**ONE DOOR POSITION DESCRIPTION**

**Position title:**  Educational consultant

**Organization:** 32st ECC Presbyterian Community of Kinshasa (CPK)

**Location:** Kinshasa, Democratic Republic of Congo

**Ecumenical Partner:**  32st ECC Presbyterian Community of Kinshasa (CPK)

**Pattern of Service:**  Mission coworker

**Position description:** In a country in which the PC(USA) church partners have a long-standing commitment to transforming lives through education, this coworker will assist the CPK and CPC education departments in the development, support, implementation and evaluation of strategic plans to expand and strengthen the churches’ primary and secondary education programs. This work will involve accompanying our partners and learning from their experiences and context in order to engage them purposefully in locally sustainable initiatives that will move their educational ministries towards excellence. These initiatives will include building their capacities in infrastructure, teacher skills and training, administration and community involvement. The mission coworker will work closely with PC(USA) constituents engaged in this work, seeking to facilitate their active involvement with the Congo Mission Network in achieving the CPK and CPC goals for education excellence, and helping to make connections with NGOs working in related fields.

The mission co-worker will be based with CPK, which will their primary partner supervisor. Up to 30% of their time can be dedicated to working with the education department of CPC in coordination with the CPK work schedule.

**Essential position tasks and responsibilities:**

1) Understand the CPK’s vision and goals towards a competitive, high quality education program and help the CPK develop a strategy to achieve realistic goals.

2) Assist CPK in devising and implementing an ongoing professional development program to equip and assist administrators and teachers in improving the quality and impact of classroom instruction.

3) Assist the CPK to build the proficiencies necessary to develop and cultivate relationships with PCUSA and other organizations for collaboration in the field of education. Help the CPK strengthen its capacity to manage resources for effective ministry while building the trust of local stakeholders and other potential partners. While not assuming the role of fundraiser, assist the CPK to develop its own plan to cultivate local and global support through communication of the CPK’s education strategies and goals.

4) Assist CPK to develop and implement realistic and sustainable strategies: for the retirement and recruitment of teachers, and to address particular challenges in its poorest schools, including: teacher compensation, infrastructure that inhibits learning, availability of didactic materials and quality of instruction.

5) Upon request by the 31st ECC Presbyterian Community of Congo (CPC) be available for up to 30% of time to similarly accompany the education work of the CPC.

**Mission description:**  NOTE: The mission description on the organization profile will show up here in the live system.

**Length of service:** initial term of 4 years

**Start date:**  January 2019

**End date:** December 2022

**Full time, part time or either:** Full time

**Interest Category:** (This will be completed by MSR staff)

**Description of program location:** NOTE: This will also come from the organization profile in the live system

**Required skills, talents and gifts:** See skills worksheet and mark R for required

**Desired skills, talents and gifts:** See skills worksheet and mark D for desired

Note: A skill, talent or gift and either be required or desired but not both

**Required experience, licenses and certifications:** Need for experience in leadership/management roles in the education field with demonstrated ability to lead successful efforts that have resulted in meaningful and measurable progress. Training in participative strategic planning and participative evaluation are desired. Several years of teaching experience is desired, and experience training teachers or resourcing teacher training is a strong advantage. Must have a non-authoritarian collaborating and mentoring style of work. The person must be able to provide opportunities and alternatives, but be comfortable waiting for others to respond without plowing ahead. An active teaching credential is not required, but is desired.

**Ecclesiastical status:** Please list any ecclesiastical status that is required for the position (doit être un pasteur, ancien, laïc, Presbytérienne, etc ? Sauf s’il y a des raisons particulaires pour lesquelles vous devrez limiter des candidates aux pasteur ou aux ancien(nes), c’est bien à laisser ouvert à tous qui sont des chrétiens de bon caractère.

PC(USA) Elder

PC(USA) Deacon

PC(USA) Christian Educator

Member of another Christian Community

Member of PC(USA) Congregation

Minister of another denomination

PC(USA) Candidate for Ordained Ministry

**Settings:** (This will be completed by MSR staff)

**Required education and languages:** Education: Must have a degree in education or a related field. Advanced degree in education preferred. Language: Fluency in English is required. Must have or be able to develop knowledge of French or Lingala language skills. Language training is available.

**Position benefits:**  This is a salaried position with full health and pension benefits.

**Housing: PCUSA will cover housing costs found locally with assistance from CPK and in consultation with the regional liaison.**