



FACILITIES AND FLEET

MONTHLY OPERATIONAL UPDATE – SEPTEMBER 2024

INTRODUCTION

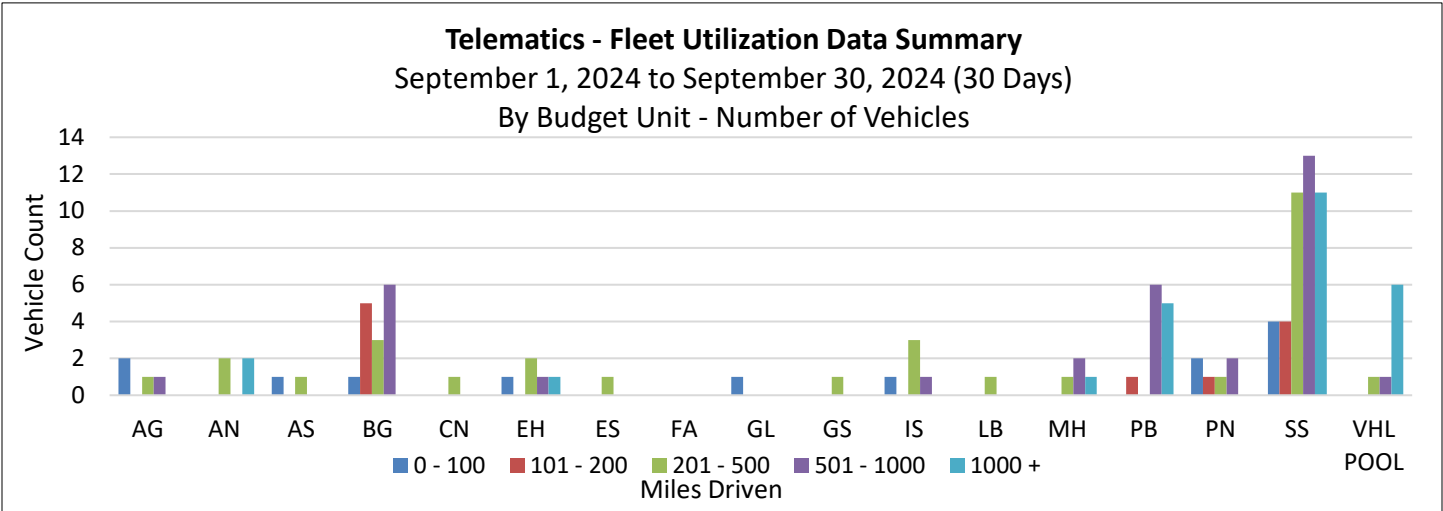
Facilities and Fleet Mission: To provide an accessible, efficient, safe, clean and comfortable working environment for all employees and general public who use our buildings and properties.

Facilities and Fleet maintains vital infrastructure and related services that enable County employees to serve the citizens of Mendocino County.

EFFECTIVE COUNTY GOVERNMENT

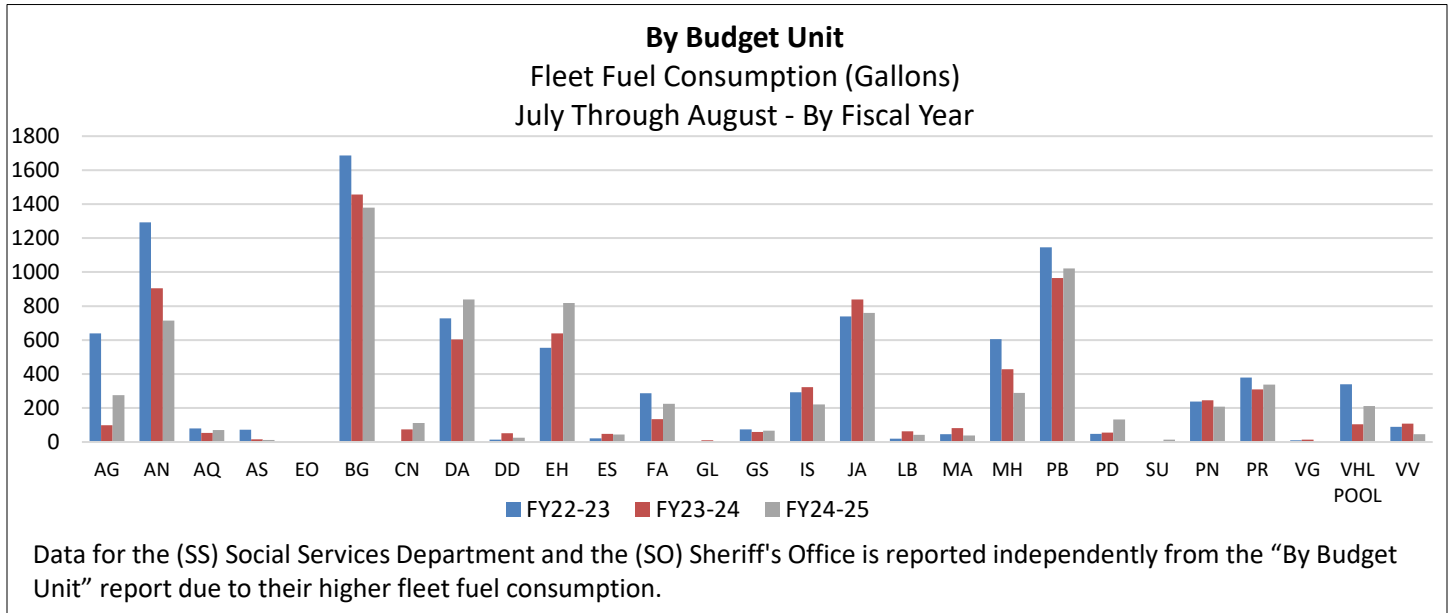
Fleet: Telematics

Telematics is an advanced vehicle diagnostic device used by Mendocino County to provide data on vehicle driving statistics including vehicle health assessments, real time collision detection, and optional real time in vehicle driver coaching. To date Fleet has installed telematics devices in the 139 qualifying vehicles belonging to various County departments and is reporting vehicle use data routinely to the Executive Office.

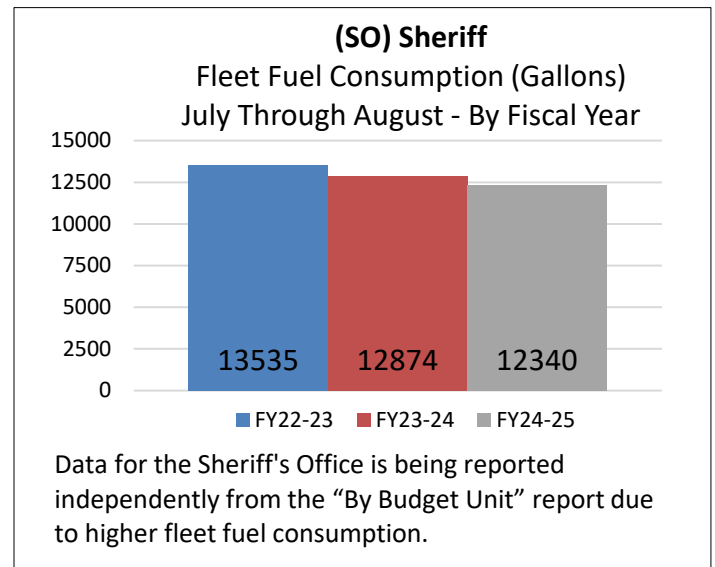
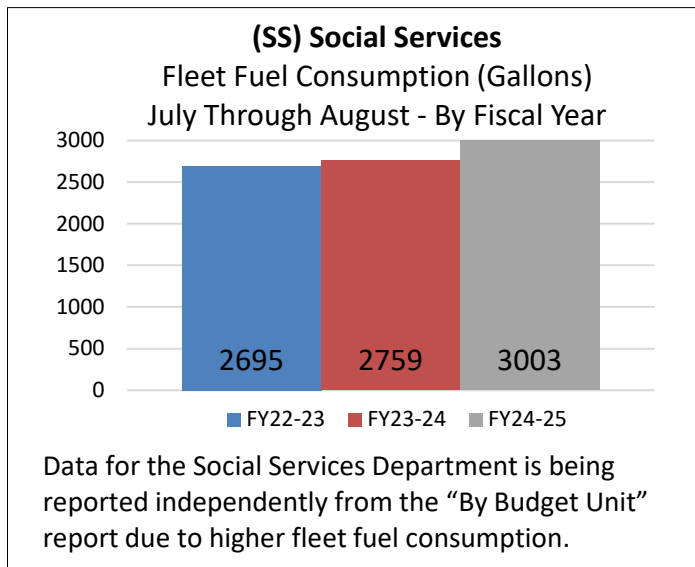


(AG) Agriculture, (AN) Animal Care & Control, (AS) Assessor, (BG) Facilities and Fleet, (CN) Cannabis Management, (EH) Environmental Health, (FA) Farm Advisor, (GS) Facilities and Fleet, (IS) Information Services, (LB) Library, (MH) Behavioral Health, (PB) Planning & Building, (PN) Public Health Nursing, (SS) Social Services, (VHL POOL) Vehicle Pool

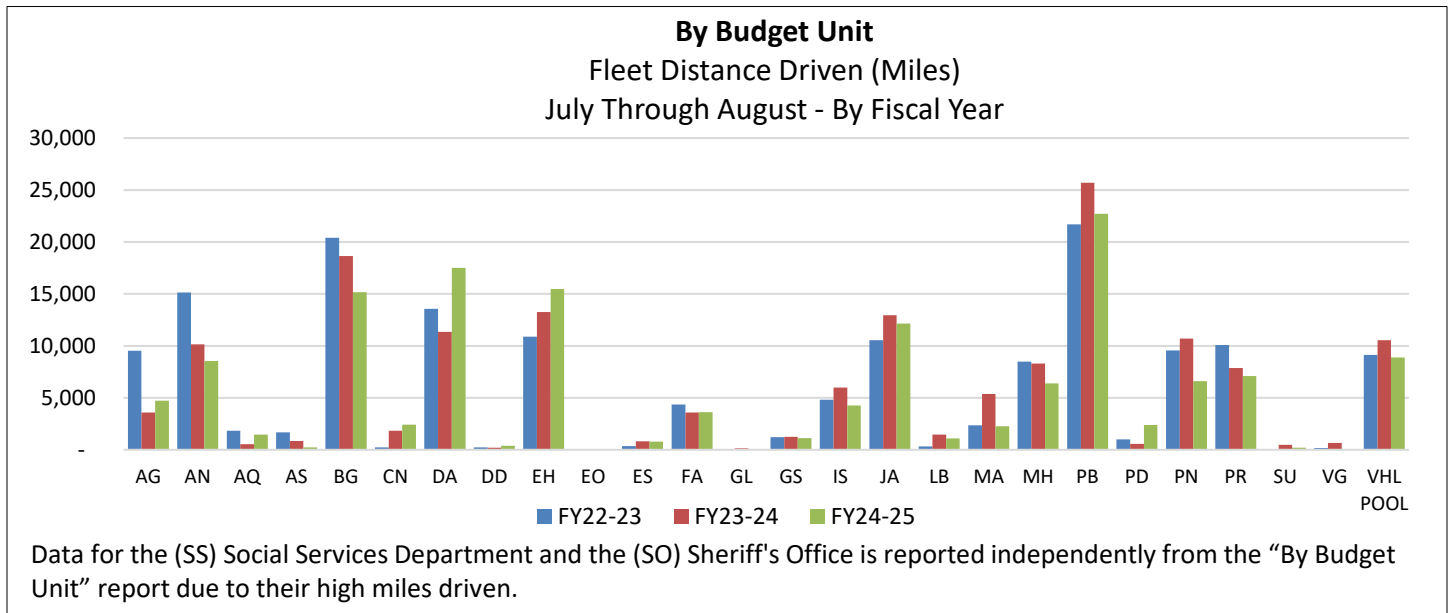
Fleet: Fuel Consumption



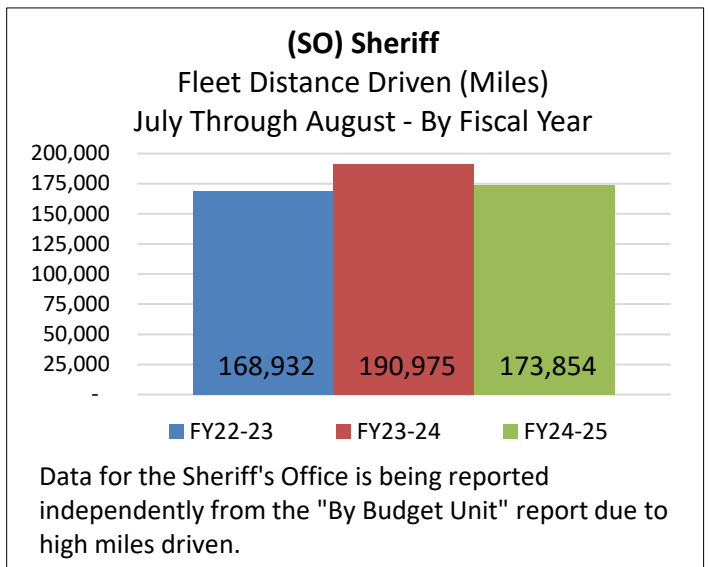
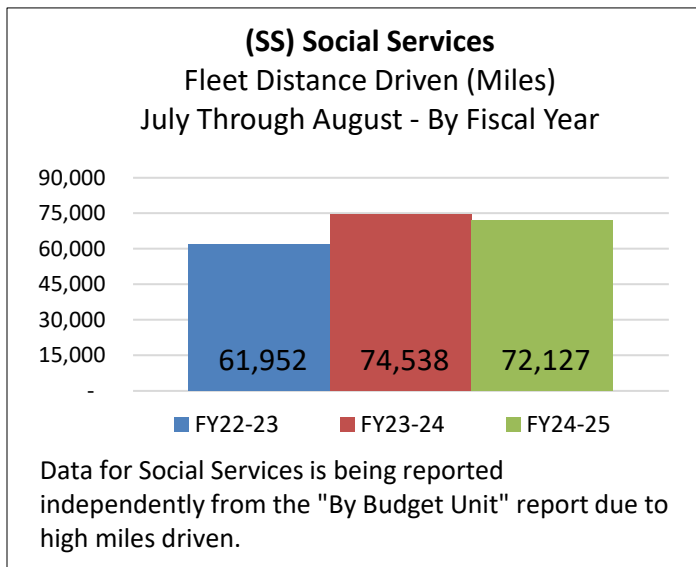
(AG) Agriculture, (AN) Animal Care & Control, (AQ) Air Quality, (AS) Assessor, (EO) County Executive Office, (BG) Facilities and Fleet, (CN) Cannabis Management, (DA) District Attorney, (DD) AODP, (EH) Environmental Health, (ES) Emergency Services, (FA) Farm Advisor, (GL) General Liability Insurance IS, (GS) Facilities and Fleet, (IS) Information Services, (JA) Jail, (LB) Library, (MA) MHSA, (MH) Behavioral Health, (PB) Planning & Building, (PD) Public Defender, (PN) Public Health Nursing, (PR) Probation, (VG) Underserved Victim Advocacy, (VHL POOL) Vehicle Pool, (VV) Victim Witness Assistance



