



FACILITIES AND FLEET

MONTHLY OPERATIONAL UPDATE – JUNE 2025

INTRODUCTION

Facilities and Fleet Mission: To provide an accessible, efficient, safe, clean and comfortable working environment for all employees and the general public who use our buildings and properties.

Facilities and Fleet maintains vital infrastructure and related services that enable County employees to serve the citizens of Mendocino County.

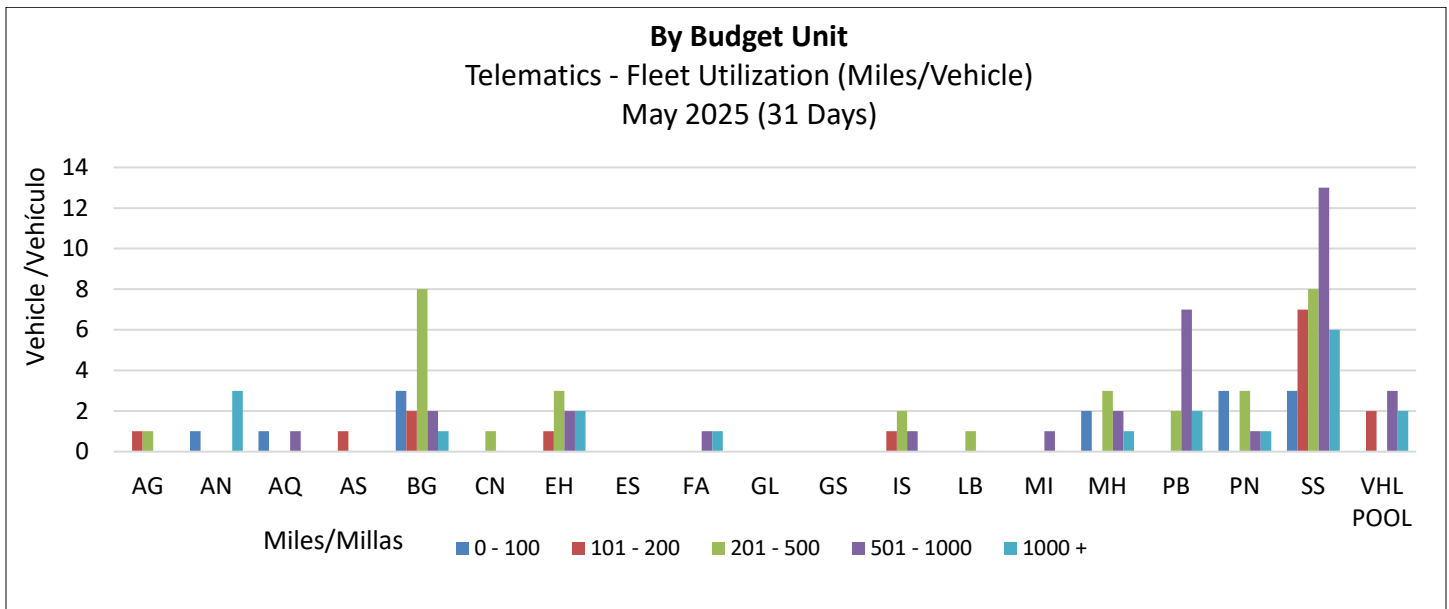
With an approved Permission to Enter Agreement in place, the Ukiah Valley Fire Authority is working towards major fire fuel mitigation work that will be taking place in Low Gap Park in the upcoming weeks. This work will renew the fire break previously established in the park and help increase fire safety in a crucial area of the Ukiah Valley.

Work started this month on the installation of the Electric Vehicle Chargers at the County Administration Complex. This work is funded through a California Energy Commission grant and will bring access to electric vehicle charging to the public in Ukiah.

