

Transitional Pastor Agreement 2026 Montevallo Presbyterian Church

Terms of employment: twenty hours per week for one calendar year. This contract may be terminated by either party with thirty days' notice.

- The transitional pastor will provide spiritual leadership, pastoral care, administrative oversight, and organizational direction to the church.
- Guide the Session and congregation in discerning the needs of the church in an installed pastor.
- General responsibilities include the following:
 - Preaching three Sundays a month, including months with five Sundays. The transitional pastor is not expected to attend worship on Sundays when he/she is not preaching.
 - Celebrating the sacraments and leading special services on Ash Wednesday, Maundy Thursday, and Christmas Eve.
 - Maintaining designated hours in the church office of six to eight hours per week so that members and others will know when she may be contacted there
 - Providing pastoral care as needed, including such things as funerals, hospital calls, visits to shut-ins, and counseling
 - Serving as Head of Staff
 - Leading Adult Spiritual Formation Sunday mornings prior to worship (on Sundays leading worship)
 - Maintaining a relationship with the Area Ministerial Association
 - Maintaining contact with Montevallo Campus Ministry Association
 - Participate in Ecumenical services
 - Moderating Session and congregational meetings
 - Train newly elected officers.
 - Assist with and help coordinate Summer Bible Camp for Children
 - Serving as ex-officio member of the following ministry committees or teams: Finance, Personnel, Mission and Stewardship, Worship, Nominating, PRISM, and Threshold
 - Facilitating the ongoing ministry of church communications, including the website, the digital newsletter, special announcements, and social media.
 - Reaching out to visitors and new members