

# CABINET FOR HEALTH AND FAMILY SERVICES Department for Income Support

Matthew G. Bevin Governor

Post Office Box 2150 Frankfort, KY 40602 502-564-2285 www.chfs.ky.gov Adam Meier Secretary

#### Greetings:

The Cabinet for Health and Family Services (CHFS), Department for Income Support (DIS), Child Support Enforcement (CSE) is pleased to welcome you to Lexington, KY for our 2019 Kentucky Fatherhood Summit. I would like to take this opportunity to invite you to become a sponsor for the Summit.

CSE is partnering with the Commonwealth Center for Fathers and Families (CCFF) to host the Kentucky Fatherhood Summit, in an effort to engage fathers, educate service providers, and bring awareness to the importance of fathers to Kentucky's future. The Summit will promote increased, positive engagement of fathers in the lives of their children, families, and communities, along with promoting fatherhood initiatives across the State.

The CSE program administers child support enforcement jointly with local contracting officials for all 120 counties. The mission of CSE is to help parents and legal guardians of minor children, with enforcement of child support obligations, court orders and collections of support from noncustodial parents.

The Kentucky Fatherhood Summit will provide a collaborative opportunity for social service professionals, academicians, law enforcement agencies, legislators, grassroots non-profits, faith-based organizations, fathers, and the community at large, to influence the future of Fatherhood in Kentucky. The Summit will explore the best methods of reaching fathers for the purpose of leveraging their individual experiences and abilities for the betterment of their children, families, communities, and state.

Keynote speakers will be Patricia Littlejohn, President of the South Carolina Center for Fathers and Families; Kenn Harris, Senior Project Director at the National Institute for Children Health Quality in Boston, Massachusetts; and Twany Beckham, former UK Basketball player.

The Summit will offer plenary sessions to discuss the vital role of fathers in healthy childhood development and the prevention of childhood poverty. Breakout session topics will include – Self-Sufficient Fathers, Fatherhood Engagement, Fathers Supporting Children, and Successful Co-Parenting.

Kentucky Fatherhood Summit will be held September 27, 2019, from 8AM to 4PM at the Marriott Griffin Gate, 1800 Newtown Pike, Lexington, KY 40511. Attendance at the conference is estimated at 400 attendees. Please take a look at the attached sponsorship opportunities and let us know if you would like to be a sponsor at our conference. You may contact Joy Colligan in my office at joy.colligan@ky.gov or by phone 502-564-2285 x4808 for additional information.

Sincesely,

V. Bryan Hubbard CSE Commissioner



## Agenda at a Glance

8:30am – 9:00am Registration & Continental Breakfast

9:00am – 9:30am Welcome and Opening Remarks

**Brief Overview of the Day** 

9:30am - 9:45am State Officials

9:45am - 10:30am Keynote Speaker

Patricia Littlejohn, President

South Carolina Center for Fathers and Families

**10:30am – 10:45am** Morning Break

10:45am - 11:45am Breakout Sessions 1, 2, 3, and 4

12:00pm - 1:30pm Lunch

**Fatherhood Panelists** 

**Keynote Speaker** 

Kenn Harris, Senior Project Director

National Institute for Children's Health Quality

1:30pm - 1:45pm Break

1:45pm – 2:45pm Breakout Sessions 1, 2, 3, and 4

2:45pm – 3:00pm Afternoon Break

3:00pm - 4:00pm Closing Session

**Keynote Speaker** 

Twany Beckham, Wellness Director Kentucky Employees Health Plan

**Commonwealth Center for Father and Families Strategic** 

Plan

#### **SPONSORSHIP OPPORTUNITIES**

- Platinum \$5000 (Keynote Speaker)
  - The Summit will offer a nationally recognized speaker in the field of Fatherhood Initiatives for a 45-minute engagement. This speaker will be sponsored by a single sponsor separate of the tiered sponsorship opportunities. Once the Keynote Speaker sponsor has been received there will be an addendum issued through the RFP process. This level of sponsorship includes hotel accommodations for one night (two rooms), four registrations for the Summit (lunch included), large signage at the Summit, one exhibitor table, full page logo recognition in the program, and an opportunity to speak at the Summit.
- Gold \$3000 (Exhibitor)
  - One exhibitor table, two registrations for the Summit (lunch included), large signage at the Summit, and a half page logo recognition in the program. Four opportunities available.
- Silver \$2000 (Breakout Sessions)
  - Sponsor one of the breakout sessions (morning and afternoon sessions will be the same.) Two registrations for the Summit (lunch included), large signage at the Summit, quarter page logo recognition in the program, and an opportunity to introduce one of our presenters. Six opportunities are available.
- Bronze \$1000 (Morning and Afternoon Breaks)
  - o Sponsor the morning or afternoon break. One registration for the Summit (lunch included), large signage at the Summit, and logo recognition in the program. Two opportunities available.
- Associate \$500 (Summit Materials)
  - o Sponsor of the Summit materials. Recognition at the Summit and logo recognition in the program. Multiple opportunities are available.
- Friends of the Summit \$100
  - o Recognition at the Summit and recognition in the program. Multiple opportunities available.
- Door Prize Sponsors
  - Donations for door prizes such as gift cards, event passes/tickets, etc. may be given.
     Recognition at the Summit and recognition in the program. Multiple opportunities available.

