

WESTMORELAND CONGREGATIONAL UNITED CHURCH OF CHRIST

BUDGET PROPOSAL FOR 2017

Category	Code	Description	2017 Budget	2016 Budget	Delta 2016 to 2017	Responsible Party	Notes
INCOME							
Contributions	101	Pledge Income	\$ 534,720	\$ 534,720	\$ -	Stewardship Cmte.	
	102	Unpledged Contributions	\$ 95,000	\$ 95,000	\$ -	Finance Cmte.	
	100	Contributions Total	\$ 629,720	\$ 629,720	\$ -		

Building Use	201	Other Building and Misc.	\$ 10,000	\$ 10,000	\$ -	Property Cmte	
	202	Washington Conservatory of Music	\$ 65,052	\$ 63,777	\$ 1,275	Property Cmte	
	203	Children's Center	\$ 64,252	\$ 63,000	\$ 1,252	Property Cmte	
	204	Children's Center Utility Reimbursement	\$ 3,389	\$ 3,389	\$ -	Property Cmte	
	205	AT&T Steeple	\$ 27,770	\$ 26,961	\$ 809	Property Cmte	
	206	Misc. Income	\$ 500	\$ 500	\$ -	Finance Cmte	
	200	Use of Building Total	\$ 170,963	\$ 167,627	\$ 3,336		

Transfers & Offsets	301	Volunteer Corps Contribution	\$ 8,000	\$ 8,000	\$ -	Vol Corps Brd	
	302	Transfer from Endowment	\$ 36,140	\$ 34,605	\$ 1,535	End. Cmte/Fin Cmte	6% of Fidelity account value as of 10/31/16
	303	Memorial Gift for Children's Musical	\$ -	\$ -	\$ -	Treasurers	
	300	Transfers & Offsets Total	\$ 44,140	\$ 42,605	\$ 1,535		

Total Income **\$ 844,823** **\$ 839,952**

Category	Code	Description	2016 Budget	2016 Budget	Delta 2016 to 2017	Responsible Party	Notes
EXPENSES							
Worship & Music	10002	Worship & Communion Supplies	\$ 600	\$ 600	\$ -	Deacons	
	10003	Deacon Events and Admin	\$ 3,500	\$ 5,500	\$ (2,000)	Deacons	
	10004	Guest Preachers/Speaker	\$ 600	\$ 600	\$ -	Deacons/Sr. Min.	
	10501	Chancel Choir (section leaders, music, accomp)	\$ 31,775	\$ 31,000	\$ 775	Music Director	
	10502	Handbell Choirs	\$ -	\$ -	\$ -	Music Director	
	10503	Bluegrass Ensemble	\$ -	\$ -	\$ -	Music Director	
	10504	Children's Choir	\$ 1,500	\$ 1,500	\$ -	Child. Chr. Dir.	
	10505	Children's Musical (see offset income)	\$ -	\$ -	\$ -	Child Chr. Dir	
	10506	Guest Musicians/Instrumentalists	\$ 14,350	\$ 14,000	\$ 350	Music Director	
	10507	New Equip (chairs, risers)	\$ -	\$ -	\$ -	Music Director	
	10508	Organ/Piano Repair/Tuning	\$ 4,000	\$ 4,000	\$ -	Music Director	
	10000	Worship & Music Total	\$ 56,325	\$ 57,200	\$ (875)		

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Category	Code	Description	2016 Budget	2016 Budget	2016 Budget	Responsible Party	Notes
Mission & Outreach	20001	OCWM	\$ 40,000	\$ 40,000	\$ -	OM	
	20002	Potomac Association	\$ 6,750	\$ 6,750	\$ -	OM	
	20003	Interfaith Works	\$ 2,000	\$ 2,000	\$ -	OM	
	20004	Shaw Community Ministry	\$ 2,000	\$ 2,000	\$ -	OM	
	20005	Action in Montgomery	\$ 2,000	\$ 2,000	\$ -	OM	
	20006	OM Board Events & Administration	\$ 100	\$ 100	\$ -	OM	
	20000	Mission & Outreach Total	\$ 52,850	\$ 52,850	\$ -		
Education & Spiritual Formation	30001	BCE Events & Administration	\$ 1,500	\$ 1,000	\$ 500	Spiritual Formation	
	30002	Nursery/Pre-School Ministry	\$ 350	\$ 350	\$ -	Spiritual Formation	
	30003	Children's Ministry (K-5th grade)	\$ 3,300	\$ 3,000	\$ 300	Spiritual Formation	
	30004	Youth Ministry	\$ 4,000	\$ 3,500	\$ 500	Spiritual Formation	
	30005	Adult Education	\$ 1,000	\$ 1,000	\$ -	Spiritual Formation	
	30006	Library	\$ 350	\$ 350	\$ -	Spiritual Formation	
	30007	Youth Mission Trips	\$ 5,500	\$ 8,000	\$ (2,500)	Spiritual Formation	
	30008	Nursery Staff	\$ 6,500	\$ 6,500	\$ -	Spiritual Formation	
	30009	Family/Intergenerational	\$ 3,000	\$ 2,000	\$ 1,000		
	30010	Capital Expenditures	\$ -	\$ -	\$ -		
	30000	Education Total	\$ 25,500	\$ 25,700	\$ (200)		
Membership & Fellowship	40001	BMF Events & Administration	\$ 3,250	\$ 3,250	\$ -	Grow Together	
	40002	Hospitality/Welcome (Growing Together)	\$ 2,750	\$ 2,750	\$ -	Grow Together	
	40003	New Members/Prospective Members	\$ 500	\$ 500	\$ -	Grow Together	
	40004	Kitchen Supplies	\$ 2,000	\$ 2,000	\$ -	BMF/Office Admin	
	40005	Affinity Groups/Fellowship Groups	\$ 250	\$ 250	\$ -	BMF	
	40006	Retreat	\$ 7,000	\$ 7,000	\$ -	BMF/BCE/Retreat	
	40007	Community Care Events & Admin	\$ -	\$ -	\$ -	Comm Care	
	40008	Senior Minister Prospective Member Fund	\$ 250	\$ 250	\$ -	Senior Minister	
	40000	Membership & Fellowship Total	\$ 16,000	\$ 16,000	\$ -		

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Category	Code	Description	2016 Budget	2016 Budget	2016 Budget	Responsible Party	Notes
Administration & Governance	50001	Gov Council Events & Admin	\$ 200	\$ 5,100	\$ (4,900)	Gov Council	
	50002	Moderator	\$ 500	\$ 1,000	\$ (500)	Moderator	
	50003	Finance Cmte Events & Admin	\$ 1,500	\$ 1,500	\$ -	Fin Cmte	
	50004	Stewardship Team Events & Admin	\$ 450	\$ 450	\$ -	Stew. Team	
	50005	Bookkeeper	\$ -	\$ -	\$ -	Fin Cmte	
	50000	Administration/Personnel/Governance	\$ 2,650	\$ 8,050	\$ (5,400)		
Office Operations & Communications	55001	Office Supplies & Furnishings	\$ 7,500	\$ 7,500	\$ -	office Admin.	
	55002	Telephone	\$ 3,000	\$ 3,000	\$ -	office Admin.	
	55003	Postage	\$ 2,500	\$ 3,000	\$ (500)	office Admin.	
	55004	Computers & Technology	\$ 8,490	\$ 7,000	\$ 1,490	office Admin.	
	55005	Office Equipment, Maintenance & Repair	\$ 10,050	\$ 8,500	\$ 1,550	Office Admin.	
	55000	Office Operations & Communications Total	\$ 31,540	\$ 29,000	\$ 2,540		
Property - Maintenance & Repair	60001	Maint. & Repair - annual	\$ 58,500	\$ 58,500	\$ -	Prop. Cons.	
	60002	Service Contracts - Building	\$ 9,500	\$ 9,000	\$ 500	Prop Cmte	
	60003	Service Contracts - Grounds	\$ 26,725	\$ 26,200	\$ 525	Prop Cmte	
	60004	Property Management Consultant	\$ 22,557	\$ 21,900	\$ 657	Prop Cmte	
	60005	Vol. Corps House Maint.	\$ 10,000	\$ 4,000	\$ 6,000	Vol Corps Brd	
	60006	Children's Center Maint.	\$ 19,000	\$ 14,300	\$ 4,700	Prop Cmte	
	60000	Property-Maintenance & Repair Total	\$ 146,282	\$ 133,900	\$ 12,382		
Property - Operations	65001	Utilities	\$ 44,000	\$ 44,000	\$ -	Prop Cmte	
	65002	Insurance	\$ 25,000	\$ 25,000	\$ -	Prop Cmte	
	65003	Solid Waste (Mont. Co)	\$ 2,080	\$ 2,000	\$ 80	Prop Cmte	
	65004	Vol. Corps House utilities	\$ 6,800	\$ 6,800	\$ -	Vol Corps	
	65005	Janitorial Contract	\$ 24,980	\$ 24,135	\$ 845	Office Admin	
	65006	Nightly Lock-Up	\$ 5,910	\$ 5,910	\$ -	Personnel/Fin	
	65007	Janitorial Supplies	\$ 4,080	\$ 4,000	\$ 80	Office Admin/Cust.	
	65000	Property-Operations Total	\$ 112,850	\$ 111,845	\$ 1,005		

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Category	Code	Description	2016 Budget	2016 Budget		Responsible Party	Notes
Personnel	70001	Pers Cmte Events & Admin	\$ 500	\$ 500	\$ -	Pers Cmte	
	70002	Direct Compensation	\$ 348,575	\$ 333,242	\$ 15,333	Personnel/Fin	
	70014	FICA Offset for Ordained Staff	\$ 14,071	\$ 13,965	\$ 106	Personnel/Fin	
	70004	Health Insurance	\$ 61,351	\$ 55,418	\$ 5,933	Personnel/Fin	
	70003	Staff Pension	\$ 38,935	\$ 38,322	\$ 613	Personnel/Fin	
	70005	FICA for Non-ordained Staff	\$ 12,077	\$ 11,133	\$ 943	Personnel/Fin	
	70006	Long-term disability & life insurance	\$ 4,651	\$ 4,430	\$ 221	Personnel/Fin	
	70007	Sr. Min. Books & Training	\$ 4,000	\$ 4,000	\$ -	Personnel/Sr. Min	
	70008	Assoc. Min. Books & Training	\$ 2,500	\$ 2,500	\$ -	Personnel/Assoc Min	
	70009	Music Director Training	\$ 2,200	\$ 2,200	\$ -	Personnel/Mus Dir	
	70010	Staff Mileage Reimbursement	\$ 1,500	\$ 1,500	\$ -	Personnel/Fin/Staff	
	70011	Workers' Comp.	\$ 2,000	\$ 2,000	\$ -	Personnel/Fin	
	70012	Staff Appreciation/Development	\$ 500	\$ 500	\$ -	Personnel/Sr. Min	
	70013	Temporary Office Assistance	\$ 500	\$ 500	\$ -	Personnel/Admin	
	70000	Personnel Total	\$ 493,360	\$ 470,211	\$ 23,149		

Total Income	T1	\$ 844,823	\$ 839,952	\$ 4,871
Total Expenses	T2	\$ 937,357	\$ 904,756	\$ 32,601
Surplus/(Deficit)	T3	\$ (92,534)	\$ (64,804)	\$ (27,730)