-Controller Treasurer-Tax Collector	IN PROCESS	1/20/23: No Department Update
22-28	10/18/2022	4A)	NOTICED PUBLIC HEARING - DISCUSSION AND POSSIBLE ACTION INCLUDING ADOPTION OF RESOLUTION OF THE MENDOCINO COUNTY BOARD OF SUPERVISORS FOR TEMPORARY ROAD CLOSURE OF DOGWOOD TERRACE, COUNTY ROAD 641A, AND DOGWOOD LANE, COUNTY ROAD 641B, FOR 18 MONTHS TO PREVENT SERIOUS AND CONTINUAL ILLEGAL DUMPING (BROOKTRAILS AREA) - SPONSORS: SUPERVISOR HASCHAK AND TRANSPORTATION	Board Directive: GENERAL CONSENSUS OF THE BOARD to direct staff to bring back any action necessary to allow the Department of Transportation to operate temporary recycling and hazmat disposal stations.	Transportation	IN PROCESS	1/20/23: No Department Update
22-26	10/4/2022	4D)	DISCUSSION AND POSSIBLE ACTION INCLUDING RECOMMENDATION FROM THE MENDOCINO COUNTY PUBLIC HEALTH DEPARTMENT TO THE MENDOCINO COUNTY BAARD OF SUPERVISORS TO ESTABLISH A PUBLIC HEALTH ADVISORY BOARD - SPONSORS: PUBLIC HEALTH	Board Directive: GENERAL CONSENSUS OF THE BOARD to direct Assistant County Counsel Scott to revise Article 3 Section 1 of the draft bylaws to include that at least one member of the public from each Supervisorial District be appointed.	County Counsel	IN PROCESS	1/20/23: No Department Update

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22-25d	9/20/2022	4E)	DISCUSSION AND POSSIBLE ACTION INCLUDING REVIEW AND DIRECTION TO STAFF ON THE SPACE NEEDS ASSESSMENT OF COUNTY OWNED FACILITIES - SPONSOR: GENERAL SERVICES AGENCY	Board Directive: GENERAL CONSENSUS OF THE BOARD to direct staff to look into the current child support services building and proceed with analysis regarding the purchase of that building.	General Services Agency	IN PROCESS	11/1/22 - General Services Agency is coordinating meetings with stakeholders to discuss historical aspects associated with building acquisition. 1/20/23: No Department Update
22-25c	9/20/2022	4E)	DISCUSSION AND POSSIBLE ACTION INCLUDING REVIEW AND DIRECTION TO STAFF ON THE SPACE NEEDS ASSESSMENT OF COUNTY OWNED FACILITIES - SPONSOR: GENERAL SERVICES AGENCY	Board Directive: GENERAL CONSENSUS OF THE BOARD to relocate the Fort Bragg Public Health Office to the Avala center or another suitable location in Fort Bragg.	General Services Agency	IN PROCESS	11/1/22 - General Services Agency is coordinating meetings with stakeholders to discuss space options for Public Health operations; goal is to have a plan in place by January 2023.  <b>1/20/23- Relocate the Fort Bragg Public Health Office to the Avila Center or another suitable location in Fort Bragg. General Services Agency coordinated and attended meetings in December and January with stakeholders to discuss and develop a plan for relocation. A plan is in development for the relocation of the Public Health Department. The plan for relocation is being developed based on the space needs analysis and operational needs of the stakeholders. Although the plan is close to completion, an additional meeting is scheduled in February with the goal to finalize the plan. 22-25 e - Relocation of the EOC to Building 35 is complete. 22-25 b - Relocation of Cannabis to Willits Justice Center is complete.</b>
22-25b	9/20/2022	4E)	DISCUSSION AND POSSIBLE ACTION INCLUDING REVIEW AND DIRECTION TO STAFF ON THE SPACE NEEDS ASSESSMENT OF COUNTY OWNED FACILITIES - SPONSOR: GENERAL SERVICES AGENCY	Board Directive: GENERAL CONSENSUS OF THE BOARD to relocate the Cannabis Department to the Willits Justice Center.	General Services Agency	IN PROCESS	11/1/22 - The General Services Agency, Executive Office, IT and Cannabis department have been working on details associated with relocation of Cannabis operations to the Willits Justice Center. Relocation is anticipated to occur in mid November. 1/20/23: No Department Update