EFFECTIVE COUNTY GOVERNMENT

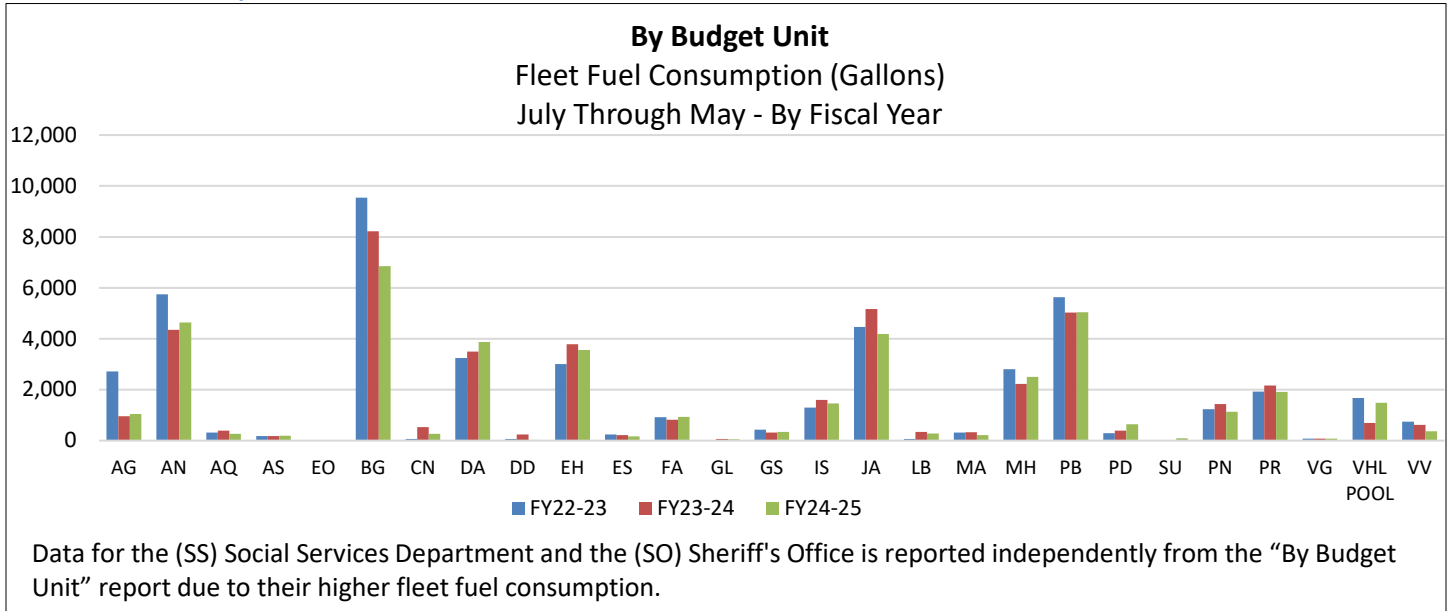
Fleet: Telematics

Telematics is an advanced vehicle diagnostic device used by Mendocino County to provide data on vehicle driving statistics including vehicle health assessments, real-time collision detection, and optional real time in vehicle driver coaching. Department vehicle usage and performance data is now being provided to the Executive Office on a routine basis.

