

**Hand Picked Employment Initiative
PRIVATE & CONFIDENTIAL**



hand picked Opportunity No:

Job Centre Reference No (if referred from JCP)

PERSONAL DETAILS

First name/s

Surname

Address

Age

DOB

Town

Tel No

County

Mobile No

Postcode

Email

Do you have any current criminal convictions?

Do you have a full UK driving licence?

If yes, please provide details below:

If yes, do you have your own transport?

Where did you find out about Hand Picked?

School Careers Advisor

College Advisor

University Advisor

If other please give details:

Word of Mouth

Job Centre Plus

Other

EDUCATION & QUALIFICATIONS

University/College attended

Dates attended

Course/s studied

School(s) attended

Dates attended

Qualifications achieved:

Have you ever been suspended or expelled from school or college?

If yes, please provide details

If you have undertaken any other training out with the above please detail below

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Details of unemployment

Last date worked or in f/t education?

Length of unemployment

Are you claiming Job Seeker's Allowance?

What benefits do you claim?

What do you feel is your biggest barrier to gaining employment at this time?

Employment History

Dates of most recent employment (from & to)

From:

To:

Company Name

Job title

How many hours per week did you work?

Hourly rate

Reason for leaving

Please give details of any other work experience you have had:

Date from & to	Company name	Job title	Reason for leaving

What skills & personal qualities can you bring to employment?

Declaration

I confirm that to the best of my knowledge the information I have given is correct. I understand that all information that is provided on this form will remain confidential and shall be retained under the Data Protection Act.

PLEASE
TICK

Date: