HENDERSON

Commercial Coach for Use as a Temporary Construction Trailer

City of Henderson

Development Services Center

Submittal Checklist

Please use this checklist and the supporting detail to assure that your permit submittal includes all the information necessary for a timely review of your plans. All applications for permits **must** be submitted electronically through the DSC Online Portal (**dsconline.cityofhenderson.com**). ***Please apply through DSC Online as a Miscellaneous Building Permit Application.***

Prerequisites:

- ☐ **Wastewater Holding Tank Approval by the Southern Nevada Health District**
  - Wastewater holding tanks may be used when no portion of the trailer site is adjacent to the municipal wastewater system, provided applicant has received approval from the Sothern Nevada Health District.
- ☐ **Civil Improvement – Plumbing Plans**
  - Any trailer(s) equipped with plumbing fixtures shall be required to connect to the city water and/or wastewater system when any portion of the property on which the trailer is situated is adjacent to existing water and/or wastewater lines and complete civil improvement drawings showing service connections must be submitted. Plumbing plans are required showing all fixtures connected, or intended to be connected, to either a water supply system or a wastewater collection system.
- ☐ **Clark County Dust Permit [**if applicable**]**
  - Permit is required for all construction trailers and associated access ways and parking areas that disturb, by any means, 5,000 square feet or more of open or vacant land.
- ☐ **Trailer Set-Up Arrangements**
  - A company having a Manufactured Housing Set-up License shall install all construction trailers. A general contractor shall not install a construction trailer.

Submittal Package:

The following documentation must be included when submitting your pool project for review.

- ☐ **Completed Building Permit application.**
- ☐ **Site Plan**
  - Must be signed and sealed by the registered design professional.
  - Must show structure on the site and setbacks.
  - Include any exterior work on the trailer.
  - Show any applicable connections to the public infrastructure, such as water and sewer.
  - Show applicable codes on plans.

Other Information:

Construction trailers meeting **all** of the following conditions do not require a permit:

- ☐ The trailer(s) is connected to a temporary source of electricity or to a generator.

- A temporary power permit or an electrical permit for the generator will be required.

- The trailer(s) is not placed on a permanent foundation.
- No more than three (3) trailers are connected together.
- The total floor area of the trailer or connected trailers does not exceed 400 square feet.
  - Roofs, decks, or similar structures connecting multiple trailers shall be included in the total square footage of the trailers.
- The trailer(s) has no plumbing fixtures; or, the property the trailer is situated on is not adjacent to any existing utility infrastructure.
  - A "fixture" is defined as a plumbing device or appliance that is connected or intended to be connected to either a water supply system or the wastewater collection system.
- The trailer(s) does not have a conference room greater than 250 square feet in area.
- The trailer is used for construction purposes only and will not be made available for public use.
- Construction trailers shall not be located within 25 feet of any residential use.
- All construction trailers shall be installed only on the property for which the construction permit has been issued or is currently being sought through the permit review process. Construction trailers may not be located on adjacent properties or nearby sites.

Removal

- Immediately following the end of the time period granted for operation, all construction trailer facilities must be removed from the site, and the site returned to a safe and clean condition and be graded in a manner consistent with requirements for drainage and dust controls established by the Public Works Department.