



Colombo & Colombo, P.C.

February Legal Report

Off Lease Buy-Out Issues

The Michigan Department of State is constantly citing dealers for failure to comply with the lease buy-out procedures set forth in the Dealer Manual.

Off-Lease Purchases

Michigan Department of State (“MDOS”) reveals that dealers struggle with proper completion of Off-Lease RD-108s.

It is one of the most cited issues following MDOS visits and the subsequently issued Notices of Non-Compliance

Off-Lease Purchases

Michigan Department of State Application for Title and Registration Statement of Vehicle Sale

Purchase date _____ Stock number _____ Delivery date _____

Dealer: _____
Street address: _____
City: _____
County: _____ State: MI ZIP code: _____
Dealer license number _____ Sales tax license number _____ Phone number _____

Vehicle sold: ☐ New ☐ Used ☐ Demo Trade-in: ☐ Yes ☐ No
Trade-in year: _____ Trade-in make: _____ Vehicle Identification Number (VIN): _____

Plate number: _____ Plate expiration date: _____
Month: _____ Day: _____ Year: _____
Months: ☐ Title only ☐ New plate ☐ Renewal ☐ Transfer
Year: _____ Make: _____ Body style: _____ County of residence: _____
Vehicle Identification Number: _____ Base MSRP or empty weight: _____ License plate fee: _____
Driver's license, ID, or FEIN number of all owners or lessees: _____
1) _____ 2) _____
3) _____
Complete names and address of all owners or lessor: _____
Title fee: _____
Title sale fee: \$50 (\$100 for 8 dealer floor planned vehicles)
Sales tax: _____
Total - transfer to line 5: _____
Full rights to survivor: ☐ Yes ☐ No
Michigan No-Fault Insurance company: _____ Policy or binder number: _____

Odometer mileage disclosure
The odometer mileage reading must match the mileage reading disclosed to the purchaser on the title or mileage statement.
☐ No lessths ☐ Actual mileage ☐ Exempt
☐ Not actual mileage

Remarks: _____
I have selected and agree to pay the optional \$34 electronic filing fee. Customer Initials: _____

Used vehicle dealers only
Floor planned inventory lender: _____
Recreation Passport? ☐ Yes ☐ No Purchaser or lessee's initials: _____
I certify this vehicle was delivered to the named purchaser or lessee on the delivery date indicated above, all information on this form is accurate and the vehicle is subject only to the secured interest listed on this form. I certify the dealership will apply for title and registration in the purchaser's name within 21 days of the delivery date, and that I have provided paper or electronic copies of all signed documents to the purchaser.
X _____
Signature of dealer's agent
Printed name of dealer's agent _____ Title _____

Secured interest: _____
Street address: _____
City, state, ZIP: _____
Lien filing date: _____
Lien code ID: _____

1. Purchase price of vehicle (including freight & accessories) _____
2. Other taxable charges (inventory, service, prep, reg fees, etc.) _____
2a. Optional electronic \$34 filing fee _____
3. Trade-in sales tax credit _____
4. Total taxable price (line 1 + line 2 + line 2a - line 3) _____
5. Sales tax + plate fee + title fee (from total above) _____
6. Non-taxable charges (labor, service contract, etc.) _____
7. Total delivered price (line 1 + line 2 + line 2a + line 5 + line 6) _____
8. Cash on deposit _____
9. Cash due on delivery _____
10. Trade-in _____
11. Minus item _____
12. Total down payment _____
13. Unpaid balance to be financed _____
14. Insurance/additional product charge _____
16. Total amount of finance contract (line 13 + line 14) _____

*Warning: This Insurance is not PUPD No-Fault Insurance required by Michigan law.
☐ Credit life insurance ☐ Health & accident insurance
☐ Gap or waiver ☐ _____

BFG-4 temporary registration number (this number may be handwritten)
C
Printed name of salesperson _____

Purchaser warning: Do not sign a blank form
I am purchasing or leasing this vehicle and am applying for a Michigan certificate of title and registration or, if the lessee, applying for a registration. I certify that my driver's license is not suspended, revoked, or denied as a repeat offender and I am eligible to purchase or register this vehicle. I further certify that if a tax exemption is shown above it is valid.
X _____ Date _____ X _____ Date _____ X _____ Date _____
Purchaser or lessor's signature Co-purchaser's signature Co-purchaser's signature
X _____ Date _____ X _____ Date _____ X _____ Date _____
Lessee's signature Co-lessee's signature Co-lessee's signature

Note to purchasers: If you do not receive your vehicle title within 45 days, contact the Department of State Information Center at 888-767-6424.
Authority granted by P.A. 300 of 1949, as amended. Form must be typed only. See Dealer Manual for permitted handwritten corrections. RD-108 (rev. 01/23)

The purchase date is indicated on the RD-108 in the appropriate space across the top of the document.

Off-Lease Purchases

The Dealer records the phrase **“Off-Lease Purchase,”** along with the ***current* mileage** of the vehicle, in the “Remarks” section of the RD-108.

Few dealers note:
“Off-Lease Purchase”

Remarks:

Off-Lease Purchase
----- (no tenths)

Michigan Department of State Application for Title and Registration Statement of Vehicle Sale									
Purchase date _____			Stock number _____			Delivery date _____			
Dealer: Street address: City: County: State: MI ZIP code: _____ Dealer license number Sales tax license number Phone number					Plate number _____ Year Make _____ Body style _____ Vehicle Identification Number _____ Base MSRP or empty weight _____		Plate expiration date: Month Day Year <input type="checkbox"/> Months <input type="checkbox"/> Title only <input type="checkbox"/> Renewal <input type="checkbox"/> Transfer		
Vehicle sold: <input type="checkbox"/> New <input type="checkbox"/> Used <input type="checkbox"/> Demo Trade-in <input type="checkbox"/> Yes <input type="checkbox"/> No Trade-in year Trade-in make Vehicle Identification Number (VIN) _____					Driver's license, ID, or FEIN number of all owners or lessees 1) _____ 2) _____ 3) _____ Complete names and address of all owners or lessor		License plate fee Title transfer fee Title fee Title late fee: \$50 (\$100 for it dealer floor planned vehicles) Sales tax		
Vehicle registration to transfer plate <i>Expires 30 days after delivery date</i> Plate transferred from: Year Make Vehicle Identification Number (VIN): Plate number:					Complete names and address of all lessees Michigan No-Fault Insurance company Policy or binder number		Total - transfer to line 5 Full rights to survivor <input type="checkbox"/> Yes <input type="checkbox"/> No		
Vehicle history and title brand disclosure <input type="checkbox"/> Police vehicle <input type="checkbox"/> Vehicle has been flood damaged <input type="checkbox"/> Municipal vehicle <input type="checkbox"/> Salvage title was previously issued <input type="checkbox"/> Taxi <input type="checkbox"/>					Secured Interest: Street address: City, state, ZIP:		Lien filing date: Lien code ID:		
Odometer mileage disclosure <i>The odometer mileage reading must match the mileage reading disclosed to the purchaser on the title or mileage statement.</i> <div style="display: flex; align-items: center;"> <div style="margin-right: 10px;"> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> </div> <div> No tenths <input type="checkbox"/> Actual mileage <input type="checkbox"/> Exempt <input type="checkbox"/> Not actual mileage </div> </div>					Remarks:		<div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> I have selected and agree to pay the optional \$24 electronic filing fee Customer Initials → </div> <ol style="list-style-type: none"> 1. Purchase price of vehicle (including freight & accessories) 2. Other taxable charges (documentary, service, temp. reg. fees, etc.) 2a. Optional electronic \$24 filing fee 3. Trade-in sales tax credit 4. Total taxable price (line 1 + line 2 + line 2a - line 3) 5. Sales tax + plate fee + title fee (from total above) 6. Non-taxable charges (labor, service contract, etc.) 7. Total delivered price (line 1 + line 2 + line 2a + line 5 + line 6) 8. Cash on deposit 9. Cash due on delivery 10. Trade-In \$ 11. Minus lien \$ 12. Total down payment 13. Unpaid balance to be financed 14. Insurance/additional product charge 16. Total amount of finance contract (line 13 + line 14) <p>*Warning: This insurance is NOT PLUPD No-Fault Insurance required by Michigan law.</p> <div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> Credit life insurance <input type="checkbox"/> Health & accident insurance <input type="checkbox"/> Gap or waiver <input type="checkbox"/> </div> <p>BFS-4 temporary registration number (this number may be handwritten)</p> <p style="text-align: center; font-weight: bold; font-size: 1.2em;">C</p> <p>Printed name of salesperson _____</p>		
Recreation Passport? <input type="checkbox"/> Yes <input type="checkbox"/> No Purchaser or lessee's initials: _____ I certify this vehicle was delivered to the named purchaser or lessee on the delivery date indicated above, all information on this form is accurate and the vehicle is subject only to the secured interest listed on this form. I certify the dealership will apply for title and registration in the purchaser's name within 21 days of the delivery date, and that I have provided paper or electronic copies of all signed documents to the purchaser. X _____ Signature of dealer's agent _____ Printed name of dealer's agent TSE									

Purchaser warning: Do not sign a blank form

I am purchasing or leasing this vehicle and am applying for a Michigan certificate of title and registration or, if the lessee, applying for a registration. I certify that my driver's license is not suspended, revoked, or denied as a repeat offender and I am eligible to purchase or register this vehicle. I further certify that if a tax exemption is shown above it is valid.

X _____ Purchaser or lessor's signature Date X _____ Co-purchaser's signature Date X _____ Co-purchaser's signature Date

X _____ Lessee's signature Date X _____ Co-lessee's signature Date X _____ Co-lessee's signature Date

Note to purchasers: If you do not receive your vehicle title within 45 days, contact the Department of State Information Center at 888-767-6424.

Authority granted by P.A. 300 of 1949, as amended. Form must be typed only. See Dealer Manual for permitted handwritten corrections. RD-108 (rev. 01/23)

Off-Lease Purchases

The Purchaser signs the RD-108 and is given a copy of it, along with copies of all other signed documents.

Michigan Department of State Application for Title and Registration Statement of Vehicle Sale

Purchase date _____ Stock number _____ Delivery date _____

Dealer: Street address: City: County: State: MI ZIP code: Dealer license number Sales tax license number Phone number		Plate number Plate expiration date: Month Day Year Year Make Body style Vehicle Identification Number Base MSRP or empty weight Driver's license, ID, or FEIN number of all owners or lessees 1) 2) 3) Complete names and address of all owners or lessor Complete names and address of all lessees Michigan No-Fault Insurance company Policy or binder number	Months <input type="checkbox"/> Title only <input type="checkbox"/> New plate <input type="checkbox"/> Renewal <input type="checkbox"/> Transfer County of residence License plate fee Plate transfer fee Title fee Title late fee: \$50 (\$100 for B dealer floor planned vehicles) Sales tax Total - transfer to line 5 Full rights to survivor <input type="checkbox"/> Yes <input type="checkbox"/> No Lien filing date: Lien code ID:
Vehicle sold: <input type="checkbox"/> New <input type="checkbox"/> Used <input type="checkbox"/> Demo Trade-in <input type="checkbox"/> Yes <input type="checkbox"/> No Trade-in year Trade-in make Vehicle Identification Number (VIN) Vehicle registration to transfer plate Expires 30 days after delivery date Plate transferred from: Year Make Vehicle Identification Number (VIN): Plate number: Vehicle history and title brand disclosure <input type="checkbox"/> Police vehicle <input type="checkbox"/> Vehicle has been flood damaged <input type="checkbox"/> Municipal vehicle <input type="checkbox"/> Salvage title was previously issued <input type="checkbox"/> Taxi Odometer mileage disclosure The odometer mileage reading must match the mileage reading disclosed to the purchaser on the title or mileage statement. <input type="checkbox"/> No tenths <input type="checkbox"/> Actual mileage <input type="checkbox"/> Exempt <input type="checkbox"/> Not actual mileage Remarks: I have selected and agree to pay the optional \$24 electronic filing fee Customer initials _____		Secured interest: Street address: City, state, ZIP: 1. Purchase price of vehicle (including freight & accessories) 2. Other taxable charges (documentary, service, prep, reg fees, etc.) 3a. Optional electronic \$24 filing fee 3. Trade-in sales tax credit 4. Total taxable price (line 1 + line 2 + line 3a - line 3) Title fee (from total above) Service contract, etc.) Total fee (line 2 + line 3a + line 5 + line 6) Is not PLUPD No-Fault Insurance required by Michigan law. <input type="checkbox"/> Health & accident insurance in number (this number may be handwritten)	
Printed name of dealer's agent _____ Title _____		Printed name of salesperson _____	

Purchaser warning: Do not sign a blank form
I am purchasing or leasing this vehicle and am applying for a Michigan certificate of title and registration or, if the lessee, applying for a registration. I certify that my driver's license is not suspended, revoked, or denied as a repeat offender and I am eligible to purchase or register this vehicle. I further certify that if a tax exemption is shown above it is valid.

X _____ Purchaser or lessor's signature	_____ Date	X _____ Co-purchaser's signature	_____ Date	X _____ Co-purchaser's signature	_____ Date
X _____ Lessee's signature	_____ Date	X _____ Co-lessee's signature	_____ Date	X _____ Co-lessee's signature	_____ Date

Note to purchasers: If you do not receive your vehicle title within 45 days, contact the Department of State Information Center at 888-767-6424.
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Off-Lease Purchases

The sale information is entered into the Police Book.

Michigan Department of State Application for Title and Registration Statement of Vehicle Sale											
Purchase date _____		Stock number _____		Delivery date _____							
Dealer: Street address: City: County: State: MI ZIP code: Dealer license number Sales tax license number Phone number				Plate number		Plate expiration date: Month Day Year		Months <input type="checkbox"/> Title only <input type="checkbox"/> New plate <input type="checkbox"/> Renewal <input type="checkbox"/> Transfer			
				Year		Make		Body style		County of residence	
				Vehicle identification Number		Base MSRP or empty weight		License plate fee			
				Driver's license, ID, or FEIN number of all owners or lessees 1) _____ 2) _____		Plate transfer fee					
Vehicle sold: <input type="checkbox"/> New <input type="checkbox"/> Used <input type="checkbox"/> Demo		Trade-in <input type="checkbox"/> Yes <input type="checkbox"/> No		Trade-in year		Trade-in make		Vehicle identification Number (VIN)			
Vehicle registration to transfer plate <i>Expires 30 days after delivery date</i>											
Plate transferred from: Year Make											
Vehicle identification Number (VIN):				Plate number:							
Vehicle history and title brand disclosure											
<input type="checkbox"/> Police vehicle <input type="checkbox"/> Municipal vehicle <input type="checkbox"/> Taxi		<input type="checkbox"/> Vehicle has been flood damaged <input type="checkbox"/> Salvage title was previously issued									
Odometer mileage disclosure											
The odometer mileage reading must match the mileage reading disclosed to the purchaser on the title or mileage statement.											
No tenths		Actual mileage		Exempt		Not actual mileage					
Remarks:		I have selected and agree to pay the optional \$24 electronic filing fee		Customer initials							
Used vehicle dealers only Floor planned inventory lender:				Recreation Passport? <input type="checkbox"/> Yes <input type="checkbox"/> No		Purchaser or lessee's initials:					
I certify this vehicle was delivered to the named purchaser or lessee on the delivery date indicated above, all information on this form is accurate and the vehicle is subject only to the secured interest listed on this form. I certify the dealership will apply for title and registration in the purchaser's name within 21 days of the delivery date, and that I have provided paper or electronic copies of all signed documents to the purchaser.											
X _____ Signature of dealer's agent											
Printed name of dealer's agent		Title									
Secured interest:				Street address:		City, state, ZIP:		Lien filing date:			
1. Purchase price of vehicle (including freight & accessories)				2. Other taxable charges (documentary, service, temp. reg. fees, etc.)		3. Trade-in sales tax credit		4. Total taxable price (line 1 + line 2 + line 3)			
5. Sales tax + plate fee + title fee (from total above)				6. Non-taxable charges (labor, service contract, etc.)		7. Total delivered price (line 1 + line 2 + line 3 + line 5 + line 6)		8. Cash on deposit			
9. Cash due on delivery				10. Trade-in		11. Minus lien		12. Total down payment			
13. Unpaid balance to be financed				14. Insurance/additional product charge		15. Total amount of finance contract (line 13 + line 14)		16. Total amount of finance contract (line 13 + line 14)			
Warning: This insurance is not PLUPD No-Fault Insurance required by Michigan law.											
<input type="checkbox"/> Credit life insurance <input type="checkbox"/> Health & accident insurance											
<input type="checkbox"/> Gap or waiver <input type="checkbox"/>											
BFS-4 temporary registration number (this number may be handwritten)											
C											
Printed name of salesperson											
Purchaser warning: Do not sign a blank form											
I am purchasing or leasing this vehicle and am applying for a Michigan certificate of title and registration or, if the lessee, applying for a registration. I certify that my driver's license is not suspended, revoked, or denied as a repeat offender and I am eligible to purchase or register this vehicle. I further certify that if a tax exemption is shown above it is valid.											
X _____ Purchaser or lessor's signature		Date		X _____ Co-purchaser's signature		Date		X _____ Co-purchaser's signature			
X _____ Lessee's signature		Date		X _____ Co-lessee's signature		Date		X _____ Co-lessee's signature			
Note to purchasers: If you do not receive your vehicle title within 45 days, contact the Department of State Information Center at 888-767-6424.											
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Off-Lease Purchases

The lessor (lender) receives the purchase price and has 21 days to mail the title to the Dealer.

