



2025 May Faire Vendor Application

Our May Faire is May 3rd, 2025 from 11:00-3:00 pm, with **Vendor set-up from 9:00-10:30 am**. Tear down for the event begins at 3:00pm. We would like to have a diverse selection of goods that compliment our May Faire theme.

Application & Acceptance Timeline

The deadline for getting your application in is **Friday, April 4th**. Please make yourself a copy of **page 1 of this application for your reference**.

Vendor Cashiering

Each vendor will take care of his or her own sales and cash exchange. Vendors are responsible for:

**Your own cash box with change and the security of that box. Taking credit cards is also quite easy with a smartphone and an app such as Square.

**Accurate accounting of sales.

Donating **15% of sales at the end of the day to MTPCS or by the Monday immediately following May Faire via cash or check. You may settle up directly after May Faire on Saturday, if you choose. Since Madrone Trail Public Charter School is a non-profit please ask for a donation receipt if you would like one.

If you have any questions or concerns, please email me. Thank you for your interest in May Faire. We look forward to hearing from you.

mayfaire@madronetrail.org

2025 May Faire Vendor Application (p2)

Due By **Friday, April 4th**

Contact Name

Phone

Email Address

Mailing Address

Booth description, including price ranges of products you sell:

Please let me know the approximate size needs for your booth space, and whether you will be using a canopy. Please ensure you have **your own canopy/table/chairs and any power needs** for the event.

Please submit your application via email (mayfaire@madronetrail.org), mail, or in person to the school at 3070 Ross Lane, Medford, OR 97502 by April 4th.

Vendor Signature: