



## Food Truck Application

The Schuylerville Area Chamber of Commerce (SACC) and the Schuylerville Small Business Association (SSBA) are proud to announce a call for vendors for our 4th Annual Schuylerville Fall Festival. Join our unique businesses, fresh restaurants, modern farms, and eclectic artists for a day filled with family fun!

This year's Festival will take place on Sunday, October 20th, from 11 am to 5 pm on Ferry and Broad Streets in the Village of Schuylerville. In previous years we were proud to feature over 30 participating small businesses and non-profits, 20 independent artisans, as well as wide variety of unique, local food vendors and services. Attendance continues to grow, with over 400 visitors last year. We want to make this year's festival bigger and better than ever! Our goal is for our Annual Fall Festival to be a premier event highlighting the best Schuylerville has to offer, as well as a profitable venue for local artists, farmers, food vendors and creators of artisanal products to display and sell their work.

The Festival is looking to expand to include a greater number of Food Truck Vendors and we want to invite you!

**Logistics:** To help us plan the layout and make sure you have adequate space, side view photographs that make it clear where your serving window is (passenger or drivers side) as well as overall length needed (i.e. does your 10 foot trailer need an extra two feet to open your rear door during operation?) are requested.

**Cost:** Participation is at no cost to you as you will be enhancing our Festival.

**Permits:** Each vendor is expected to have a valid NYS Tax ID that will be clearly displayed on the date of the show. NYS Tax ID number and copy of certificate must be submitted with application. For Food Truck Vendors, in addition to liability insurance and your sales tax certificate, please submit documentation that your truck/trailer has been NYS DOH inspected and certified or you have a NYS DOH catering license. Please also bring this documentation to the festival. Applicants will be issued a Schuylerville Village Vendor Permit at check-in.

**Application Deadline for Inclusion in Promotional Materials:** September 20, 2019.

- Mail or drop off completed Application with Booth Fee to: Rural Soul Music Studio, Attn: Fall Festival, 90 Broad Street, Schuylerville, NY 12871 or email Application to [schuylervillesba@gmail.com](mailto:schuylervillesba@gmail.com) with payment mailed separately.
- Please make checks payable to: Schuylerville Area Chamber of Commerce.
- Vendors must submit 3 photographs of food/truck indicating serving window location with application or, preferably, email 3 .jpgs, as well as your logo for promotional purposes, to [schuylervillesba@gmail.com](mailto:schuylervillesba@gmail.com). Please name each file with your last name or business name. Vendors who have exhibited in previous years are not required to provide photographs.
- Agreement to legal terms is assumed with return of this application.

**Contact:** Please contact Heather Longacker at (518) 817-5524 or e-mail [schuylervillesba@gmail.com](mailto:schuylervillesba@gmail.com) with any questions.

Applicant's Name (Print): \_\_\_\_\_ Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_