Michigan Department of State Application for Title and Registration Statement of Vehicle Sale									
Purchase date _____		Stock number _____		Delivery date _____					
Dealer: Street address: City: County: State: MI ZIP code: Dealer license number Sales tax license number Phone number				Plate number		Plate expiration date: Month Day Year		Months <input type="checkbox"/> Title only <input type="checkbox"/> New plate <input type="checkbox"/> Renewal <input type="checkbox"/> Transfer	
				Year Make		Body style		County of residence	
				Vehicle Identification Number		Base MSRP or empty weight		License plate fee	
Vehicle sold: <input type="checkbox"/> New <input type="checkbox"/> Used <input type="checkbox"/> Demo Trade-in <input type="checkbox"/> Yes <input type="checkbox"/> No				Driver's license, ID, or FEIN number of all owners or lessees 1) _____ 2) _____		Plate transfer fee			
Trade-in year Trade-in make Vehicle Identification Number (VIN)				3) _____		Title fee			
Vehicle registration to transfer plate <i>Expires 30 days after delivery date</i>				Complete names and address of all owners or lessor		Title late fee: \$50 (\$100 for B dealer floor planned vehicles)		Sales tax	
Plate transferred from: Year Make						Total - transfer to line 5			
Vehicle Identification Number (VIN): Plate number:				Complete names and address of all lessees		Full rights to survivor <input type="checkbox"/> Yes <input type="checkbox"/> No			
Vehicle history and title brand disclosure <input type="checkbox"/> Police vehicle <input type="checkbox"/> Vehicle has been flood damaged <input type="checkbox"/> Municipal vehicle <input type="checkbox"/> Salvage title was previously issued <input type="checkbox"/> Taxi				Michigan No-Fault insurance company		Policy or binder number			
Odometer mileage disclosure The odometer mileage reading must match the mileage reading disclosed to the purchaser on the title or mileage statement. [] [] [] [] [] [] No tenths <input type="checkbox"/> Actual mileage <input type="checkbox"/> Exempt <input type="checkbox"/> Not actual mileage				Secured interest: Street address: City, state, ZIP:		Lien filing date:		Lien code ID:	
Remarks: <div>I have selected and agree to pay the optional \$24 electronic filing fee. Customer initials: _____</div>				1. Purchase price of vehicle (including freight & accessories)					
				2. Other taxable charges (documentary, service, temp. reg. fees, etc.) 2a. Optional electronic \$24 filing fee.....					
				3. Trade-in sales tax credit					
				4. Total taxable price (line 1 + line 2 + line 2a - line 3)					
				5. Sales tax + plate fee + title fee (from total above)					
				6. Non-taxable charges (labor, service contract, etc.)					
				7. Total delivered price (line 1 + line 2 + line 2a + line 5 + line 6)					
				8. Cash on deposit					
				9. Cash due on delivery					
				10. Trade-in		\$			
				11. Minus lien		\$			
				12. Total down payment					
				13. Unpaid balance to be financed					
				14. Insurance/additional product charge					
				15. Total amount of finance contract (line 13 + line 14)					
Used vehicle dealers only Floor planned inventory lender: Recreation Passport? <input type="checkbox"/> Yes <input type="checkbox"/> No Purchaser or lessee's initials: _____				*Warning: This insurance is not PUPD No-Fault Insurance required by Michigan law. <input type="checkbox"/> Credit life insurance <input type="checkbox"/> Health & accident insurance <input type="checkbox"/> Gap or waiver <input type="checkbox"/>					
I certify this vehicle was delivered to the named purchaser or lessee on the delivery date indicated above, all information on this form is accurate and the vehicle is subject only to the secured interest listed on this form. I certify the dealership will apply for title and registration in the purchaser's name within 21 days of the delivery date, and that I have provided paper or electronic copies of all signed documents to the purchaser.				BFS-4 temporary registration number (this number may be handwritten) C					
_____ Signature of dealer's agent				Printed name of salesperson					
_____ Printed name of dealer's agent									
Purchaser warning: Do not sign a blank form I am purchasing or leasing this vehicle and am applying for a Michigan certificate of title and registration or, if the lessee, applying for a registration. I certify that my driver's license is not suspended, revoked, or denied as a repeat offender and I am eligible to purchase or register this vehicle. I further certify that if a tax exemption is shown above it is valid.									
_____ Purchaser or lessor's signature		_____ Date		_____ Co-purchaser's signature		_____ Date		_____ Co-purchaser's signature	
_____ Lessee's signature		_____ Date		_____ Co-lessee's signature		_____ Date		_____ Co-lessee's signature	
Note to purchasers: If you do not receive your vehicle title within 45 days, contact the Department of State Information Center at 888-767-6424.									
Authority granted by P.A. 300 of 1949, as amended. Form must be typed only. See Dealer Manual for permitted handwritten corrections. RD-108 (rev. 01/23)									

Off-Lease Purchases

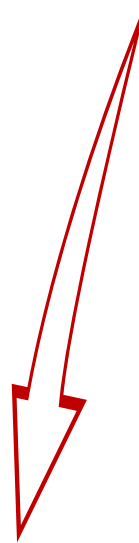
When the Dealer has received the title from the lessor, ***the lessee visits the Dealer a second time*** to complete the transaction.

The title is properly assigned to the Purchaser, including the odometer mileage disclosure statement. ***The Dealer may not sign the title on behalf of the Purchaser.***

Michigan Department of State Application for Title and Registration Statement of Vehicle Sale									
Purchase date _____		Stock number _____		Delivery date _____					
Dealer: Street address: City: County: State: MI ZIP code: Dealer license number Sales tax license number Phone number				Plate number Plate expiration date: Month Day Year		Months <input type="checkbox"/> Title only <input type="checkbox"/> New plate <input type="checkbox"/> Renewal <input type="checkbox"/> Transfer		County of residence	
Vehicle sold: <input type="checkbox"/> New <input type="checkbox"/> Used <input type="checkbox"/> Demo Trade-in <input type="checkbox"/> Yes <input type="checkbox"/> No				Year Make Body style		Vehicle Identification Number		Base MSRP or empty weight	
Trade-in year Trade-in make Vehicle Identification Number (VIN)				Driver's license, ID, or FEIN number of all owners or lessees		License plate fee		Plate transfer fee	
Vehicle registration to transfer plate Expires 30 days after delivery date				1) 2) 3)		Title fee		Title sale fee: \$50 (\$100 for 8 dealer floor planned vehicles)	
Plate transferred from: Year Make				Complete names and address of all owners or lessor		Sales tax		Total - transfer to line 5	
Vehicle Identification Number (VIN): Plate number:				Complete names and address of all lessees		Full rights to survivor <input type="checkbox"/> Yes <input type="checkbox"/> No			
Vehicle history and title brand disclosure <input type="checkbox"/> Police vehicle <input type="checkbox"/> Vehicle has been flood damaged <input type="checkbox"/> Municipal vehicle <input type="checkbox"/> Salvage title was previously issued <input type="checkbox"/> Taxi				Michigan No-Fault insurance company Policy or binder number					
Odometer mileage disclosure The odometer mileage reading must match the mileage reading disclosed to the purchaser on the title or mileage statement. No tenths <input type="checkbox"/> Actual mileage <input type="checkbox"/> Exempt <input type="checkbox"/> Not actual mileage				Secured interest: Street address: City, state, ZIP:		Lien filing date: Lien code ID:			
Remarks: <div>I have selected and agree to pay the optional \$24 electronic filing fee. Customer initials _____</div>				1. Purchase price of vehicle (including freight & accessories)					
				2. Other taxable charges (downsizing, service, prep, reg. fees, etc.)					
				2a. Optional electronic \$24 filing fee					
				3. Trade-in sales tax credit					
				4. Total taxable price (line 1 + line 2 + line 2a - line 3)					
				5. Sales tax + plate fee + title fee (from total above)					
				6. Non-taxable charges (labor, service contract, etc.)					
				7. Total delivered price (line 1 + line 2 + line 2a + line 5 + line 6)					
				8. Cash on deposit					
				9. Cash due on delivery					
				10. Trade-in					
				11. Minus item					
				12. Total down payment					
				13. Unpaid balance to be financed					
				14. Insurance/additional product charge					
				15. Total amount of finance contract (line 13 + line 14)					
				*Warning: This insurance is not PLUPD No-Fault Insurance required by Michigan law. <input type="checkbox"/> Credit life insurance <input type="checkbox"/> Health & accident insurance <input type="checkbox"/> Gap or waiver <input type="checkbox"/>					
				BFS-4 temporary registration number (this number may be handwritten) C					
				Printed name of salesperson					
Purchaser warning: Do not sign a blank form I am purchasing or leasing this vehicle and am applying for a Michigan certificate of title and registration or, if the lessee, applying for a registration. I certify that my driver's license is not suspended, revoked, or denied as a repeat offender and I am eligible to purchase or register this vehicle. I further certify that if a tax exemption is shown above it is valid.									
X Purchaser or lessor's signature		Date		X Co-purchaser's signature		Date		X Co-purchaser's signature	
X Lessee's signature		Date		X Co-lessee's signature		Date		X Co-lessee's signature	
Note to purchasers: If you do not receive your vehicle title within 45 days, contact the Department of State Information Center at 888-767-6424.									
Authority granted by P.A. 300 of 1949, as amended. Form must be typed only. See Dealer Manual for permitted handwritten corrections. RD-108 (rev. 01/23)									

Off-Lease Purchases

The Dealer enters the delivery date on the RD-108 in the space located after the purchase date and stock number on the top of the document.



Michigan Department of State Application for Title and Registration Statement of Vehicle Sale

