

Position Description

Job Title	Missioner for Youth, Campus and Young Adult Ministries
Reports to	Canon for Vocations and Community Engagement
Directly Supervises	n/a
Schedule	Full-time
Location	Carpenter House // ability to travel to events and to parishes
Salary Range	
Effective Date	

Job Summary

The Missioner organizes diocesan level ministry for youth, college students and young adults and provides resources for parish ministry to the same age groups.

Roles and Responsibilities

Note: Annual objectives and measurement goals will be determined with direct supervisor by December 15 each year. It is recommended that there only be 4-6 goals matching the responsibilities below.

Is the point person responsible or provides leadership for:

- 1) District Days
- 2) Christmas Conference
- 3) Rites of Spring
- 4) Young People Paint Birmingham
- 5) Youth participation at Diocesan Convention
- 6) Youth participation at youth events outside of the diocese
- 7) Youth participation at Diocesan Council meetings
- 8) Young Adult Retreats

Supporting Youth Ministers and Youth Ministry: Meets at least quarterly with the youth ministers of the diocese to connect them with resources and training as well as provide community and support. Visits at least a third of the parishes in the diocese every year with the goal of visiting every parish every three years. During these visits the missioner can ascertain what youth ministry is being offered and maintain that information in a shareable document. If a parish is under performing, under-resourced or without enough volunteers to offer their own youth ministry, the missioner will work to build capacity and/or connect with neighboring parishes. Utilizing the relationships built and information gathered on these visits, the missioner will assist parishes in the recruiting and hiring of talented youth ministers.

Staff Liaison for Departments and Commissions:

- 1) Happening Steering Committee

- 2) Youth Department
- 3) Young Adults Steering Committee
- 4) Vocare Steering Committee
- 5) Department of College Ministry

Other Duties as Assigned: such as preparation for Diocesan Convention and other special projects

Qualifications and Requirements

Education and/or experience:

- Three or more years of parish experience
- College degree preferred; Associates degree or equivalent experience required
- Ability to use Microsoft Office 365, Zoom, and membership database
- Ability to learn and utilize new technologies
- Ability to communicate effectively in all forms

Core Competencies

Galvanizer: Is able to appropriately connect with youth, college students and young adults and galvanize them around ministries and events.

Digital Competency: Is able to update a website, create an email newsletter and create engaging social media content

Integrity and Trust: Is seen as trustworthy by others; practices direct, honest and transparent communication; keeps confidences; admits mistakes; doesn't operate with hidden agendas; responds to situations with constancy and reliability.

Time Management: Is able and willing to focus time on tasks that contribute to organizational goals

Organizational Knowledge: Knowledgeable about how Diocesan and Episcopal Church decision making and leadership works; knows how to get things done through formal and informal decision making channels

Helping Orientation: Demonstrates warmth and concern for the needs of constituents; projects a sense of empathy and understanding when dealing with members and friends of the Diocese; is able and willing to supply answers and resources that others find satisfying.

Passion for the Gospel and Discipleship: Knows themselves to be called by God to be a teacher of the gospel and is passionate about building up the church through the equipping of disciples with a lively knowledge of their faith.

Team Player: Is eager to carry out the bishop's vision and the staff goals in collaboration with fellow staff members.

Acknowledgement

Employee signature:

Date:

Supervisor signature:

Date: