



I N D E P E N D E N T
P R E S B Y T E R I A N C H U R C H

POSITION TITLE: Director of Youth Ministries

STATUS: Full Time

REPORTS TO: Director of Family Ministries

FLSA: Exempt

SUPERVISES: Youth Ministry Support Staff, Youth Ministry Interns

IPC YOUTH MINISTRY MISSION STATEMENT

The IPC youth ministry exists to join in God's generous welcome of all types of people, to cultivate transforming environments for growing in the love of God, and to reflect Christ to one another and the world.

Independent Presbyterian Church (IPC) in Birmingham, AL is a 2,300-member Presbyterian Church (USA) congregation. Located in the heart of a vibrant city in a diverse and historic neighborhood, IPC is known for a commitment to local and global missions, beautiful and uplifting worship, and excellent Christian Education.

Director of Youth Ministry (DYM) works as a member of the Christian Education staff (CE) and is supported by the Youth Subcommittee, and the larger CE Ministry Team of the Church. The DYM will work closely with the Executive Assistant for CE, part time youth ministry staff, interns and volunteers. The DYM must be available to work on Sundays (including Sunday evenings) and usually no more than 2 additional nights per week.

Education, Experience and Personal Characteristics:

1. A mature spiritual life and a deep sense of Christian faith that is evident in one's actions, one's words, and one's approach to youth ministry.
2. Excellent interpersonal skills, including the desire and ability to connect with youth and their families.
3. Undergraduate bachelor's degree at a minimum.
4. Excellent organization, time management, planning and goal setting skills.
5. Effective spoken and written communications skills.
6. Proficiency with Microsoft Office, Outlook, Google applications, PowerPoint, social media platforms including Facebook and Instagram.
7. Possess valid driver's license to transport youth in car or IPC van.

Responsibilities/Duties:

1. Manage multi-dimensional programs in the areas of fellowship, study, worship, recreation and service activities.
2. Lead an engaging relational ministry with youth, their families, and volunteers regardless of age, gender, affluence, or other characteristics, and serve as a role model and mentor to youth.
3. Supervise seasonal interns and part-time staff.
4. Recruit, equip and empower volunteers.
5. Develop and maintain the core programming for youth including Wednesday nights, Sunday school, Sunday nights, confirmation, and occasional youth trips.
6. Teach/lead youth classes on Sunday mornings and Wednesday evenings.
7. Plan and present yearly budgets and oversee expenditures.
8. Assist with the development and work of the Youth Grants Team in partnership with the IPC Foundation.
9. Participate in Presbytery activities related to youth ministry and to encourage volunteer involvement in these activities.
10. Ensure compliance with all IPC policies, including the Child and Youth Protection Policy.

Physical Demands:

1. Physical stamina and ability to maintain a constant state of alertness to supervise and participate in indoor and outdoor activities with students in the youth ministry.
2. Kneeling, crouching, stooping, reaching, standing, sitting, ascending and descending stairs.
3. Visual acuity--close and distant vision, color vision, peripheral vision, depth perception, and ability to focus with or without correction.
4. Talking--expressing or exchanging ideas by means of the spoken word.
5. Hearing--perceiving the nature of sounds at normal speaking levels with or without correction.

Applicants will be required to complete IPC employment screening, which requires disclosure of any history of criminal activity and/or sex offense. Upon preliminary selection of a candidate, IPC will conduct a background and DMV check, reference checks, and a pre-employment drug screen.

This position description should not be construed to imply that these requirements are the exclusive standards of the position. The Director of Youth Ministries may perform other related duties as required.

To apply, please send resume and cover letter to cejobs@ipc-usa.org.