Purchase date

Stock number

Delivery date

Michigan Department of State Application for Title and Registration Statement of Vehicle Sale			
Purchase date _____		Stock number _____	
Delivery date _____			
Dealer: Street address: City: County: State: MI ZIP code: Dealer license number Sales tax license number Phone number		Plate number Plate expiration date: Month Day Year Months <input type="checkbox"/> Title only <input type="checkbox"/> New plate <input type="checkbox"/> Renewal <input type="checkbox"/> Transfer	
Vehicle sold: <input type="checkbox"/> New <input type="checkbox"/> Used <input type="checkbox"/> Demo Trade-in <input type="checkbox"/> Yes <input type="checkbox"/> No		Year Make Body style County of residence	
Trade-in year Trade-in make Vehicle Identification Number (VIN)		Vehicle Identification Number Base MSRP or empty weight License plate fee	
Vehicle registration to transfer plate Expires 30 days after delivery date		Driver's license, ID, or FEIN number of all owners or lessees	
Plate transferred from: Year Make		1) 2) 3)	
Vehicle Identification Number (VIN): Plate number:		Complete names and address of all owners or lessor	
Vehicle history and title brand disclosure <input type="checkbox"/> Police vehicle <input type="checkbox"/> Vehicle has been flood damaged <input type="checkbox"/> Municipal vehicle <input type="checkbox"/> Salvage title was previously issued <input type="checkbox"/> Taxi <input type="checkbox"/>		Title transfer fee	
Odometer mileage disclosure The odometer mileage reading must match the mileage reading disclosed to the purchaser on the title or mileage statement.		Title fee: \$50 (\$100 for B dealer floor planned vehicles)	
No tenths <input type="checkbox"/> Actual mileage <input type="checkbox"/> Exempt <input type="checkbox"/> Not actual mileage		Sales tax	
Remarks: <input type="checkbox"/> I have selected and agree to pay the optional \$24 electronic filing fee Customer initials		Complete names and address of all lessees	
Used vehicle dealers only Floor planned inventory lender:		Michigan No-Fault Insurance company Policy or binder number	
Recreation Passport? <input type="checkbox"/> Yes <input type="checkbox"/> No Purchaser or lessee's initials:		Secured interest: Street address: City, state, ZIP:	
I certify this vehicle was delivered to the named purchaser or lessee on the delivery date indicated above, all information on this form is accurate and the vehicle is subject only to the secured interest listed on this form. I certify the dealership will apply for title and registration in the purchaser's name within 21 days of the delivery date, and that I have provided paper or electronic copies of all signed documents to the purchaser.		Lien filing date: Lien code ID:	
Signature of dealer's agent Printed name of dealer's agent Title		1. Purchase price of vehicle (including freight & accessories) 2. Other taxable charges (documentary, service, prep, reg fees, etc.) 3a. Optional electronic \$24 filing fee 3. Trade-in sales tax credit 4. Total taxable price (line 1 + line 2 + line 3a - line 3) 5. Sales tax + plate fee + title fee (from total above) 6. Non-taxable charges (labor, service contract, etc.) 7. Total delivered price (line 1 + line 2 + line 3a + line 5 + line 6) 8. Cash on deposit 9. Cash due on delivery 10. Trade-in 11. Minus lien 12. Total down payment 13. Unpaid balance to be financed 14. Insurance/additional product charge* 15. Total amount of finance contract (line 13 + line 14)	
X Signature of purchaser or lessor Date		Warning: This insurance is not PLIPD No-Fault Insurance required by Michigan law. <input type="checkbox"/> Credit life insurance <input type="checkbox"/> Health & accident insurance <input type="checkbox"/> Gap or waiver <input type="checkbox"/>	
X Lessee's signature Date		BFS-4 temporary registration number (this number may be handwritten) C Printed name of salesperson	
X Co-purchaser's signature Date		Purchaser warning: Do not sign a blank form I am purchasing or leasing this vehicle and am applying for a Michigan certificate of title and registration or, if the lessee, applying for a registration. I certify that my driver's license is not suspended, revoked, or denied as a repeat offender and I am eligible to purchase or register this vehicle. I further certify that if a tax exemption is shown above it is valid.	
X Co-lessee's signature Date		X Co-purchaser's signature Date	
X Co-lessee's signature Date		X Co-lessee's signature Date	
Note to purchasers: If you do not receive your vehicle title within 45 days, contact the Department of State Information Center at 888-767-6424.			
Authority granted by P.A. 300 of 1949, as amended. Form must be typed only. See Dealer Manual for permitted handwritten corrections. RD-108 (rev. 01/23)			

Off-Lease Purchases

The Dealer records the current mileage of the vehicle (one digit per box) in the six boxes of the RD-108's "Odometer mileage disclosure" section. This number must match the mileage entered in the title's odometer mileage disclosure statement.

Odometer mileage disclosure					
<i>The odometer mileage reading must match the mileage reading disclosed to the purchaser on the title or mileage statement.</i>					
<div><div><div></div><div></div><div></div><div></div><div></div><div></div></div><div>No tenths</div></div>					
<div><div><input type="checkbox"/> Actual mileage</div><div><input type="checkbox"/> Exempt</div></div> <div><input type="checkbox"/> Not actual mileage</div>					

Michigan Department of State Application for Title and Registration Statement of Vehicle Sale			
Purchase date _____ Stock number _____ Delivery date _____			
Dealer: Street address: City: County: State: MI ZIP code: Dealer license number Sales tax license number Phone number		Plate number _____ Plate expiration date: _____ Month _____ Day _____ Year _____ Year _____ Make _____ Body style _____ Vehicle Identification Number _____ Base MSRP or empty weight _____ License plate fee _____ Driver's license, ID, or FEIN number of all owners or lessees _____ 1) _____ 2) _____ 3) _____ Complete names and address of all owners or lessor _____ Title fee _____ Title sale fee: \$50 (\$100 for 8 dealer floor planned vehicles) Sales tax _____ Total - transfer to line 5 _____ Full rights to survivor _____ Yes <input type="checkbox"/> No <input type="checkbox"/>	
Vehicle sold: <input type="checkbox"/> New <input type="checkbox"/> Used <input type="checkbox"/> Demo Trade-in <input type="checkbox"/> Yes <input type="checkbox"/> No Trade-in year _____ Trade-in make _____ Vehicle Identification Number (VIN) _____		Complete names and address of all lessees _____ Michigan No-Fault Insurance company _____ Policy or binder number _____	
Vehicle registration to transfer plate Expires 30 days after delivery date Plate transferred from: Year _____ Make _____ Vehicle Identification Number (VIN): _____ Plate number: _____		Secured interest: Street address: _____ City, state, ZIP: _____ Lien code ID: _____	
Vehicle history and title brand disclosure <input type="checkbox"/> Police vehicle <input type="checkbox"/> Vehicle has been flood damaged <input type="checkbox"/> Municipal vehicle <input type="checkbox"/> Salvage title was previously issued <input type="checkbox"/> Taxi <input type="checkbox"/>		Lien transfer date: _____	
Odometer mileage disclosure The odometer mileage reading must match the mileage reading disclosed to the purchaser on the title or mileage statement. <div><div><div></div><div></div><div></div><div></div><div></div><div></div></div><div>No tenths</div><div><input type="checkbox"/> Actual mileage <input type="checkbox"/> Exempt <input type="checkbox"/> Not actual mileage</div></div>		1. Purchase price of vehicle (including freight & accessories) _____ 2. Other taxable charges (documentary service, temp. reg. fees, etc.) _____ 2a. Optional electronic \$24 filing fee _____ 3. Trade-in sales tax credit _____ 4. Total taxable price (line 1 + line 2 + line 2a - line 3) _____ 5. Sales tax + plate fee + title fee (from total above) _____ 6. Non-taxable charges (labor, service contract, etc.) _____ 7. Total delivered price (line 1 + line 2 + line 2a + line 5 + line 6) _____ 8. Cash on deposit _____ 9. Cash due on delivery _____ 10. Trade-in _____ \$ _____ 11. Minus lien _____ \$ _____ 12. Total down payment _____ 13. Unpaid balance to be financed _____ 14. Insurance/optional product charge _____ 15. Total amount of finance contract (line 13 + line 14) _____ Warning: This Insurance is not PLIPD No-Fault Insurance required by Michigan law. <input type="checkbox"/> Credit life insurance <input type="checkbox"/> Health & accident insurance <input type="checkbox"/> Gap or waiver <input type="checkbox"/> BFD-4 temporary registration number (this number may be handwritten) C Printed name of salesperson _____	
Remarks: I have selected and agree to pay the optional \$24 electronic filing fee. Customer initials _____ Used vehicle dealers only: Floor planned inventory lender: _____ Recreation Passport? <input type="checkbox"/> Yes <input type="checkbox"/> No Purchaser or lessee's initials: _____ I certify this vehicle was delivered to the named purchaser or lessee on the delivery date indicated above, all information on this form is accurate and the vehicle is subject only to the secured interest listed on this form. I certify the dealership will apply for title and registration in the purchaser's name within 21 days of the delivery date, and that I have provided paper or electronic copies of all signed documents to the purchaser. X _____ Signature of dealer's agent Printed name of dealer's agent _____ Title _____		Purchaser warning: Do not sign a blank form I am purchasing or leasing this vehicle and am applying for a Michigan certificate of title and registration or, if the lessee, applying for a registration. I certify that my driver's license is not suspended, revoked, or denied as a repeat offender and I am eligible to purchase or register this vehicle. I further certify that if a tax exemption is shown above it is valid. X _____ Purchaser or lessor's signature _____ Date _____ X _____ Co-purchaser's signature _____ Date _____ X _____ Co-purchaser's signature _____ Date _____ X _____ Lessee's signature _____ Date _____ X _____ Co-lessee's signature _____ Date _____ X _____ Co-lessee's signature _____ Date _____	
Note to purchasers: If you do not receive your vehicle title within 45 days, contact the Department of State Information Center at 888-767-6424. Authority granted by P.A. 300 of 1949, as amended. Form must be typed only. See Dealer Manual for permitted handwritten corrections. RD-108 (rev. 01/23)			

Off-Lease Purchases

The Dealer gives the Purchaser a second copy of the RD-108 showing the delivery date and the mileage ***at the time of delivery.***

Michigan Department of State Application for Title and Registration Statement of Vehicle Sale											
Purchase date _____		Stock number _____		Delivery date _____							
Dealer: Street address: City: County: State: MI ZIP code: Dealer license number Sales tax license number Phone number				Plate number Plate expiration date: Month Day Year		Months <input type="checkbox"/> Title only <input type="checkbox"/> New plate <input type="checkbox"/> Renewal <input type="checkbox"/> Transfer					
Year Make Body style				County of residence							
Vehicle Identification Number Base MSRP or empty weight				License plate fee							
Driver's license, ID, or FEIN number of all owners or lessees 1) 2) 3)				Plate transfer fee							
Complete names and address of all owners or lessor				Title fee							
Title late fee: \$50 (\$100 for B dealer floor planned vehicles)				Sales tax							
Complete names and address of all lessees				Total - transfer to line 5							
Full rights to survivor <input type="checkbox"/> Yes <input type="checkbox"/> No											
Michigan No-Fault Insurance company Policy or binder number											
Secured interest: Street address: City, state, ZIP:				Lien filing date: Lien code ID:							
1. Purchase price of vehicle (including freight & accessories)											
2. Other taxable charges (documentary, service, prep, reg fees, etc.)											
2a. Optional electronic \$24 filing fee											
3. Trade-in sales tax credit											
4. Total taxable price (line 1 + line 2 + line 2a - line 3)											
5. Sales tax + plate fee + title fee (from total above)											
6. Non-taxable charges (labor, service contract, etc.)											
7. Total delivered price (line 1 + line 2 + line 2a + line 5 + line 6)											
8. Cash on deposit											
9. Cash due on delivery											
10. Trade-in											
11. Minus lien											
12. Total down payment											
13. Unpaid balance to be financed											
14. Insurance/additional product charge											
16. Total amount of finance contract (line 13 + line 14)											
Warning: This insurance is not PLUPD No-Fault Insurance required by Michigan law. <input type="checkbox"/> Credit life insurance <input type="checkbox"/> Health & accident insurance <input type="checkbox"/> Gap or waiver <input type="checkbox"/>											
BFS-4 temporary registration number (this number may be handwritten) C											
Printed name of salesperson											
Purchaser warning: Do not sign a blank form I am purchasing or leasing this vehicle and am applying for a Michigan certificate of title and registration or, if the lessee, applying for a registration. I certify that my driver's license is not suspended, revoked, or denied as a repeat offender and I am eligible to purchase or register this vehicle. I further certify that if a tax exemption is shown above it is valid.											
X Purchaser or lessor's signature		Date		X Co-purchaser's signature		Date		X Co-purchaser's signature		Date	
X Lessee's signature		Date		X Co-lessee's signature		Date		X Co-lessee's signature		Date	
Note to purchasers: If you do not receive your vehicle title within 45 days, contact the Department of State Information Center at 888-767-6424.											
Authority granted by P.A. 300 of 1949, as amended. Form must be typed only. See Dealer Manual for permitted handwritten corrections. RD-108 (rev. 01/23)											

The Dealer has 21 days to apply to the Secretary of State for the Purchaser's title and registration after the title has been received from the lessor. After 21 days, the mandated \$50 late fee is assessed.