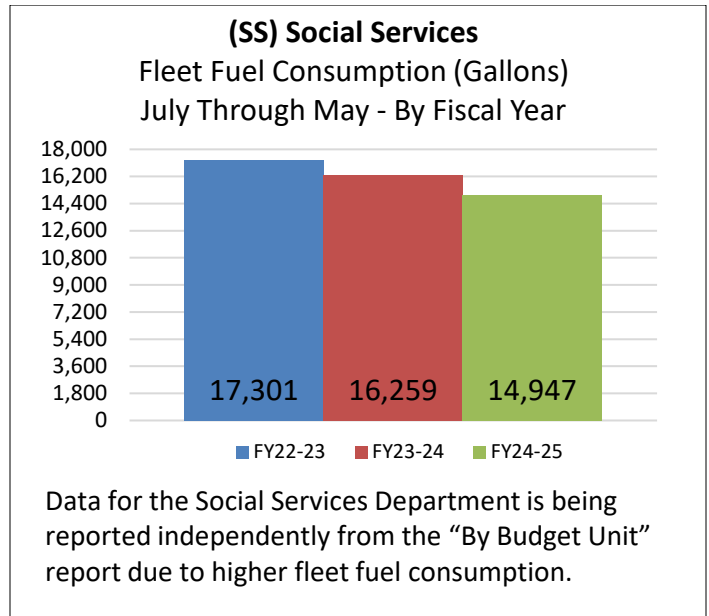
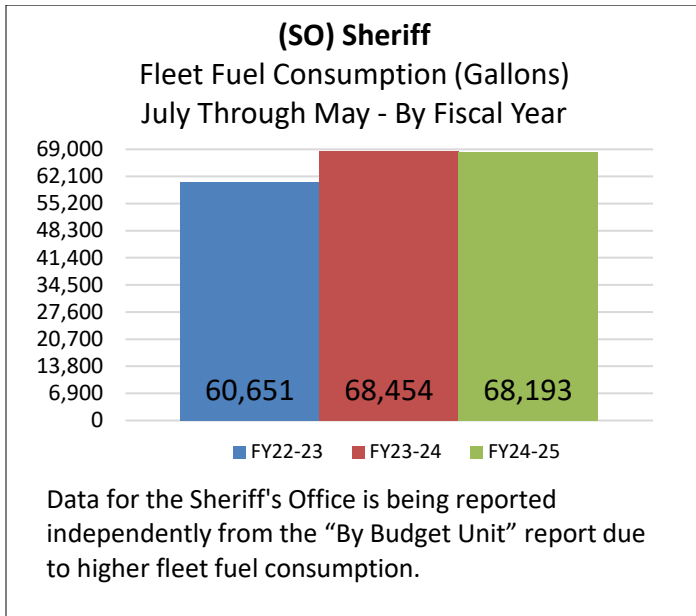


(AG) Agriculture, (AN) Animal Care & Control, (AQ) Air Quality, (AS) Assessor, (BG) Facilities, (CN) Cannabis Management, (EH) Environmental Health, (ES) Emergency Services, (FA) Farm Advisor, (GL) General Liability Insurance IS, (GS) Central Services, (IS) Information Services, (LB) Library, (MI) Mental Health Services Act, (MH) Behavioral Health, (PB) Planning & Building, (PN) Public Health Nursing, (SS) Social Services, (VHL POOL) Vehicle Pool.

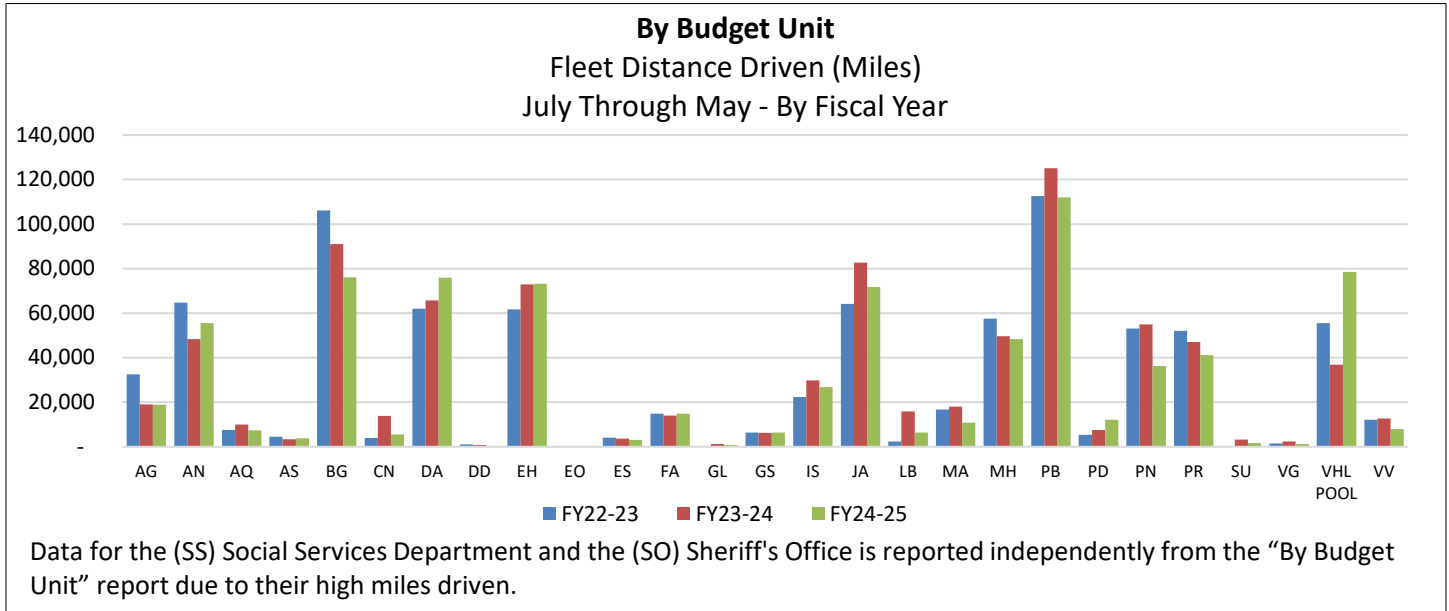
Fleet: Fuel Consumption



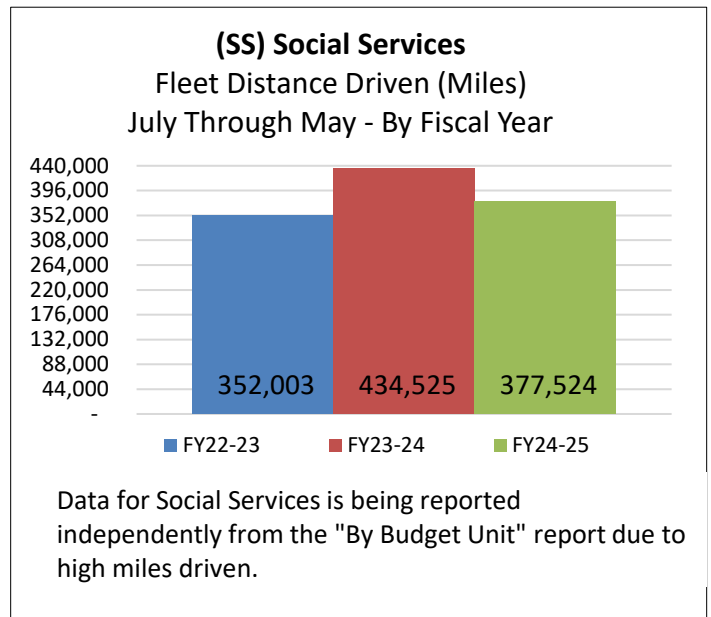
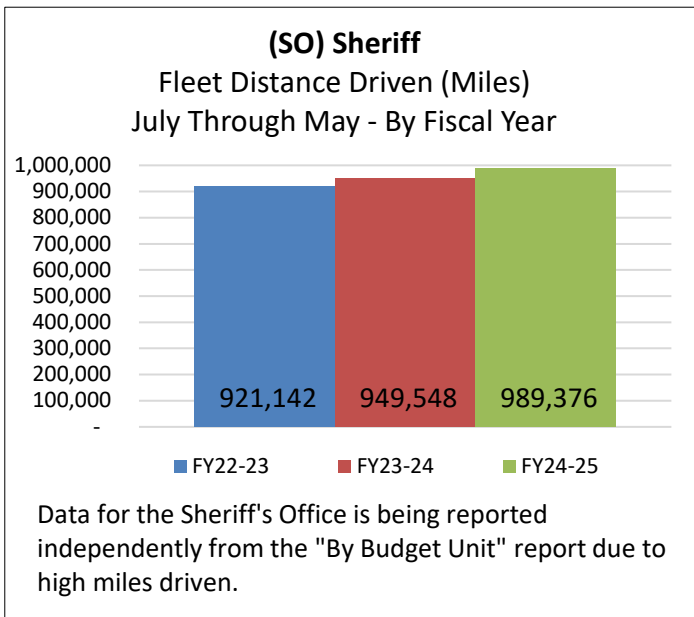
(AG) Agriculture, (AN) Animal Care & Control, (AQ) Air Quality, (AS) Assessor, (EO) County Executive Office, (BG) Facilities and Fleet, (CN) Cannabis Management, (DA) District Attorney, (DD) AODP, (EH) Environmental Health, (ES) Emergency Services, (FA) Farm Advisor, (GL) General Liability Insurance IS, (GS) Facilities and Fleet, (IS) Information Services, (JA) Jail, (LB) Library, (MA) MHSA, (MH) Behavioral Health, (PB) Planning & Building, (PD) Public Defender, (PN) Public Health Nursing, (PR) Probation, (VG) Underserved Victim Advocacy, (VHL POOL) Vehicle Pool, (VV) Victim Witness Assistance