22-25e	9/20/2022	4E)	DISCUSSION AND POSSIBLE ACTION INCLUDING REVIEW AND DIRECTION TO STAFF ON THE SPACE NEEDS ASSESSMENT OF COUNTY OWNED FACILITIES - SPONSOR: GENERAL SERVICES AGENCY	Board Directive: GENERAL CONSENSUS OF THE BOARD to direct staff to proceed with using Building 35 as the new location for the EOC.	General Services Agency	IN PROCESS	11/1/22 - General Services Agency has prepared the building for occupancy and relocation of the EOC. Anticipate EOC relocation the week of November 7, 2022. 1/20/23: No Department Update
22-23p	9/13/2022	4B)	DISCUSSION AND POSSIBLE ACTION INCLUDING DIRECTION FOR AUDITOR--CONTROLLER/TREASURER TAX COLLECTOR TO PROVIDE FINANCIAL INFORMATION REQUEST RESPONSES TO BOARD OF SUPERVISORS BY AGREED UPON TIMEFRAMES - SPONSOR: BUDGET AD-HOC OF SUPERVISOR WILLIAMS AND SUPERVISOR MCGOURTY	Board Directive: GENERAL CONSENSUS OF THE BOARD to direct the Budget Ad Hoc to work with the CEO and Auditor-Controller/Tax Collector regarding the resource requests and status updates listed in the Agenda Summary.	Executive Office/Auditor/Controller/Treasurer-Tax Collector	IN PROCESS	1/20/23: No Department Update
22-23p	9/13/2022	4B)	DISCUSSION AND POSSIBLE ACTION INCLUDING DIRECTION FOR AUDITOR--CONTROLLER/TREASURER TAX COLLECTOR TO PROVIDE FINANCIAL INFORMATION REQUEST RESPONSES TO BOARD OF SUPERVISORS BY AGREED UPON TIMEFRAMES - SPONSOR: BUDGET AD-HOC OF SUPERVISOR WILLIAMS AND SUPERVISOR MCGOURTY	Board Directive: GENERAL CONSENSUS OF THE BOARD to direct County Counsel to develop and include a notice that there will be a decrease in payment for invoices submitted late via boilerplate language on contracts going forward.	County Counsel	IN PROCESS	1/20/23: No Department Update
22-23o	9/13/2022	4B)	DISCUSSION AND POSSIBLE ACTION INCLUDING DIRECTION FOR AUDITOR--CONTROLLER/TREASURER TAX COLLECTOR TO PROVIDE FINANCIAL INFORMATION REQUEST RESPONSES TO BOARD OF SUPERVISORS BY AGREED UPON TIMEFRAMES - SPONSOR: BUDGET AD-HOC OF SUPERVISOR WILLIAMS AND SUPERVISOR MCGOURTY	Board Directive: GENERAL CONSENSUS OF THE BOARD to direct CEO to work with the Department Heads and their fiscal units to work with outside vendors on timely, accurate invoicing.	Executive Office	IN PROCESS	1/20/23: No Department Update
22-23n	9/13/2022	4B)	DISCUSSION AND POSSIBLE ACTION INCLUDING DIRECTION FOR AUDITOR--CONTROLLER/TREASURER TAX COLLECTOR TO PROVIDE FINANCIAL INFORMATION REQUEST RESPONSES TO BOARD OF SUPERVISORS BY AGREED UPON TIMEFRAMES - SPONSOR: BUDGET AD-HOC OF SUPERVISOR WILLIAMS AND SUPERVISOR MCGOURTY	Board Directive: GENERAL CONSENSUS OF THE BOARD to direct the Budget Ad Hoc and CEO to look at financial reporting from other counties and return with an example or model.	Executive Office	IN PROCESS	10/27/2022 - In process - working with RGS and Client First. 1/20/23: No Department Update
22-23i	9/13/2022	4B)	DISCUSSION AND POSSIBLE ACTION INCLUDING DIRECTION FOR AUDITOR--CONTROLLER/TREASURER TAX COLLECTOR TO PROVIDE FINANCIAL INFORMATION REQUEST RESPONSES TO BOARD OF SUPERVISORS BY AGREED UPON TIMEFRAMES - SPONSOR: BUDGET AD-HOC OF SUPERVISOR WILLIAMS AND SUPERVISOR MCGOURTY	Board Directive: BY ORDER OF THE CHAIR, direct the Budget Ad Hoc to do trial run to determine if a consultant can generate a report and return to full board with information regarding where the data is located and what results are possible, as well as what the burden on the Auditor-Controller Treasurer-Tax Collector may be.	Budget Ad Hoc	IN PROCESS	1/20/23: No Department Update
22-23k	9/13/2022	4B)	DISCUSSION AND POSSIBLE ACTION INCLUDING DIRECTION FOR AUDITOR--CONTROLLER/TREASURER TAX COLLECTOR TO PROVIDE FINANCIAL INFORMATION REQUEST RESPONSES TO BOARD OF SUPERVISORS BY AGREED UPON TIMEFRAMES - SPONSOR: BUDGET AD-HOC OF SUPERVISOR WILLIAMS AND SUPERVISOR MCGOURTY	Board Directive: GENERAL CONSENSUS OF THE BOARD direct the Auditor-Controller Treasurer-Tax Collector to develop and provide report on the revenue and expense actuals vs budget.	Auditor/Controller/Treasurer-Tax Collector	IN PROCESS	1/20/23: No Department Update
22-23i	9/13/2022	4B)	DISCUSSION AND POSSIBLE ACTION INCLUDING DIRECTION FOR AUDITOR--CONTROLLER/TREASURER TAX COLLECTOR TO PROVIDE FINANCIAL INFORMATION REQUEST RESPONSES TO BOARD OF SUPERVISORS BY AGREED UPON TIMEFRAMES - SPONSOR: BUDGET AD-HOC OF SUPERVISOR WILLIAMS AND SUPERVISOR MCGOURTY	Board Directive: BY ORDER OF THE CHAIR, direct Budget Ad Hoc to work with Auditor-Controller Treasurer-Tax Collector to obtain information regarding any data, formulas, documentation utilized in preparing annual reports, including adjustments, beyond what is in Tyler Munis.	Budget Ad Hoc/ Auditor/Controller/Treasurer-Tax Collector	IN PROCESS	1/20/23: No Department Update

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22-23g	9/13/2022	4B)	DISCUSSION AND POSSIBLE ACTION INCLUDING DIRECTION FOR AUDITOR--CONTROLLER/TREASURER TAX COLLECTOR TO PROVIDE FINANCIAL INFORMATION REQUEST RESPONSES TO BOARD OF SUPERVISORS BY AGREED UPON TIMEFRAMES - SPONSOR: BUDGET AD-HOC OF SUPERVISOR WILLIAMS AND SUPERVISOR MCGOURTY	Board Directive: GENERAL CONSENSUS OF THE BOARD to direct Budget Ad Hoc to work with the AuditorController Treasurer-Tax Collector and CEO regarding a host-compliance software request for proposal (RFP) and return to the full Board with a plan at a future meeting.	Budget Ad Hoc/ Auditor/Controller/Treasurer- Tax Collector / Executive Office	IN PROCESS	1/20/23: No Department Update
22-23f	9/13/2022	4B)	DISCUSSION AND POSSIBLE ACTION INCLUDING DIRECTION FOR AUDITOR--CONTROLLER/TREASURER TAX COLLECTOR TO PROVIDE FINANCIAL INFORMATION REQUEST RESPONSES TO BOARD OF SUPERVISORS BY AGREED UPON TIMEFRAMES - SPONSOR: BUDGET AD-HOC OF SUPERVISOR WILLIAMS AND SUPERVISOR MCGOURTY	Board Directive: GENERAL CONSENSUS OF THE BOARD to direct the Budget Ad Hoc to work with the Auditor-Controller Treasurer-Tax Collector /CEO on transient occupancy tax audit.	Executive Office/Auditor/Controller/Tre asurer-Tax Collector	IN PROCESS	1/20/23: No Department Update
22-23e	9/13/2022	4B)	DISCUSSION AND POSSIBLE ACTION INCLUDING DIRECTION FOR AUDITOR--CONTROLLER/TREASURER TAX COLLECTOR TO PROVIDE FINANCIAL INFORMATION REQUEST RESPONSES TO BOARD OF SUPERVISORS BY AGREED UPON TIMEFRAMES - SPONSOR: BUDGET AD-HOC OF SUPERVISOR WILLIAMS AND SUPERVISOR MCGOURTY	Board Directive: GENERAL CONSENSUS OF THE BOARD to direct the Budget Ad Hoc to work with AuditorController Treasurer-Tax Collector to compile a list of mandated functions of the Auditor- Controller/TreasurerTax Collector and determine what functions are/are not being met.	Budget Ad Hoc/ Auditor/Controller/Treasurer- Tax Collector	IN PROCESS	1/20/23: No Department Update
22-23c	9/13/2022	4B)	DISCUSSION AND POSSIBLE ACTION INCLUDING DIRECTION FOR AUDITOR--CONTROLLER/TREASURER TAX COLLECTOR TO PROVIDE FINANCIAL INFORMATION REQUEST RESPONSES TO BOARD OF SUPERVISORS BY AGREED UPON TIMEFRAMES - SPONSOR: BUDGET AD-HOC OF SUPERVISOR WILLIAMS AND SUPERVISOR MCGOURTY	Board Directive: GENERAL CONSENSUS OF THE BOARD to direct Information Technology (IT) to submit a written list of functions that the Auditor and Assessor are unable to perform due to software.	Information Technology	IN PROCESS	1/20/23: No Department Update
22-23b	9/13/2022	4B)	DISCUSSION AND POSSIBLE ACTION INCLUDING DIRECTION FOR AUDITOR--CONTROLLER/TREASURER TAX COLLECTOR TO PROVIDE FINANCIAL INFORMATION REQUEST RESPONSES TO BOARD OF SUPERVISORS BY AGREED UPON TIMEFRAMES - SPONSOR: BUDGET AD-HOC OF SUPERVISOR WILLIAMS AND SUPERVISOR MCGOURTY	Board Directive: GENERAL CONSENSUS OF THE BOARD to direct Budget Ad Hoc to work with CSAC and RCRC to identify which Financial Data is the most important to have.	Budget Ad Hoc	IN PROCESS	1/20/23: No Department Update
22-19	8/16/2022	Agenda Item #3 - Consent Calendar		GENERAL CONSENSUS OF THE BOARD to direct the Cannabis Department to retrieve invoicing from 4Front Partners and make it available to the Board and the Public.  Board Directive: GENERAL CONSENSUS OF THE BOARD to refer the topic of Cannabis to the General Government Committee.	Cannabis	IN PROCESS	12.5.2022 The department has retrieved the invoicing from 4Front partners and has compiled the invoices. We will send these off to the Board but have concerns that the invoices should possibly be redacted before sharing with the public as they account for each email communication and phone call conversation 4front has had with an individual and names the individual. We will reach out to County Counsel for guidance on releasing this information to the public. The department has implemented the directive to take cannabis related topics to the GGC before they might be heard by the Board of Supervisors 1/20/23: No Department Update
22-11	6/8/2022	5B)	DJSCUSSION AND POSSIBLE ACTION INCLUDING DIRECTION TO STAFF REGARDING TEMPORARY CAMPING FOR PROFIT ON PRIVATE PROPERTY- SPONSORS: SUPERVISOR WILLIAMS, SUPERVISOR MCGOURTY, AND BUILDING SERVICES	GENERAL CONSENSUS OF THE BOARD to Direct staff to deprioritize sites that do not pose a risk to public safety.	Planning and Building	IN PROCESS	8-15-22 PBS is Incorporating the recommendations from the Board into the Inland Zoning Code update as it relates to temporary camping for profit. In regards to enforcement, the direction is an on-going directive and determination is made by Code Enforcement on a case by case basis as to whether it meets the directive criteria to be deprioritized. 10-31-22: No change from 8-15-22. 12-5-22 No Change from 8-15-22. 1/20/23: No Department Update
22-10	6/7/2022	4A)	DISCUSSION AND POSSIBLE ACTION TO APPROVE THE MENDOCINO COUNTY PROPOSED BUDGET FOR FISCAL YEAR (FY) 2022-23, INCLUDING All RECOMMENDED ACTIONS AND ADJUSTMENTS - SPONSOR: EXECUTIVE OFFICE AND AUDITOR/CONTROLLER	GENERAL CONSENSUS OF THE BOARD to Direct the CEO to prioritize enhanced code enforcement and return with a revised plan in the future after watching trends into the complaints of cannabis, as well as hiring.	Executive Office	IN PROCESS	1/20/23: No Department Update
22-08	5/17/2022	3T)	APPROVAL OF THE COUNTY OF MENDOCINO CANNABIS DEPARTMENT UPDATE - SPONSOR: CANNABIS	GENERAL CONSENSUS OF THE BOARD to direct staff to return with an answer as to whether the current cannabis ordinance process is as streamlined as possible, and if not, provide recommendations on more streamlined versions with pros and cons.	Cannabis	IN PROCESS	12.7.2022 This is an ongoing item. The department will be bringing vegetation modification streamlining to the GGC in December 2022 and plans to bring additional amendment related to streamlining to the GGC in 2023. 1/20/23: No Department Update
22-06	5/3/2022	4F)	DISCUSSION AND POSSIBLE ACTION INCLUDING INTRODUCTION AND WAIVE READING OF ORDINANCE REPEALING AND REPIACING IN ITS ENTIRETY MENDOCINO COUNIY CODE TITLE 9A- SOLID WASTE, AND AMENDING MENDOCINO COUNIY CODE CHAPTER 18.25 - REGULATIONS FOR COLI.ECTING AND LOADING RECYCLABLE MATERIALS IN DEVELOPMENT PROJECTS, AND CHAPTER 18.35 - CONSTRUCTION AND DEMOLITION RECYCLING AND REUSE (COUNTYWIDE) - SPONSOR: SOLID WASTE	Direct Solid Waste to provide direction to each department to add a compost or food waste bin to their breakroom and that peper towel receptables be converted to mixed waste organics receptables.	Solid Waste	IN PROCESS	1/20/23: No Department Update

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22-05	4/19/2022	5D)	SUPERVISORS' REPORTS REGARDING BOARD SPECIAL ASSIGNMENTS, STANDING AND AD HOC COMMITTEE MEETINGS, AND OTHER ITEMS OF GENERAL INTEREST	GENERAL CONSENSUS OF THE BOARD to direct the Cannabis Program Director to submit in writing, the second meeting of each month, an update on cannabis program statistics, in a format to be decided by the Cannabis Program Director and Cannabis Ad Hoc.	Cannabis/Cannabis Ad Hoc	IN PROCESS	1/20/23: No Department Update
22-04	4/5/2022	3G)	APPROVAL OF TRANSMISSION OF A LETTER OF SUPPORT FOR SB 1281 - SPONSOR: SUPERVISOR WILLIAMS	BY ORDER OF THE CHAIR the item was continued to April 19th , 2022	Board of Supervisors	IN PROCESS	1/20/23: No Department Update
21-104		5D)		GENERAL CONSENSUS OF THE BOARD to direct staff to create online option for fee/permit payment.		IN PROCESS	1/20/23: No Department Update
21-100	12/7/2021	8B)	Discussion and Possible Action Including Adoption of a Resolution Authorizing the County Cannabis Program Director to Submit a Grant Application and Agreement to the Governor's Office of Business and Economic Development for the Cannabis Equity Grants Program for Local Jurisdictions Fiscal Year 2021-2022 for an Amount up to \$5 Million Dollars for Purposes of Funding the Mendocino County Local Equity Program for an Additional Year, And Approving the Reallocation of Five Thousand (\$5,000) from the Cannabis Program Budget; And Allocation of One-Hundred Thousand Dollars (\$100,000) of Cannabis Business Tax in the Fiscal Year 2021-2022 as a Grant Match Upon Grant Award (Sponsor: Cannabis)	GENERAL CONSENSUS OF THE BOARD to Direct County Counsel to work with Cannabis Program and the Auditors office to expedite the check process and return with an update at the next Board of Supervisors Meeting.	Cannabis/County Counsel/Auditor	IN PROCESS	02-15-2022 Was awarded \$2.9 million award for the local equity grant program. 1/20/23: No Department Update
21-95	11/16/2021	5E)	Discussion and Possible Action Including the Acceptance of Presentation Related to the Application Submittal for a Disaster Recovery Multi-Family Housing Program Grant (Grant No. 20-DRMHP-0006) Awarded to the County in the Amount of \$6,443,278, to Fund Recovery Needs Related to the Federal Emergency Management Agency's Major Disaster Declaration DR-4344 in October 2017 - Sponsor: Planning and Building Services	GENERAL CONSENSUS OF THE BOARD: Board interested in facilitating workforce housing and including workforce housing that would include the broadest possible spectrum on the median area income.	Board of Supervisors/Planning & Building	IN PROCESS	12-6-21: New Directive. PBS has not yet been contacted regarding any pending discussions on facilitation of workforce housing. 6/24/22: No Change 10-31-22: No Change 12-5-22: No Change 1/20/23: No Department Update
21-89	10/26/2021	4M)	Approval of Fifth Amendment to BOS Agreement 17-131 with NaphCare Inc. in the Amount of \$3,484,847.76 for a New Agreement Total of \$19,105,009.38 for Medical Health Services for the Mendocino County Sheriff's Office (MCSO) Jail with a New Term End Date of December 31, 2022 – Sponsor: Sheriff-Coroner	GENERAL CONSENSUS OF THE BOARD to direct that the item come back as a regular item with an informational report regarding a performance evaluation of the contractor, and if they do not have sufficient past performance records, set something up for future performance.	Sheriff	IN PROCESS	Item tentatively scheduled to come before the Board on 11-16-21. 1/20/23: No Department Update
21-84	9/14/21	5H)	Chief Executive Officer's Report (Sponsor: Executive Office)	GENERAL CONSENSUS OF THE BOARD to request that the Auditors Office provide the Board with a monthly fiscal report.	Auditor-Controller	IN PROCESS	On-going. 1/20/23: No Department Update
21-57	6/8/2021	5E)	Noticed Public Hearing - Discussion and Possible Action to Approve the Mendocino County Proposed Budget for Fiscal Year (FY) 2021-22, Including All Recommended Actions and Adjustments – Sponsors: Executive Office and Auditor-Controller	GENERAL CONSENSUS OF THE BOARD to Direct staff to review the Boonville Fairgrounds as a potential site for Community Resource Center/public use during outage	Executive Office	IN PROCESS	1/20/23: No Department Update
21-49	5/11/21	4A)	Direction to Staff to Begin Fully Assessing, Billing and Collecting Cannabis Business Tax, in the Current Calendar Year, to Initially Focus Expanded Application on Unlawful Cannabis Cultivation Sites that are Subject to Other Enforcement Action; Further to Direct Treasurer Tax Collector, County Counsel and Code Enforcement to Provide a Report at the End of the Year with Recommendations (Sponsor: Supervisor Williams)	GENERAL CONSENSUS OF THE BOARD to direct staff to return at a future meeting with an agenda item regarding the minimum tax required for cannabis cultivation, including information regarding the appeals process of said cannabis tax.	Cannabis/Treasurer-Tax Collector	IN PROCESS	The program plans to focus on this in November, after the Portal and other items are completed.  02/15/2022 While we havent come back to this we have implemented a requirement that local equity grant program applicants must be current with their cannabis taxes to qualify for a direct grant.  May 26, 2022 - Communications have occurred with CoCo, the Cannabis program, CEO, and Board Ad Hoc discussing the equity program and late payments. Comments/Questions by TTC 1. Payment plan – explained obstacles to plans for TTC, see information listed below in direction 21-07 email dated 4/22/2022 to Chair Williams and CEO Antle. 2. Reported discussion with CoCo and TTC about limit in ordinance for Tax Collector to waive penalty and interest. Confirmed verbally with CoCo ordinance is limited and needs revision if Board wishes to address this issue. Reasons clarity needed on this item:☐ a. Reduce appeals going to BOS for disputes on penalty and interest when active collection of defaulted cannabis taxes is fully implemented. If TTC can review and address penalty cancellations in the same manner as TOT or property taxes it would reduce or eliminate the potential appeals going to the BOS. b. If P&I are waived for equity program applicants approved for the LEEP program the collection of defaulted cannabis tax may be recovered through the grant. It is appropriate as a legal start up business complying with regulation, and determined to have equity issue by Cannabis program, stands to reason P&I would be waived for same equity reasons. Response from Cannabis program will follow up with Go-Biz for a proposal to include defaulted taxes with proposal but can not pay P&I from LEEP funds. Issue of P&I needs to be addressed by Board.  12.7.2022 MCD started offering LEEP waivers to eligible applicants who have paid all penalties and interest. These waiver can then be used to pay any outstanding delinquent tax balance. Additionally, the MCD implemented a deprioritization program and has notified all applicants that are delinquent in cannabis taxes that they are not eligible for application review until such time as all cannabis taxes have been paid. Notifications were sent in June, July, October, and December 2022. TTC, CoCo, and MCD are working together to develop a payment plan for delinquent taxes and will be bringing this proposal forward to GGC in 2023. 1/20/23: No Department Update

## Board Directives

Directive #	Date	Agenda Item #	Agenda Item Title	Directive	Department	IN PROCESS	Progress/Updates
21-07	3/9/21	5D)	Discussion and Possible Action Regarding Presentation of the Fiscal Year (FY) 2020 21 Mid Year Budget Report on the Status of County Departmental Spending and Revenues For FY 2020 21 and Executive Office Recommendations; and Adoption of Resolution Amending the FY 2020 21 Adopted Budget (Sponsor: Executive Office)	GENERAL CONSENSUS OF THE BOARD direct staff to provide analysis of how much the county is collecting from different entities, in order to determine how many of the cannabis tax payers are paying the minimum versus how many are paying a percentage of revenue	Auditor/Cannabis/Treasurer-Tax Collector/Cannabis	IN PROCESS	<p>9-15-21: Supervisor Williams has since requested the 'tax roll' from the TTC. Kristin will reach out for this information and provide a data update sometime in November.</p> <p>10/21/2020 – Cannabis report data provided to Aaron Hult</p> <p>7/23/2021 – Gross receipts and true up information for cultivation provided to Chair Williams for true up for CY 2019 and 2020.</p> <p>9/7/2021 Cannabis report data provided again to Aaron Hult from same data sent on 10/21/2020 with a note that TTC will pursue improvements to the software for reporting previously done by manual tracking in TTC and this format of the report would not longer be provided.</p> <p>4/18/2022 - Delinquent True-Up list for CY 2020 was provided to Kristin Nevedal.