## **Kentucky Fatherhood Summit 2019**

**September 27, 2019** 

Marriott Griffin Gate Resort 1800 Newtown Pike, Lexington, KY

#### SPONSORSHIP AGREEMENT FORM

Business Name:		
Contact Name:		
Title:		
Address:		
City/State/Zip:		
Email:		
Phone:		
Fax:		
Will you be attending and number of people?	YES # attending	NO
Brief Overview of Business and/or	vour Fatherhood Initiatives	
·	•	

SPEAKER Sponsor (1) \$5,000.00	Silver BREAKOUT (2) Sponsor Morning \$2,000	Silver BREAKOUT (2) Sponsor Afternoon \$2,000	GOLD Sponsor \$3,000.00
Indicate S amount submitted	Indicate S amount submitted	Indicate S amount submitted	Indicate S amount submitted
Bronze Morning Break Sponsor \$1,000.00	Bronze Afternoon Break Sponsor \$1,000.00	Associate Sponsor Summit Materials (Multiple) \$500.00	Friends of the Summit Sponsor (Multiple) \$100.00
Indicate \$ amount submitted	Indicate § amount submitted	Indicate S amount submitted	- Indicate \$ amount submitted
Door Prize Sponsors (Donate items to be given away such as iPOD, Gift Cards, Event Passes/Tickets, Etc.)	Donated Item	Value of Donated Item	How it will delivered to event?

Names of those attending event from	n your organization:	<u> </u>			
By executing this legally binding agre	By executing this legally binding agreement, I agree to:				
	ss the <b>Kentucky Fatherhood Summit 2019</b> Ployees from any and all such losses, damages				
Pay the sponsorship fee for the <b>Ken</b> t	tucky Fatherhood Summit 2019 as agreed	d. No refunds.			
Printed Business Name	Printed Contact Name				
Authorizing Signature	Date				

Please return this completed agreement and payment made payable to <u>KENTUCKY STATE TREASURER</u>.

\*Sponsorships, excluding Speaker Sponsorship, can be in whole or part

#### **Prohibited Source**

A. KRS 45A.096

"Prohibited source" means any person, company, or organization that:

**Contract with Agency**: Has a current contractual relationship with a governmental body; **Regulated by Agency**: Conducts operations that are regulated by a governmental body;

**Undue Influence**: May be lobbying or attempting to influence matters of that governmental body; **Affected Interests**: That has interests that may be affected by the performance or nonperformance of

the governmental body or the governmental body's employees; and

**Current Bidder:** Is a person, company, or organization currently bidding on or proposing a contractual project with the governmental body under one (1) of the methods established in KRS 45A.075 (*Methods of Awarding state contracts, competitive sealed bidding, competitive negotiation, noncompetitive negotiation, small purchase procedures*) or KRS 45A.077 (*Public Private Partnerships*).

#### B. KRS 45A.097(4)(i)

A prohibited source may only be considered for a sponsorship if:

The governmental body's purchasing officer makes a written finding that:

- The prohibited source is not lobbying or attempting to influence matters of the governmental body; and
- 2. The sponsorship will provide:
  - a. A public benefit to the Commonwealth; or
  - b. Economic development or enhanced tourism

"Public benefit" means a benefit accrued to a governmental body of the Commonwealth to further the mission of or improve the governmental body or its infrastructure.

#### C. KRS 45A.097(5)

Legislation also allows an entity that is a prohibited source due to its contractual relationship with a governmental body to provide conferences or training events for the benefit of the governmental body only if:

- 1. The entity does not have any interests that might be affected by the performance or nonperformance of the governmental body's official duties; and
- 2. The conference or training promotes safety, economic development, or tourism in the Commonwealth, or there is otherwise a public benefit to the Commonwealth.

#### Acknowledgement

By affixing signatures below, the parties agree that electronic approvals may serve as electronic signatures. In addition, the parties verify that they are authorized to bind this agreement between parties and that they accept the terms of the agreement.

and that they accept the terms of the	agreement.	
AGREED TO BY:		
Organization Signature	Date	 
Organization		

# Form W-9 (Rev. October 2018)

(Rev. October 2018) Department of the Treasury Internal Revenue Service

# Request for Taxpayer Identification Number and Certification

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

	Traine to 3 storm on your moone tax returns. Harne is required on this iste, o	O TIOL IORAG BIS INTO DIRTIN.		
	2 Business name/disregarded entity name, if different from above			
oage 3.	Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.		4 Exemptions (codes apply only to certain entitles, not individuals; see	
as on p	Individual/sole proprietor or C Corporation S Corporation single-member LLC	Partnership	☐ Trust/estate	Instructions on page 3):  Exempt payee code (if any)
호	Limited liability company, Enter the tax classification (C=C corporation, S	=S corporation, P=Partners	hip) ►	
Print or type. See Specific Instructions on page 3.	Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.		Exemption from FATCA reporting code (if any)	
8	Other (see instructions) >			(Applies to accounts maintained outside the U.S.)
8	5 Address (number, street, and apt. or suite no.) See instructions.		Requester's name a	nd address (optional)
S	6 City, state, and ZIP code			
ł	7 List account number(s) here (optional)			
Part				
Entery	our TIN in the appropriate box. The TIN provided must match the name	ne given on line 1 to avo	d Social sec	urity number
reside	o withholding. For individuals, this is generally your social security nuntialism, sole proprietor, or disregarded entity, see the instructions for	nber (SSN). However, for Part I. later. For other	ra	
entities	s, it is your employer identification number (EIN). If you do not have a r	number, see How to get	а 🔲	
TIN, la	ter. If the account is in more than one name, see the instructions for line 1	A1	or	identification number
	er To Give the Requester for guidelines on whose number to enter.	. Also see vvnat Name al	ng Employer	identification number
				-
Part	II Certification			
Under	penalties of perjury, I certify that:			
2. I am Serv	number shown on this form is my correct taxpayer identification numi not subject to backup withholding because; (a) I am exempt from ba- rice (IRS) that I am subject to backup withholding as a result of a failur onger subject to backup withholding; and	ckup withholding, or (b) I	have not been no	otified by the Internal Revenue
3. I am	a U.S. citizen or other U.S. person (defined below); and			
4. The	FATCA code(s) entered on this form (if any) indicating that I am exem	pt from FATCA reporting	is correct.	
you ha	cation instructions. You must cross out item 2 above if you have been now failed to report all interest and dividends on your tax return. For real estition or abandonment of secured property, cancellation of debt, contribution an interest and dividends, you are not required to sign the certification, but are not required to sign the certification.	state transactions, item 2 d ions to an individual retire	does not apply. Fo ment arrangement	r mortgage interest paid, (IRA), and generally, payments
Sign Here	Signature of U.S. person ▶	D	ste >	
Ger	neral Instructions	Form 1099-DIV (divi funds)	dends, including	those from stocks or mutual
Section noted.	n references are to the Internal Revenue Code unless otherwise	Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)		
related	ture developments. For the latest information about developments  • Form 1099-B (stock or mutual fund sales and certain other  transactions by brokers)		ales and certain other	
arter tr	ney were published, go to www.irs.gov/FormW9.	• Form 1099-S (proce	eds from real est	ate transactions)
Pur	rpose of Form • Form 1099-K (merchant card and third party network transaction		d party network transactions)	
An individual or entity (Form W-9 requester) who is required to file an Form		• Form 1098 (home rr 1098-T (tuition)	ortgage interest)	, 1098-E (student loan interest),
identification number (TIN) which may be your social security number Form			• Form 1099-C (canceled debt)	
	individual taxpayer identification number (ITIN), adoption ver identification number (ATIN), or employer identification number			ment of secured property)
(EIN), i	to report on an information return the amount paid to you, or other at reportable on an information return. Examples of information	alien), to provide your	correct TIN.	person (including a resident
	s include, but are not limited to, the following,  1 1099-INT (interest earned or paid)	If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding,		

later.