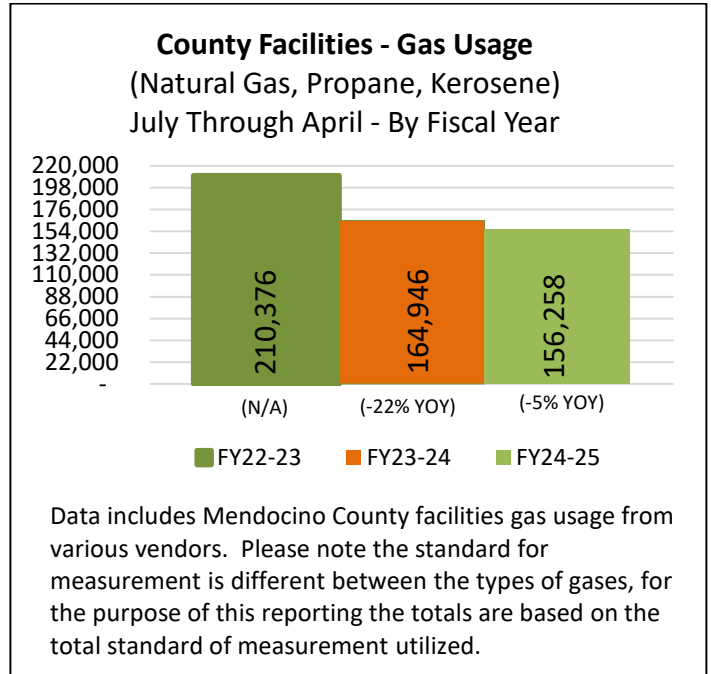
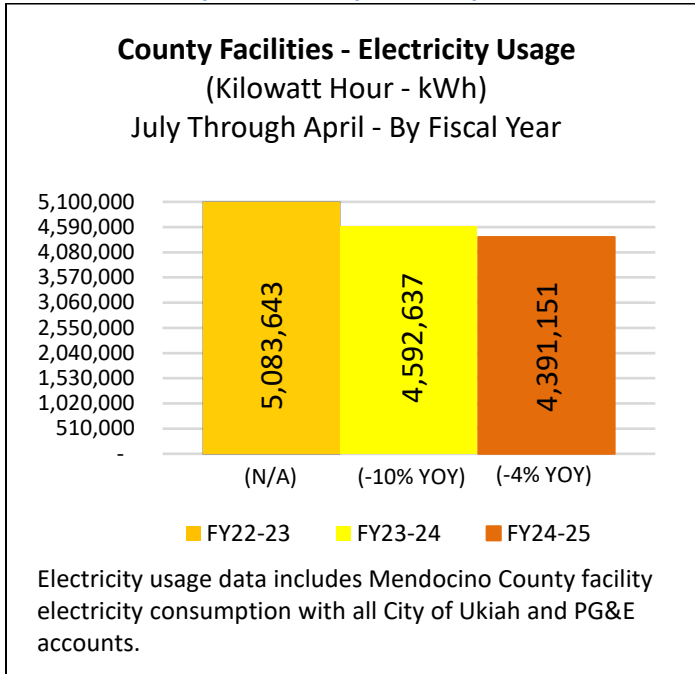
Fleet: Distance Driven



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Facilities: County Wide Utility Consumption



Electric utility consumption is showing a decrease of 4% year over year and gas consumption (natural gas, propane, and kerosene) is showing a decrease of 5% year over year.

The County’s Facilities division implemented utility consumption-saving measures at the beginning of FY23-24, with those measures remaining in place Countywide utility consumption is starting to stabilize. Moving forward, minor fluctuations between FY23-24 and FY24-25 utility usage will largely be related to seasonal weather patterns.

SAFE AND HEALTHY COUNTY

Facilities

The Facilities team continues to work with CalFire’s team to ensure that the new usage of the leased WISC Building meets all their needs to include the tracking of utility usage.