</p> <p>4/22/2022 – A list of defaulted cannabis flat tax and true up for CY 2018-2020 was provided to CEO Antle and Chair Williams. An additional question relating to payment plans was posed by the Board and CEO. Response provided by TTC detailing payment plan obstacles for defaulted cannabis taxes so Board could review and decide if they felt necessary to proceed and incur related costs to allow partial payments if the value gained exceeded the potential cost to implement. No further action/response has been provided to this email.</p> <p>5/13/2022 Delinquent True-Up list for CY 2018 and CY 2019 was provided to Kristin Nevedal. These reports included the Business Name, Business Type, Delinquent Year and Business Account Number.</p> <p>12.7.2022 The cannabis department has completed their portion of this directive. We have received and reconciled delinquent tax rolls for the 2018, 2019, 2020, and 2021 tax years, notified the applicants that they outstanding taxes, and reported those numbers back to the board via the monthly update and in closed session.</p> <p>1/20/23: No Department Update</p>
21-06	3/9/21	5D)	Discussion and Possible Action Regarding Presentation of the Fiscal Year (FY) 2020 21 Mid Year Budget Report on the Status of County Departmental Spending and Revenues For FY 2020 21 and Executive Office Recommendations; and Adoption of Resolution Amending the FY 2020 21 Adopted Budget (Sponsor: Executive Office)	GENERAL CONSENSUS OF THE BOARD to Direct the Executive Office, Planning and Building Services, and Auditor's Office to work together to clarify projections of the cannabis tax revenue based on the Planning Departments estimate of how many of these farms will make it to annual license stage.	Executive Office/Cannabis/Auditor	IN PROCESS	<p>Reassigned directive from PBS to Cannabis.</p> <p>02/15/2021 Outstanding</p> <p>12.7.2022 Outstanding and likely not feasible to accomplish. The cannabis department estimates there will be approximately 200-300 farms that make it to annual licensing at the state level. However, we have no way to identify which farms this will be nor can we identify the size of these farms making it impossible to determine a projected tax revenue amount.</p> <p>1/20/23: No Department Update</p>
20-49	7/14/20	5F)	Discussion and Possible Action Including Direction to Staff on Potential Options to Streamline the Business License Process and Amend Regulations contained in Title 6 of County Code, "Business License Regulations," in Response to Board Direction Received January 7, 2020 to Chapter 6.04 of County Code in Response to Board Direction from January 7, 2020	GENERAL CONSENSUS OF THE BOARD to direct staff to proceed with Streamlining Actions 1 and 2 listed in the attached Memo titled "Mendocino County Code Chapter 6.04, Business Licenses."	Executive Office/Planning & Building/Treasurer-Tax Collector	IN PROCESS	<p>In the PBS work plan approved on September 22, this item was prioritized for completion in the FY 2020-21 year. Cannabis workload and other priority projects are taking precedence at this time.</p> <p>With work on cannabis, department has not been able to initiate work on this. Will be moving to FY 2021-2022 work priorities.</p> <p>11-9-21: Department will discuss timing of Directive with Board during future presentation on Work Plan for the Department.</p> <p>6/24/2022: Work Plan was presented in February. This was not made a priority by BOS for FY 22/23.</p> <p>10-31-22: No Change</p> <p>12-5-22: No Change</p> <p>1/20/23: No Department Update</p>
20-13	2/4/20	6C)	Discussion and Possible Action Regarding Implementation of Measure V, "Declaring Intentionally Killed and Left Standing Trees a Public Nuisance" (Sponsors: Supervisors Haschak and Williams)	The Board of Supervisors directs County Counsel to return on the March 24, 2020, Regular meeting with an enforcement plan, focused on mitigating expense; and affirm our intention to collaborate with industry to research compliance with willingness to fast track alternatives, where possible.	County Counsel	IN PROCESS	<p>05/02/2022 - Appears to have been superseded by BOS direction to prioritize Cannabis CE. Need to return to BOS for clarification.</p> <p>1/20/23: No Department Update</p>
20-10	1/21/20	6C)	Discussion and Possible Action Regarding Formal Request for a Subsidy Price Estimate from Mendocino Coast Healthcare District (MCHD), Transferable to Adventist Health, for One Advanced Life Support (ALS) Ambulance to Be Used Primary for the 101 Corridor in Collaboration with Coastal Valleys EMS Agency, for 911 Responses and Inter Facility Transfers, as Appropriate	Direct Coastal Valleys EMS to perform fiscal analysis of current system and potential enhancements.	Executive Office	IN PROCESS	<p>1/20/23: No Department Update</p>
D94	11/19/19	6A)	Discussion and Possible Action Including Direction for Health and Human Services to Author a Jobs for Homeless Initiative Plan with Supervisor Williams Targeted at Offering Employment Opportunities to Homeless Persons in Collaboration with Government Agencies and Private Industry; and Returning to Board of Supervisors for Approval - Sponsor: Supervisor Williams	Upon motion by Supervisor Williams, seconded by Supervisor Gjerde, IT IS ORDERED that the Board of Supervisors directs Health and Human Services to author a Jobs for Homeless Initiative plan with Supervisor Williams targeted at offering employment opportunities to homeless persons in collaboration with government agencies and private industry; and return to the Board of Supervisors for approval.	Health and Human Services Agency - Social Services	ON HOLD	<p>This project has not moved forward as suggested due the priority of COVID resulting redirected staff from this effort. While the project itself did not move forward, Social Services has continued our General Assistance Services and Supports engagement funded through the Employment and Training programs. Social Services has also continued to serve our community through our Welfare-to-Work programs. These programs engage individuals including those experiencing homelessness with job skills, vocational training as well as addressing barriers to engagement such as mental health supports, domestic violence support, and substance use disorder treatment. We continue to provide educational opportunities and job skill classes and partner with the Employment Development Department to connect individuals to employers.</p> <p>1/20/23: No Department Update</p>
D81	11/12/19	6D)	Discussion and Possible Action Including Direction to Staff to Author a Specification Document Outlining Document Digitalization Plan	The Board of Supervisors directs staff to author a specification document outlining document digitalization plan including equipment and personnel needs, tentative schedule, training, file naming convention, public access, redaction, redundant offsite storage and an associated cost analysis.	Executive Office	IN PROCESS	<p>01/13/2020 - The Executive Office is meeting in mid January 2020 to kick start the discussions regarding County-wide digitization.</p> <p>October 2020: Further efforts are underway with Information Services and the Executive Office.</p> <p>1/20/23: No Department Update</p>

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D75	10/1/19	5E)	Discussion And Possible Action Including Board Direction To Staff Regarding Potential Amendment To Chapter 18.23 Of The Mendocino County Code (Class K Ordinance), To Remove The Square Foot Maximum Restrictions For Limited Density Rural Dwellings - Sponsor: Planning & Building Services	IT IS ORDERED that the Board of Supervisors provides direction to staff regarding an amendment to Chapter 18.23 of the Mendocino County Code, more commonly known as the Class K Ordinance to remove the square foot maximum restriction for limited density rural dwellings with sprinklers.	Planning & Building Services/County Counsel	IN PROCESS	01/14/2020 - Forecasted for the Board of Supervisors to consider in March. Counsel to agendize the Class K Ordinance modifications for a future agenda. 12-6-21: PBS will be working with 6/24/22: No Change 10-31-22: No Change 12-6-22: No Change 1/20/23: No Department Update