

PSD STAFF, PASTORS, EDUCATORS & ADMINISTRATORS

COPILOT IMMERSION *Experience*[®]



HANDS-ON AI WORKSHOP for Ministry, Education & Administration



UNLOCK THE POWER OF MICROSOFT COPILOT

Transform everyday tasks with
AI-powered productivity.

Learn how to create professional documents, presentations, reports, emails, social media posts, devotionals, images, and more—using simple natural language prompts.



IN THIS INTERACTIVE WORKSHOP, YOU'LL EXPLORE:



1 What is
Microsoft Copilot?



2 What is
Copilot Chat?



3 The Art of
Prompting



4 Copilot
in Word



5 Copilot
in Excel



6 Copilot in
PowerPoint



7 Copilot in
Outlook



8 Copilot in
Teams



9 Practical
Real-World
Prompts



10 Everyday
Productivity
Scenarios



SPECIAL HANDS-ON EXPERIENCE

BRING YOUR WINDOWS LAPTOP!



- ✓ Microsoft 365 Apps Installed
- ✓ Microsoft Edge Browser Access
- ✓ Participate in Guided Exercises

EVENT DETAILS

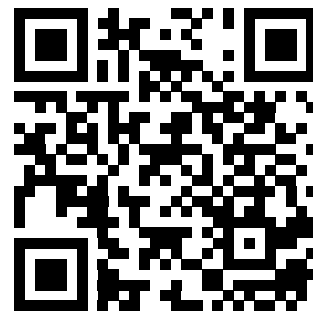
 **FRIDAY, SEPTEMBER 18**
 **4:00 PM – 5:30 PM**
 **PACIFIC SOUTHWEST
DISTRICT OFFICE**
16355 Laguna Canyon Road #300
Irvine, CA 92618

REGISTER TODAY!

Scan the QR Code
or visit:

[forms.gle/
1KrAGwhX2Dap8NnE9](https://forms.gle/1KrAGwhX2Dap8NnE9)

**REGISTRATION DEADLINE:
SEPTEMBER 16**



SCAN TO REGISTER



QUESTIONS? Kim.violette@psd-lcms.org



Learn practical AI skills you can use immediately
in your ministry, classroom, school, or office.



MINISTRY
FOCUSED



EDUCATOR
EQUIPPED



ADMINISTRATION
EMPOWERED



AI-POWERED
FUTURE



WORK SMARTER.
SAVE TIME.
MAKE AN IMPACT.



Copilot

Your everyday AI assistant