The Facilities team performed an emergency replacement of an HVAC Package Unit located on the roof of the Yokayo Complex. This unit serviced a major area utilized by the Department of Social Services. This replacement has allowed for the displaced staff to safely move back to their assigned spaces during these high temperature conditions.

The Board of Supervisors approved a *Permission to Enter Agreement* that will allow the Ukiah Valley Fire Authority to conduct much needed Fire mitigation work at Low Gap Park this summer. Work will include mowing, trimming, and hazardous tree removal.

Facilities staff have completed the current move of Planning and Building from their previous location in Fort Bragg into the County Avila Complex in Fort Bragg.

Facilities Statistics

Fiscal Year to Date as of July 1, 2025

- Work Orders Received: 2676
- Work Orders Completed: 2655
- Work Orders Open: 196
- After Hours Calls: 53 hours during the month of June

Capital Improvement Plan and Projects

SB844 Jail Project

Progress on the Jail in June includes installation of the primary heat pump, roofing, exterior finishes, fencing, concrete and drywall throughout the interior. Electrical work, ducting and plumbing are keeping pace as the interior and exterior take shape. Completion is currently projected for December 2025.

Psychiatric Health Facility

The new Psychiatric Health Facility construction continues to progress with the completion of the roofing, fire sprinkler system and the exterior siding. Work in other areas continues to progress including the cement plaster, road work, interior drywall, and the electrical and mechanical systems. Delays in delivery of the main electrical panels threaten to push the expected completion into 2026.

Bower Park Improvements

The June bid for the Bower Park Restoration and Improvement project was rejected. Modified plans and specifications will be re-issued in July, maintaining the key features of the project. The award is planned for September 2025 with work on the project extending into 2026, completing prior to the end of the grant performance period in June 2026.

Electric Vehicle Charging Project

Work has begun at the Administration Center parking lot and will continue through most of July before transitioning to the Yokayo parking lot site. Staff and visitors should be prepared for the closure of the affected parking stalls and occasional detours and traffic disruptions at these locations. Activation of the chargers is likely to be delayed into 2026 pending delivery of electrical panels.

Library Projects

Project plans are out to bid for a new roof at the Willits library and a new front entry walkway and storefront system at the Ukiah library. Work on both projects will begin in August 2025 and continue into fall.

Purchasing Division

The new Fixed Asset certification procedure has been emailed to departments. All certifications must be filed with the County Clerk Recorder and sent to the Purchasing Division and the Assistant Auditor-Controller **no later than September 1, 2025**. Questions regarding the new certification process may be emailed to the Purchasing Division at: purchasingrequests@mendocinocounty.gov

Departments that may be interested in scheduling purchasing related training should contact the Purchasing Division. All purchasing related questions may be sent to purchasingrequests@mendocinocounty.gov

County surplus auctions sales can be viewed on PublicSurplus.com.

<https://m.publicsurplus.com/sms/mendocinoco,ca/list/current?orgid=86882>.

New users will need to create an account with Public Surplus before full listings may be viewed.

Purchasing Statistics

Fiscal Year to Date as of June 30, 2025

- Purchase Orders Processed: 311
- Surplus Sales: \$64,317.50
- Accounts Payable Batches: 7 during the month of June
- RFP's/RFQ's Posted to Planet Bids: 20

PREPARED AND RESILIENT COUNTY

Disaster/Emergency Preparedness Activities

Facilities continues to complete weekly fueling and maintenance services on one of the County's remotely located, vital generators to ensure electrical power is maintained to a radio repeater following a loss of the private electrical power line supplying that site. In the event the permanent generator at that location fails a temporary mobile generator has been staged for installation. Facilities staff continue to work with the County COMMS team, PG&E, and other site tenants, to establish a corrective action plan for this site.

This month Facilities staff participated in an Emergency Operations Center exercise conducted by the Office of Emergency Services. This exercise helped to flush out several small deficiencies as well as introduce several new key players to their roles in the Counties Logistics Section.

Facilities staff are dispatching mobile generators to key locations in preparation for the current Fire Season.

OTHER/ADDITIONAL INFORMATION

The Purchasing Division has moved. Please direct all interdepartmental mail to 501 Low Gap Rd. Room 1010.