

Committee Descriptions

BOOK FAIR: Maugham school holds two (2) book fairs each year correlating with parent-teacher conferences (usually in December and March). The committee chairs organize the delivery of the books, the set-up of the book fair, publicity, gathering volunteers to assist the children during the book fair and organizing teachers to select books for their classrooms.

CAP: Chemical and Alcohol Prevention—the representative attends the CAP meeting and then attends the HSA meeting to report what occurred.

CLUBS: Clubs at Maugham are HSA sponsored, after-school enrichment classes that offer a fun way for students to enjoy learning or doing something new while spending time with friends. The Club's committee sets the class schedule for each 12 week session, coordinates online registration, oversees the payment collection and works with our treasurers to keep records accurate. Committee members also maintain close communication with teacher instructors and outside vendors.

COMMUNITY AWARENESS & GIVING: This committee connects our school community to our own surrounding community through projects that benefit those in need. This committee also educates and implements recycling programs throughout the Maugham community. This committee also raises awareness about relevant health and fitness issues that affect and concern our children and families.

CULTURAL ARTS: This committee selects cultural arts programs, usually in the form of assemblies. These programs are selected according to topic and are often grade-specific. The selections are made and reviewed with the HSA Executive Board and Dr. Ferrara for appropriateness and for scheduling purposes. HSA funds these programs; therefore, invoices are submitted to the treasurers for payment.

If you are part of this committee you are also permitted to attend the assemblies and observe your children in this unique in-school setting.

FALL & SPRING EVENT: The committee plans two events for the school year for our Maugham families. One in October which will be a fall outdoor backyard party. The other one is in early-to-mid-June Family Fun Friday evening event. The committee organizes food, arts & crafts and outdoor games & activities. The committee must organize volunteers, publicity of the event and ticket sales. It is also their responsibility to submit vendor invoices to the treasurer for payment.

FIELD DAY: The Field Day committee orders gallons of water, ice pops and cups for Field Day and coordinates the delivery to school. They also secure volunteers and communicate with Mr. Camizzi regarding timing and rain delays (when needed).

5th GRADE: The 5th grade chair position acts as lead liaison between the 5th grade families, HSA and teachers. This chair position connects all the 5th grade sub committees back to a central place. The chair helps to coordinate and facilitate the 5th grade activities and fundraisers.

FINE ARTS FESTIVAL: This committee works with the art teacher to arrange the children's art work throughout the school for the Arts Festival. In addition, the committee organizes the festival which could include an assembly or other medium to expose the children to Fine Arts.

HOSPITALITY (ORCHESTRA): The Orchestra Hospitality Committee is on-hand at all Orchestra events throughout the school year and provides refreshments during each nighttime orchestra concert.

INTERNATIONAL DAY: International Day has been a Maugham School tradition for many years. This is a 2 day event in March. One day is dedicated to performances and a lunch buffet. The other day is for the Festival of Tables.

PHOTO COMMITTEE: This committee oversees the digital collection of photographs of key events (school trips, plays, etc.) for use in the Maugham Yearbook, and works in partnership with parents, teachers and the Yearbook Committee. The duties for this committee can be largely done from home, making it ideal for working parents. Members should be open to learning Gmail and Google Drive, and should have access to a computer.

MAUGHAM NIGHT OUT: This committee organizes a major HSA fundraising event. The committee is responsible for planning, securing a location, food, entertainment, decoration and advertising of this fundraiser. The committee will need volunteers to solicit donations for raffles and auctions. Parents, teachers and staff are invited to attend.

MAUGHAM WEAR: This committee designs, orders and sells fun Maugham School wear.

PASET: The Parent Association for Special Education in Tenaflly—This representative attends the monthly meetings with the PASET members from all the schools in Tenaflly and then meets with the Assistant to the Superintendent for Special Services to gather relevant information for our students in Special Education. The representative then attends the HSA meeting to report what occurred.

REWARDS PROGRAM COMMITTEE: Responsible for setting-up rewards programs with participating merchants and widely publicizing and promoting these programs. Examples include: Box Tops for Education, Stop & Shop A+ Rewards Program, TD Affinity Membership Programs and Shop with Scrips Gift Card Program.

SCHOOL SUPPLIES & BEAUTIFICATION: This committee works with the HSA Executive Board, Dr. Ferrara and the Maugham School teachers to determine what they need for both indoor and outdoor recess. They check in twice during the year and place orders accordingly. This committee also works with the teachers in March of each year to update their supply lists as needed for the following year. They then contact the supplier to get quotes and set up the online ordering system. All school supplies are shipped directly to the student's home address. Throughout the year, this committee also works to beautify, maintain and improve the exterior landscaping of Maugham school.

TEACHER'S APPRECIATION MEAL(S): This committee organizes a potluck style spread for our teachers two times a year. Once during fall Parent/Teacher conferences, and again during spring conferences. They are in touch with participating parents prior to each event to determine which dishes will be brought, arrange for set up in the teacher's lounge, and clean up. During Appreciation Week, the committee coordinates the annual teacher & staff appreciation meal(s).

TEF: Tenaflly Education Fund Representative. The Representative attends the TEF meeting and then attends the HSA meeting and reports what occurred.

VARIETY SHOW: This Committee organizes the annual Maugham Talent Show. The show usually takes place in May. Leading up to the big night, volunteers on this committee help with rehearsal schedules and coaching the students, publicity of the event and the final performance. At the final performance, the committee organizes refreshments and flowers to be sold to give the performers.

WEBMASTER: The Maugham website is constantly improving and changing. This committee can divide the duties monthly to make sure relevant information is on the website. (For instance, club information, lunch information and Maugham Events are updated as needed.)

WELCOME NEW FAMILIES: This committee plans different projects and events to help welcome those families that are new to Maugham. If you like meeting new people then this is the committee for you! This committee also manages our online and printed school directory.