Affidavit Expiration Date: Maximum Length One-Year

## REQUIRED AFFIDAVIT FOR BIDDERS, OFFERORS AND CONTRACTORS PAGE 1 OF 2

#### FOR BIDS AND CONTRACTS IN GENERAL:

- 1. Each bidder or offeror swears and affirms under penalty of perjury, that to the best of their knowledge:
- 1. In accordance with <u>KRS 45A.110</u> and <u>KRS 45A.115</u>, neither the bidder or offeror as defined in <u>KRS 45A.070(6)</u>, nor the entity which he/she represents, has knowingly violated any provisions of the campaign finance laws of the Commonwealth of Kentucky; and the award of a contract to the bidder or offeror or the entity which he/she represents will not violate any provisions of the campaign finance laws of the Commonwealth.
- 2. The bidder or offeror swears and affirms under penalty of perjury that, to the extent required by Kentucky law, the entity bidding, and all subcontractors therein, are aware of the requirements and penalties outlined in <u>KRS 45A.485</u>; have properly disclosed all information required by this statute; and will continue to comply with such requirements for the duration of any contract awarded.
- 3. The bidder or offeror swears and affirms under penalty of perjury that, to the extent required by Kentucky law, the entity bidding, and its affiliates, are duly registered with the Kentucky Department of Revenue to collect and remit the sales and use tax imposed by KRS Chapter 139, and will remain registered for the duration of any contract awarded.
- 4. The bidder or offeror swears and affirms under penalty of perjury that the entity bidding is not delinquent on any state taxes or fees owed to the Commonwealth of Kentucky and will remain in good standing for the duration of any contract awarded.
- 5. The bidder or offeror swears and affirms under penalty of perjury that the entity bidding, is not currently engaged in, and will not for the duration of the contract engage in, the boycott of a person or an entity based in or doing business with a jurisdiction with which Kentucky can enjoy open trade, as defined in Executive Order No. 2018-905.
- 6. The bidder or offeror swears and affirms that the entity bidding, and all subcontractors therein, have not violated any of the prohibitions set forth in KRS 11A.236 during the previous ten (10) years, and further pledge to abide by the restrictions set forth in such statute for the duration of the contract awarded.

## FOR "NON-BID" CONTRACTS (I.E. SOLE-SOURCE; NOT-PRACTICAL OR FEASIBLE TO BID; OR EMERGENCY CONTRACTS, ETC):

- 2. Each contractor further swears and affirms under penalty of perjury, that to the best of their knowledge:
- 1. In accordance with <u>KRS 121.056</u>, and if this is a non-bid contract, neither the contractor, nor any member of his/her immediate family having an interest of 10% or more in any business entity involved in the performance of any contract awarded, have contributed more than the amount specified in <u>KRS 121.150</u> to the campaign of the gubernatorial slate elected in the election last preceding the date of contract award.

- 2. In accordance with <u>KRS 121,330(1) and (2)</u>, and if this is a non-bid contract, neither the contractor, nor officers or employees of the contractor or any entity affiliated with the contractor, nor the spouses of officers or employees of the contractor or any entity affiliated with the contractor, have knowingly contributed more than \$5,000 in aggregate to the campaign of a candidate elected in the election last preceding the date of contract award that has jurisdiction over this contract award.
- 3. In accordance with KRS 121.330(3) and (4), and if this is a non-bid contract, to the best of his/her knowledge, neither the contractor, nor any member of his/her immediate family, his/her employer, or his/her employees, or any entity affiliated with any of these entities or individuals, have directly solicited contributions in excess of \$30,000 in the aggregate for the campaign of a candidate elected in the election last preceding the date of contract award that has jurisdiction over this contract.

As a duly authorized representative for the bidder, offeror, or contractor, I have fully informed myself regarding the accuracy of all statements made in this affidavit, and acknowledge that the Commonwealth is reasonably relying upon these statements, in making a decision for contract award and any failure to accurately disclose such information may result in contract termination, repayment of funds and other available remedies under law. If the bidder, offeror, or contractor becomes non-compliant with any statements during the affidavit effective period, I will notify the Finance and Administration Cabinet, Office of Procurement Services immediately. I understand that the Commonwealth retains the right to request an updated affidavit at any time.

Signature	Printed Name	
Title	Date	×
Company Name		<u> </u>
Address		
Commonwealth of Kentucky Vendor Cod	e (if known)	
	- (II KIIOWII)	_
Subscribed and sworn to before me by	(Affiant)	(Title)
of	thisday of,20	
(Company Name)		
Notary Public		
[seal of notary]	My commission expires:	