

# SHARE: School Health Repository of Experiences

October 06, 2021

Let's get through this together. Below please find COVID-19-related health and safety practices and experiences by and for California schools and local health workers. Not all may apply to your situation; see disclaimer for more. For official school guidance and resources, please visit the [Safe Schools for All Hub](#).

Do you have a practice you would like to add to the repository? If so, please click this [link](#) to share your experience

Case Investigation & Contact Tracing			
Contributor	Question	Practice Description	Additional Resources
Sonoma County Public Health Department	How can I standardize the information gathering process during contact tracing?	<b><u>Exposure / Case Report Info Gathering Tool</u></b> “This is a template for gathering case and exposure information in a standardized manner.”	<a href="#">Exposure / Case Report Template</a>
Santa Barbara County Public Health Department	How can I track and calculate quarantine dates?	<b><u>Quarantine Date Tracker &amp; Calculator</u></b> "This is a spreadsheet to calculate and track quarantine dates."	<a href="#">Quarantine Calculator &amp; Tracker</a>
Fresno County Public Health Department	How can I find additional personnel to help with contact tracing?	<b><u>Community Orgs For Contact Tracing Support</u></b> “We worked with known local community organizations, such as universities and nursing schools, to identify volunteers to assist with the labor-intensive contact tracing process.”	NA
Madera Unified School District	How do I create and track seating charts to facilitate contact tracing?	<b><u>Aeries SIS Seating Chart Generator</u></b> "This is a resource to show how to create, save, and take attendance using seating charts on the Aeries student information system.”	<a href="#">Aeries Seating Chart Guide</a>  <a href="#">Video: Aeries Seating Charts (Elementary)</a>  <a href="#">Video: Aeries Seating Charts (Secondary)</a>
Communication			
Contributor	Question	Practice Description	Additional Resources
Santa Clara County Public Health Department	What language can I use to notify a parent after their child tests positive or becomes symptomatic?	<b><u>Templates for Post-Exposure Parent Communication</u></b> “We have developed standardized handouts for communication with parents to give them information on exposure notifications and modified quarantine requirements.”	<a href="#">SCC COVID-19 Toolkit</a>  <a href="#">Handout for Parent of Symptomatic Student</a>
Berkeley Local Public Health Department	How can I explain quarantine timelines to schools and families?	<b><u>Quarantine Timeline Helper</u></b> “This is a visual tool we created to explain quarantine timelines to schools and families.”	<a href="#">Quarantine Timeline Visualization</a>
School Testing			
Contributor	Question	Practice Description	Additional Resources
Solano County Public Health Department	How can I determine whether a test kit’s expiration date is up to date?	<b><u>Clarifying Expiration Dates for Test Kits</u></b> “We had a large number of BinaxNow tests that were approaching their expiration date, and used the CDPH <a href="#">SchoolBinax@cdph.ca.gov</a> email to clarify the status of those expiration dates.”	<a href="#">SchoolBinax@cdph.ca.gov</a>
Training			
Contributor	Question	Practice Description	Additional Resources
Sonoma County Public Health Department	How can I let schools know about scenario-based guidance?	<b><u>COVID-19 Scenario Guidance</u></b> "This is a PDF document to identify actions and next steps following a broad set of potential COVID-19 scenarios."	<a href="#">COVID-19 Action guidance</a>
Kern High School District	How can I provide training on the Incident Command System?	<b><u>Incident Command System Training</u></b> “We utilized the Incident Command System model to organize our COVID-19 response personnel, and utilized public FEMA resources to train our staff on this model.”	<a href="#">IS-100.C: Introduction to the Incident Command System</a>

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