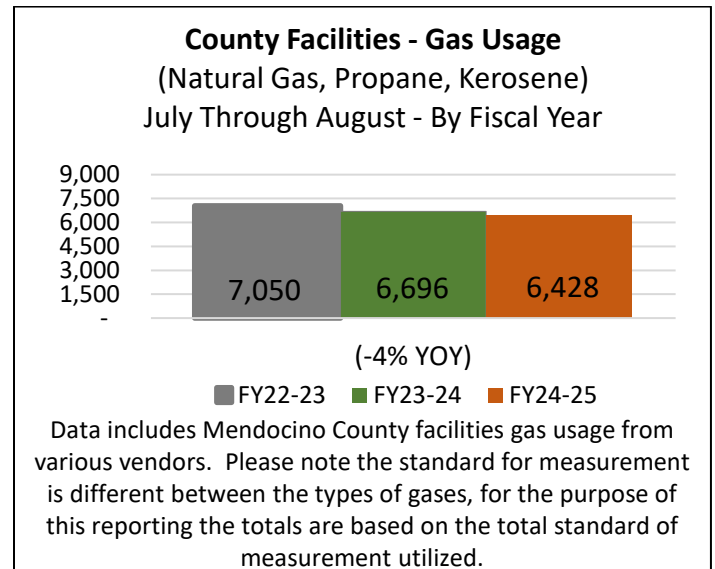
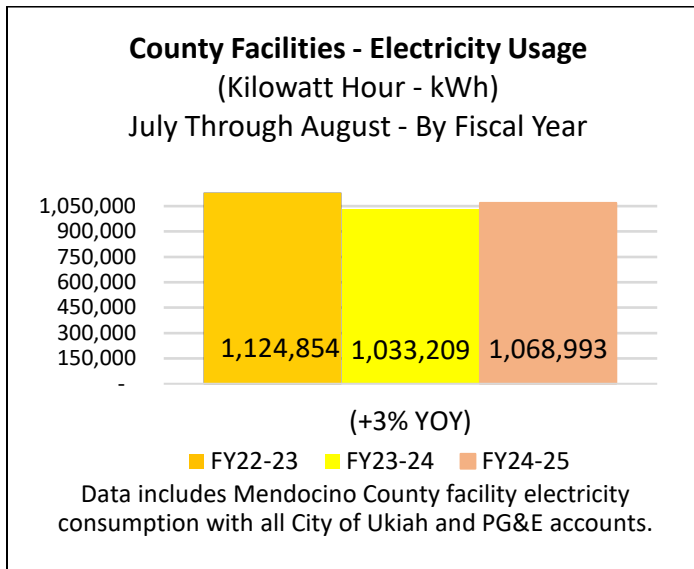
Fleet: Distance Driven



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Facilities: County Wide Utility Consumption



Electric utility consumption is showing an increase of 3% year over year and gas consumption (natural gas, propane, and kerosene) is showing a decrease of 4% year over year.

The County's Facilities division implemented utility consumption saving measures at the beginning of FY23-24, with those measures remaining in place County wide utility consumption is starting to stabilize. Moving forward, minor fluctuations between FY23-24 and FY24-25 utility usage will largely be related to seasonal weather patterns.

SAFE AND HEALTHY COUNTY

Facilities: Projects

Facilities staff is continuing to work with a national vendor to repair damages to multiple jail complex safety cells to ensure the safest possible conditions for staff and users. The projects estimated to cost \$11,996. Staff is currently working with jail leadership and the vendor to finalize a repair date.

Facilities staff completed the replacement of the failed HVAC unit at the Social Services Yokayo complex. Total cost for the replacement of the unit is \$18,193.

Facilities staff is working diligently to modify and prepare the vacated County Garage to be utilized by other Departments as needed. These modifications include the removal and surplus of Garage specific equipment such as lifts, specialty tools, and replacement parts as well as minor interior remodels and usability focus upgrades.

Facilities Statistics

Fiscal Year to Date as of October 8, 2024

- Work Orders Received: 753
- Work Orders Completed: 821
- Work Orders Open: 100
- After Hours Calls: 3

Capital Improvement Plan and Projects

SB844 Jail Project

The new jail project continues to progress; the contractor has completed the under-slab plumbing and electrical lines and has the building slabs scheduled to pour in October. Site utilities, including final connection to water, electrical and

communications is complete and tested for the final change over to the new service. Completion is currently projected for October 2025.

