

GRACE PRESBYTERIAN CHURCH
Director of Music and Worship Arts

(Start date is January 1, 2027)

Purpose: To lead and nurture the music and worship arts ministry of Grace Presbyterian Church, inviting and coordinating members of all ages and abilities to share their gifts in the offering of worship.

20 hours a week average.

Reports to the Pastor; accountable to Session through Personnel Committee. Direct reports: Organist and Worship Technology Manager.

WORSHIP

1. Collaborate with the Pastor in selecting hymns and choral anthems for worship services.
2. Together with the Pastor and Worship Committee, develop and support the offering of creative arts in worship, including drama, dance, and the visual arts.
3. Attend monthly Worship Committee meetings and weekly staff meetings.
4. Communicate with the Office Administrator regarding all music for the worship bulletin and slides.
5. Coordinate with Worship Committee to schedule Sunday volunteers: welcome, acolyte, and liturgist.
6. Work closely with Worship Tech Manager to coordinate audio-visual needs.
7. Opportunity to draft liturgy for worship services.

MUSIC

1. Recruit, prepare, and schedule choirs (adult choir, children's choir, handbell choir), soloists and instrumentalists for worship and special services.
2. Work in conjunction with the organist to plan and lead worship.
3. Collaborate with Christian Formation and Worship Committees for special worship services, including Summer Experience, Children's Sabbath, and Youth Sunday.
4. Oversee the purchase, filing, and cataloguing, and supervise lending of any church music.
5. Manage the care, maintenance, tuning, and replacement or purchase of all musical instruments.

6. Maintain our subscriptions to CCLI and CVLI that authorize the legal use of other published materials.
7. Opportunity to provide original texts for service music.
8. In cooperation with the Worship Committee, prepare and help manage the annual music and worship budget.

QUALIFICATIONS

Required Qualifications

1. Demonstrated experience directing vocal ensembles or church choirs.
2. Strong interpersonal, organizational, and communication skills.
3. Ability to work collaboratively with clergy, staff, accompanist, and volunteers.
4. Commitment to the mission and ministry of Grace Presbyterian Church.

Preferred Qualifications

1. Master's Degree or coursework in music, music education, church music, or a related field.
2. Experience directing church choirs in a liturgical worship setting.

APPLICATION PROCESS

Interested candidates should submit:

- A resume or curriculum vitae
- A video or links to recent performances
- Contact information for three professional references.

Application materials should be submitted to mmhill2206@gmail.com.

Reviews will begin immediately and continue until the position is filled.

ABOUT GRACE PRESBYTERIAN CHURCH

Grace Presbyterian is a dynamic, diverse, growing congregation of about 200 members, chartered in January 2017 by the merger of two Presbyterian churches. We are progressive Christians who take seriously our mission of celebrating Christ's universal love by doing justice, embracing kindness and walking humbly with God. We are a More Light congregation, committed to full participation of LGBTQIA people in the life, ministry and witness of the Presbyterian Church (USA) and in society.

Grace follows a traditional Reformed order of worship with creativity and variety in our liturgy and music.