Michigan Department of State Application for Title and Registration Statement of Vehicle Sale											
Purchase date _____			Stock number _____			Delivery date _____					
Dealer: Street address: City: County: _____ State: <u>MI</u> ZIP code: _____ Dealer license number _____ Sales tax license number _____ Phone number _____						Plate number _____ Plate expiration date: Month _____ Day _____ Year _____		Months <input type="checkbox"/> Title only <input type="checkbox"/> New plate <input type="checkbox"/> Renewal <input type="checkbox"/> Transfer			
Year: _____ Make: _____ Body style: _____ County of residence: _____						Vehicle identification Number _____ Base MSRP or empty weight _____ License plate fee _____		Driver's license, ID, or FEIN number of all owners or lessees 1) _____ 2) _____			
Vehicle sold: <input type="checkbox"/> New <input type="checkbox"/> Used <input type="checkbox"/> Demo Trade-in: <input type="checkbox"/> Yes <input type="checkbox"/> No						Complete names and address of all owners or lessor		Plate transfer fee _____			
Trade-in year: _____ Trade-in make: _____ Vehicle identification Number (VIN): _____						3) _____		Title fee _____			
Vehicle registration to transfer plate <i>Expires 30 days after delivery date</i>						Title late fee: \$50 (\$100 for 8 dealer floor planned vehicles)		Sales tax _____			
Plate transferred from: Year _____ Make _____						Complete names and address of all lessees		Total - transfer to line 5 _____			
Vehicle Identification Number (VIN): _____ Plate number: _____						Michigan No-Fault Insurance company _____ Policy or binder number _____		Full rights to survivor <input type="checkbox"/> Yes <input type="checkbox"/> No			
Vehicle history and title brand disclosure <input type="checkbox"/> Police vehicle <input type="checkbox"/> Vehicle has been food damaged <input type="checkbox"/> Municipal vehicle <input type="checkbox"/> Salvage title was previously issued <input type="checkbox"/> Taxi <input type="checkbox"/>						Secured Interest: _____		Lien filing date: _____			
Odometer mileage disclosure <i>The odometer mileage reading must match the mileage reading disclosed to the purchaser on the title or mileage statement.</i> <div style="display: flex; align-items: center;"> <div style="border: 1px solid black; padding: 2px; margin-right: 5px;"> _____ </div> <div style="margin-right: 5px;">No tenths</div> <div style="margin-right: 5px;"><input type="checkbox"/> Actual mileage</div> <div><input type="checkbox"/> Exempt</div> </div>						Street address: _____		Lien code ID: _____			
Remarks: _____						City, state, ZIP: _____		1. Purchase price of vehicle (including freight & accessories) 2. Other taxable charges (documentary, service, temp. reg. fees, etc.) 3a. Optional electronic \$24 filing fee 3. Trade-in sales tax credit 4. Total taxable price (line 1 + line 2 + line 3a - line 3) 5. Sales tax + plate fee + title fee (from total above) 6. Non-taxable charges (labor, service contract, etc.) 7. Total delivered price (line 1 + line 2 + line 3a + line 5 + line 6) 8. Cash on deposit 9. Cash due on delivery 10. Trade-in \$ 11. Minus lien \$ 12. Total down payment 13. Unpaid balance to be financed 14. Insurance/additional product charge 16. Total amount of finance contract (line 13 + line 14)			
I certify this vehicle was delivered to the named purchaser or lessee on the delivery date indicated above, all information on this form is accurate and the vehicle is subject only to the secured interest listed on this form. I certify the dealership will apply for title and registration in the purchaser's name within 21 days of the delivery date, and that I have provided paper or electronic copies of all signed documents to the purchaser.						*Warning: This Insurance is not PLUPD No-Fault Insurance required by Michigan law. <input type="checkbox"/> Credit life insurance <input type="checkbox"/> Health & accident insurance <input type="checkbox"/> Gap or waiver <input type="checkbox"/>		BFS-4 temporary registration number (this number may be handwritten) <div style="text-align: center; font-size: 1.2em; font-weight: bold;">C</div>			
Signature of dealer's agent _____ Printed name of dealer's agent _____ Title _____						Printed name of salesperson _____					
Purchaser warning: Do not sign a blank form I am purchasing or leasing this vehicle and am applying for a Michigan certificate of title and registration or, if the lessee, applying for a registration. I certify that my driver's license is not suspended, revoked, or denied as a repeat offender and I am eligible to purchase or register this vehicle. I further certify that if a tax exemption is shown above it is valid.											
Purchaser or lessor's signature _____		Date _____		Co-purchaser's signature _____		Date _____		Co-purchaser's signature _____		Date _____	
Lessee's signature _____		Date _____		Co-lessee's signature _____		Date _____		Co-lessee's signature _____		Date _____	

Note to purchasers: If you do not receive your vehicle title within 45 days, contact the Department of State Information Center at 888-767-6424.

Authority granted by P.A. 300 of 1945, as amended. Form must be typed only. See Dealer Manual for permitted handwritten corrections. RD-108 (rev. 01/23)

How many RD-108s to use in the process

The MDOS indicates a dealer should use one RD-108 and make a copy. *This is the MDOS's preferred way to handle a lease buyout transaction, and pursuant to a revision to the MDOS Dealer Manual (circa 10.12.23), a dealer may handwrite the delivery date and mileage on the RD-108 at the time the consumer makes a second visit to the dealership to complete the lease buy-out transaction.*

Chapter 7 to the MDOS Dealer Manual

NOTE: For off-lease purchases only, a dealer may hand write the delivery date on the RD-108. Refer to Chapter 3, Section 4, for further instructions regarding off-lease purchases.