Psychiatric Health Facility

The new Psychiatric Health Facility Project is progressing quickly with site work and underground utilities well under way as the contractor is focused on completing paving and the building slab before the onset of wet weather. Current projections show completion before the end of 2025.

911 Bunker

The Equipment Building was delivered on October 1 and the contractor will be completing the fit-out and tie-in of the building and generator with the county infrastructure and systems to be fully functional by the end of October. The facility will then be ready for the transition of the communications systems and equipment by the County.

Bower Park Improvements

The design team has developed the overall project plan and drafted the Initial Study and Mitigated Negative Declaration for public comment beginning mid-October and closing before Thanksgiving in compliance with the California Environmental Quality Act (CEQA). The design team is concurrently working on the construction documents with the goal to release the project for bidding in the Spring of 2025.

For more information on the Bower Park Restoration and Improvement Grant Project, please visit: <https://www.mendocinocounty.gov/departments/general-services/parks/bower-park-restoration-grant>

Electric Vehicle Charging Project

Final project plans for the California Energy Commission (CEC) Electric Vehicle Charging Station project to install Electric Vehicle charging connections at the Administration Center parking lot and the Yokayo Social Services Center parking lot have been completed and are moving toward permit approval. Bidding is expected by the end of the year with installation in 2025.

Energy Saving Performance Contracting (ESCO)

Ameresco has completed their initial site review and is working on developing project recommendations for energy efficiency projects. The first project that they will develop, with partial funding from a State Library Grant, is a rooftop solar system with battery back-up as a pilot project for an alternative to fossil fuel generators for emergency power. The project will also include a much-needed roof replacement at the Library's Willits facility.

Agriculture Building Porch Repairs

Plans for the repairs to the porch columns at the Agriculture-Farm Advisor building are approved and will be bidding during October. Project completion is expected by January 2025.

Parks

Bower Park is currently open to the public.

For information on how to reserve a County Park visit: <https://www.mendocinocounty.gov/departments/general-services/parks/group-picnic-area-reservations> or call 707-234-2875.

For more information about the amenities and locations of County Parks visit: <https://www.mendocinocounty.gov/departments/general-services/parks>



THRIVING ECONOMY

Purchasing

The next Purchasing 101 training is scheduled for December 12, 2024. The Purchasing Division has been working on a new Credit Card training. Dates for upcoming classes will be announced in the future. For more information on the new office supply vendor or upcoming trainings please contact the Purchasing Division. purchasingrequests@mendocinocounty.gov.

County surplus auctions sales can be viewed on PublicSurplus.com.

<https://m.publicsurplus.com/sms/mendocinoco,ca/list/current?orgid=86882>.

New users will need to create an account with Public Surplus before full listings may be viewed.

Purchasing Statistics

Fiscal Year to Date as of October 4, 2024

- Purchase Orders Processed: 35
- Purchase Order Invoices: 32
- AP Invoice: 40
- Surplus Sales: \$2,181

PREPARED AND RESILIENT COUNTY

Disaster/Emergency Preparedness Activities

Facilities continues to complete weekly fueling and maintenance services on one of the County's remotely located, vital generators to ensure electrical power is maintained to a radio repeater following a loss of the private electrical power line supplying that site. In the event the permanent generator at that location fails a temporary mobile generator has been staged to install. Facilities continues to work with the County COMMS team, PG&E, other site tenants, and an electrical repair contractor to establish a corrective action plan for this site. Additionally, Facilities has deployed standby Emergency Generators to several key locations throughout the County in support of potential Fire Season PSPS power outages or emergency losses of Power.

OTHER/ADDITIONAL INFORMATION

Purchasing

The Purchasing Division has moved. Please direct all interdepartmental mail to 501 Low Gap Room 1010.