

Hello,

Your application(s) for sewer connection has been processed. In order to protect our customer's and team members, both of our office locations are currently closed to the general public. We currently have 3 options for submitting your payment.

We are pleased to announce that the payment process can now be completed exclusively through our website and the SNHBA email. We will be sending you a "Fee Quote" which will contain the charges for the home(s) submitted on your application once we have completed the process for you. We are introducing a SNHBA tracking number which we will provide for each of your requests. This will allow for easier tracking of payments. The SNHBA number will be listed on the Fee Quote in the PAC # field (please do not confuse this with the Building Department's PAC #).

You may now pay your sewer connection fees on our website at [www.cleanwaterteam.com](http://www.cleanwaterteam.com) and step through prompts for the pay my bill options! No need to come to the offices for payment or to get your SDA receipt!

The Following link will take you directly to the first screen

[https://www.invoicecloud.com/portal/\(S\(bmlbq5rvoga2hqz2ulj1odjm\)\)/2/Site.aspx?G=d09fc637-c26d-4f56-9a88-06f5cb9ffa79](https://www.invoicecloud.com/portal/(S(bmlbq5rvoga2hqz2ulj1odjm))/2/Site.aspx?G=d09fc637-c26d-4f56-9a88-06f5cb9ffa79)

The system will now navigate to the Sewer Connection Fees screen. On this screen you will need to fill in all of the required fields (notated by a red asterisk); you may obtain the necessary information from the Fee Quote form which has already been sent to you for this project. Once we verify receipt of payment we will email the sewer permit and the receipt to the email address as designated on the application form.

You may continue to make a payment by simply dropping the payment with the Security guard. If this option works for you, once we receive and post the payment, we will then email your receipts back to you. You may leave your payment (check only) in an envelope marked SNHBA : Attn Customer Service with our Security Guard.

If you need to pay with a credit card, and can not use our online option, you will need to make an appointment. You may make an appointment using the [snhba@cleanwaterteam.com](mailto:snhba@cleanwaterteam.com) email. We will confirm with you via email your appointment time; if the time you requested is available. If we have a time conflict, we will provide you with a few alternative options for appointment time.

We appreciate your understanding as we work together during this difficult time.

Regards,