

Please contact the Rev. Katie Kirk-Costas at [associate@stthomashuntsville.org](mailto:associate@stthomashuntsville.org) for next steps!

## **Full-Time Youth Director, St. Thomas Episcopal Church, Huntsville**

As an investment in the Christian formation and spiritual care of 6th-12th grade youth, **St.**

**Thomas seeks a full-time Youth Director** to create and organize youth gatherings, oversee youth acolyte scheduling and youth Sunday School teachers, and join our team of church staff.

- **Why we're hiring:** As we grow, St. Thomas Episcopal Church needs to invest in formation for our younger parishioners, specifically those in 6th-12th grade ("youth").
  - Continuing to provide Sunday School formation.
  - Expanding our youth-specific annual programming.
  - Re-starting weekly youth gatherings and consistent monthly youth events.
- **Pay and Hours**
  - \$40,000 salary/year with benefits.
  - Workweek is typically Sunday and 4 weekdays; occasionally Saturday, Sunday, and 3 weekdays. Comp time will be offered to make up for longer weeks (Holy Week, youth pilgrimage, etc.).
- **Structure**
  - Report to the Curate (associate pastor) who will provide weekly supervision.
  - Collaborate with a team including a Children's Minister, Rector (senior pastor), Curate (associate pastor), Parish Administrator, and Communications Director.
  - Background check and safety trainings will be required upon hire.

## **Responsibilities**

### Programming

- Recruit for and manage youth acolyte rota (worship volunteer schedule).
- With clergy, train youth acolytes/worship leaders (we will train you on how to do this!).
- Restart **weekly** Sunday afternoon youth group (EYC); coordinate adult volunteers.
- Plan & execute **monthly** youth fellowship event (weeknight or Saturday)
- Plan & execute **annual** youth pilgrimage (generally during a local school break)
- **When decided** jointly with the Curate, attend diocesan youth ministry events.

### Collaboration and Administration

- With Curate, abide by and provide input on the budget for youth programs.
- **Weekly or monthly**, create and send announcements to Communications and youth.
- **Weekly**, attend staff meetings to represent the interests of youth among staff.
- **Weekly** supervision with Curate, who will provide support and formation
- **Monthly**, attend vestry meetings to represent the interests of youth to lay leadership.
- **Quarterly**, meet with staff to plan and ensure consistency in formation across lifespan.
- **Quarterly**, coordinate with parish committees to involve interested youth in events.
- **Annually**, collaborate with Rector and Curate on Confirmation course.

### Connection

- **As needed**, be a resource for youth to discuss faith, life, and parish involvement/leadership, referring to clergy as needed.