2024 Nominating Committee Recruitment

The Christian Church in Georgia Nominating Committee, acting in accordance with the Constitution and By-Laws of the Christian Church in Georgia, are seeking persons who are interested in Regional Ministry in the following positions: Moderator-Elect, Treasurer, Regional Assembly Planning Committee, Nominating Committee, and Credential Committee. Please review the position descriptions attached and if you are interested in applying, download the application and send the completed application to nominating@gadisciples.org no later than March 21, 2024.

Moderator Elect

The Moderator-Elect is in training to become the Moderator. Working side-by-side with the Moderator and Vice-Moderator, the Moderator-Elect will become familiar with the historical and current operations of the Regional Board, the Constitution, Policies and Procedures, By-laws, Roberts Rules of Order, budgets, and various ministries and commissions. The Moderator-Elect shall serve in the place of the Vice-Moderator in the absence of the Vice-Moderator, and shall assume such other duties as the Moderator may assign. The Moderator-Elect shall serve as Chair of the Nominating Committee during the Moderator- Elect's term of office. In the absence of the Vice-Moderator, the Moderator-Elect may assume the responsibilities of Moderator in all manner, working with the Executive Committee to develop goals of the Board, both operational and spiritual.

Term of Service: 4 years

Preferred skills/abilities: Management/Supervisory skills, administrative skills, knowledge of Microsoft Office programs, Computer literate, Visioning, Spiritual maturity, Planning, Creativity, and Organizational.

Time Commitment: The Moderator-Elect serves on the Executive Committee of the Regional Board which meets monthly at a minimum but can meet bi-monthly depending on the projects/work needed. The Regional Board meets at a minimum quarterly. May participate on a Regional Board Priority Work Group which may meet monthly.

Treasurer

The Treasurer reviews and approves bills/payments, reviews the credit card statements, receives the monthly financial statements and reconciles the accounts. The treasurer follows up on payments to ensure they are posted, and makes sure there are sufficient funds for requests and projected expenses. The Treasurer leads a Treasury Task Force who assists the Treasurer in evaluating the Region's financial processes and needs. The Treasurer is also responsible for spearheading financial campaigns and solicitations, along with preparing a yearly budget with input from the Treasury Task Force and ministry leaders. The Treasurer presents the financial statements at board meetings and Regional Assemblies.

Term of Service: 4 years

Preferred skills/abilities: Financial/Accounting experience/training, administrative skills, knowledge of Microsoft Office programs, Computer literate, Visioning, Spiritual maturity, Planning, Creativity, and Organizational.

Time Commitment: The Treasurer serves on the Executive Committee of the Regional Board which meets monthly at a minimum but can meet bi-monthly depending on the projects/work needed. The Regional Board meets at a minimum quarterly. May participate on a Regional Board Priority Work Group which may meet monthly.

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Regional Assembly Planning Committee

Members of this committee plan and implement the program, registration and evaluation of the Regional Assembly which includes developing the theme, recruiting persons to participate, coordinating with the Administrative Assistant and the Media

Term of Service: 4 years (Actual service is at least 6 month prior to the Assembly – commitment is two Assemblies)

Preferred skills/abilities: Creativity, Visioning, Organizational, and Administrative.

Time Commitment: This committee will begin planning at least 6 months prior to the Regional Assembly and will meet as determined throughout that planning process.

Regional Assembly Nominating Committee

Members of this committee will be responsible for presenting a slate nominations for all non-salaried officers of the Christian Church in Georgia named in our Constitution: members-at-large of the Regional Board, the Credentials Committee, and the next Nominating Committee. This includes developing a plan for recruitment, marketing and reviewing candidates. The Nominating Committee shall also nominate the official voting representative to the General Board of the Christian Church (Disciples of Christ). This committee shall present for ratification by the Assembly representatives to and for other organizations where directed by the Regional Board.

Term of Service: 4 years (Actual service is at least 4 months prior to the Assembly – commitment is two Assemblies)

Preferred skills/abilities: Creativity, Organizational, Administrative, Recruitment and Interviewing

Time Commitment: This committee will begin meeting at least 4 months prior to the Regional Assembly and will meet as determined throughout that process.

Regional Assembly Credentials Committee

Members of this committee will be responsible for certifying that voting representatives have been properly accredited at the Regional Assembly and shall declare if a quorum is present at the business sessions during the Regional Assembly. This committee will develop a plan for this process prior to the Regional Assembly.

Term of Service: 4 years (Actual service is at least 3 months prior to the Assembly – commitment is two Assemblies)

Preferred skills/abilities: Organizational, Administrative and Attention to Details.

Time Commitment: This committee will begin meeting at least 3 months prior to the Regional Assembly and will meet as determined throughout that process.

References may be requested.