

Children's Ministry Intern

Christ Episcopal Church – Tuscaloosa, AL

Part-time | \$15/hour | 10 hours/week

Christ Episcopal Church is a vibrant, welcoming parish in the heart of downtown Tuscaloosa. We are seeking a dedicated and enthusiastic Children's Ministry Intern to join our team this fall. This is a wonderful opportunity for a student, young adult, or anyone passionate about Christian formation and working with children.

The intern will receive mentorship and support from the Children's Ministry Coordinator and will gain hands-on experience in ministry leadership, Christian education, and church life.

Position Overview

The Children's Ministry Intern will assist in the spiritual formation of children in grades K3 through 5th by helping with Sunday School, special events, and ministry communications. The intern will work with existing lessons and materials, with plenty of guidance provided.

Schedule & Hours

- Must be available to work in person on Sunday mornings (8:00 AM – 11:00 AM)
- Occasional Sunday evenings (3:00 PM – 7:00 PM) — mandatory dates: 8/24, 9/28, 11/23
- Flexible hours during the week for preparation, reporting, and event support (remote or on-site)
- Start date: between August 3 and August 17
- Fall semester ends December 14
- Labor Day break: August 29 – September 1
- Occasional time off for conflicts (with notice and approval)

Compensation

\$15/hour, approximately 10 hours per week

Reporting & Supervision

- Reports to the Children's Ministry Coordinator
- Receives ongoing mentorship and training
- Submits a brief weekly report of hours worked and tasks completed by Tuesday morning

Responsibilities

- Assist with the preparation and teaching of Sunday School lessons (K3–5th grade) using existing curriculum
- Build positive relationships with children and families, modeling Christian faith and values
- Maintain and update church bulletin boards and classroom displays
- Organize classrooms and materials as needed
- Help with preparation for special events and holidays (Advent, Christmas, etc.)
- Assemble and send mailings or postcards to families
- Support occasional special events (e.g., Parent’s Night Out) — dates flexible based on availability

Ideal Candidate

- Demonstrates leadership and communication skills when working with children
- Comfortable sharing and modeling Christian faith in an Episcopal setting
- Organized, reliable, and enthusiastic about children’s ministry
- Prior experience working with children is a plus but not required
- Willing to learn and grow under the guidance of the Children’s Ministry Coordinator

Additional Requirements

Must complete a background check and Safeguarding God’s Children training before beginning work

Interested? Please send a resume, 2 references, and brief statement of interest to christskids@christchurch1828.org.