

# PHI SIGMA BETA LAMBDA EXTERNAL GRANT APPLICATION

## A. PURPOSE OF GRANT:

The Beta Lambda chapter of Phi Sigma at Illinois State University is a student-run organization that encourages and promotes the engagement of undergraduate and graduate students in biology research and academic pursuits. To achieve these goals, we sponsor an annual research symposium in the spring, provide \$10,000 in funding for student research in the biological sciences, and fund seminars from speakers in the biological sciences. In addition to supporting students at ISU, we also strive to support K-12 and community-based efforts to engage students in authentic experiences related to the biological sciences. The grant application below is intended to support such efforts in McLean County. For more information on our organization, [visit our website](#).

## B. TO ENSURE FULL CONSIDERATION:

- Applicant must be a K-12 teacher, administrator, or program leader in McLean County.
- Funds must be used to engage students in the **biological** sciences.
- Requested funds must total no more than \$1000.
- We also encourage applicants to consider how members of Phi Sigma may go beyond financial support as volunteers to help make the experience happen.

## C. GRANT SELECTION & EXPECTATIONS:

- This grant may be used to:
  - Fund field trips
  - Sponsor events
  - Support guest speakers/visitors
  - Purchase classroom resources
- The number of grants selected for funding will depend upon the number of applications submitted and the total amount requested by each applicant. Selected grants will be fully funded; partial awards will not be given.
- All applicants will be notified of grant selection by October 30, 2018. Awardees will be required to accept or decline the offered funds within one week of notification. Funds will be transferred to awardees within one week of awardee acceptance. In order to ensure that grant money is used appropriately, funds will be transferred to school or organization accounts rather than to an individual. The awarded funds will be available until they are exhausted or through June 14, 2019, whichever occurs first. Remaining funds will be forfeited to the Beta Lambda chapter of Phi Sigma.
- If selected, the grant description, photos of the event, supplies, etc., and other related materials may be used on the Phi Sigma chapter website, Phi Sigma newsletter, ISU Biological Sciences website, ISU Biological Sciences newsletter, local newspaper(s), and other public media. If you would like to opt out of this expectation, you may do so when the grant is accepted.
- Any information disseminated by awardees about the event, supplies, etc. must acknowledge funding from the Beta Lambda chapter of Phi Sigma.

## D. APPLICATION REQUIREMENTS:

- Fill out contact/funding information in section E.
- Attach a spreadsheet with the itemized breakdown of funds\* requested and justification for each item.
- Write a proposal for the grant (maximum of 500 words) including: what funds will be used for; why funding is necessary; how this proposal will engage students in the biological sciences; relevant learning objectives; and how your objectives relate to the *Next Generation Science Standards*.
- Send all materials in PDF form to [phisigma.betalambda@gmail.com](mailto:phisigma.betalambda@gmail.com) by 5pm on October 13, 2018.

*\*An itemized report of what funds were used for must be submitted to [phisigma.betalambda@gmail.com](mailto:phisigma.betalambda@gmail.com) within two weeks of using all funds.*

**E. BACKGROUND INFORMATION:**

Applicant: \_\_\_\_\_

Email: \_\_\_\_\_

School/organization: \_\_\_\_\_

Phone number: \_\_\_\_\_

Total amount requested: \_\_\_\_\_

Category:      ☐ field trip      ☐ event      ☐ guest speakers/visitors

☐ resources      ☐ other \_\_\_\_\_ (please explain)

Phi Sigma volunteers requested (check one):    ☐ yes \_\_\_\_\_ (number requested)    ☐ no

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***By signing below, I accept the expectations listed above and agree to use all awarded funds for the described purpose.***

\_\_\_\_\_  
Print name

\_\_\_\_\_  
Signature