



COVID-19 ADDENDUM TO PARENT HANDBOOK

An Update to Our Health Policy

COVID-19 Related Information

- Daily health checks, including temperature measurement, will be conducted for all children, parents and staff upon arrival, and throughout the day as indicated. A person with a temperature above 100°F will not be allowed to stay at school. Returning to school will be allowed after 24 hours of being fever free, without medicine and with physician clearance.
- Any child exhibiting COVID-19 symptoms (listed below) during the day will need to be picked up immediately (as soon as possible, but no longer than 30 minutes) and only allowed to return to school with a doctor's note of clearance. While waiting to be picked up, the child will be required to wear a disposable face mask and will wait with a staff member in a designated outdoor area. A teacher exhibiting such symptoms will be asked to leave school and return when cleared by a physician.
 - Fever over a 100°F
 - Cough
 - Headache
 - Difficulty breathing
 - Sore throat
 - Frequent nasal discharge
 - Loss of taste or smell
 - Vomiting or diarrhea
- If a child, staff member or family member is diagnosed with COVID-19 the school will immediately call the Health Department and follow step by step directions from them. Such directions will include disinfecting protocol, potential closure of room/facility and returning to school guidelines.
- Please refer to our ECC Parent Handbook for our general health policy.

State licensing regulations require that we send home any child who exhibits any of the above signs of illness. Please notify the school at once if your child has been exposed to or has contracted COVID-19 or another contagious disease. If your child is absent due to a contagious disease, a note of clearance to return to school from a pediatrician will be required before your child returns to school. Parents/caregivers need to notify their child's teacher and the ECC administration of any allergy or medical problem, such as food or insect bite allergies. All children must have up to date immunizations as required by the Department of Health and Social Services for preschool attendance.

Drop Off and Pick Up Protocol with Social Distancing Guidelines

Morning Drop Off Procedure

- Class arrival times will be staggered so that less people are utilizing the outdoor walkways at any time. Once enrollment is complete the exact time schedule will be sent home.
- Each child will need to have a health check, including temperature measurement and verbal health screening, prior to entering the school.
- Parents will be required to wear a face mask while on campus. Children and staff will wear a face mask until they complete their health check and enter their classroom.
- Only one parent may drop off/pick up each child. If possible, it is preferred that the same adult from each family do pick up/drop off. Additionally, only people who are part of the child's household may come on campus.
- Older siblings may not enter the school.
- Sign in sheets and hand sanitizer will be available on a table outside each classroom.
- Parents will bring their own pen to sign in/out daily.
- Parents will say goodbye outside and transfer their child to a teacher when entering the class. Parents will refrain from entering the classes.
- Parents are asked to keep in-person conversations to a minimum.

Afternoon Pick Up Procedure

- Class pick up times will be staggered so that less people are walking through the outdoor walkways at one time. Once enrollment is complete the exact time schedule will be sent home.
- Parents will be required to wear a face mask while on campus. Children and staff will wear a mask when leaving their classroom until they are in their car.
- Only one parent may drop off/pick up each child. If possible, it is preferred that the same adult from each family do pick up/drop off. Additionally, only people who are part of the child's household may come on campus.
- Older siblings may not enter the school.
- Sign out sheets and hand sanitizer will be available on a table outside each classroom.
- Parents will bring their own pen to sign in/out daily.
- Parents will greet their child outside once the teacher escorts him/her to the door. Parents will refrain from entering the classes.
- Parents are asked to keep in-person conversations to a minimum.

Additional Camp Notes

- Please keep a full change of clothes in your child's cubby at all times.
- All lunch items need to be brought to school in a disposable bag and containers and all leftovers will be disposed of after lunch. We will provide campers with water and disposable cups in lieu of sending water bottles to camp (available in the classrooms and playground). Please refrain from sending lunch boxes and/or backpacks.

Flow of Foot Traffic and Social Distancing in the ECC

- Parents, children and staff members will wear masks until they have completed their health check and children/teachers have entered their classroom. Parents are required to wear a face mask on campus at all times.
- 6' markers will be placed on the pavement outside the school and office for families to wait in line for a health check.
- The walkways within the school will be marked as one way.
- 6' markers will be placed on the floor, to help parents maintain appropriate distance when waiting for a class to open/dismiss.
- All conversations with teachers are to take place outside.
- Teachers will wear masks during drop off and pick up. It is at their discretion whether they wear them throughout the day in the classroom.
- The ECC office will have a table set outside of the office where you are welcome to speak with the administrators. Please observe the marker showing appropriate distance to stand. Parents will not have access to the office.
- Outdoor play areas will be used for one class at a time, on a rotational basis.
- Classroom windows will be kept open as much as possible to allow for ongoing ventilation.
- Children will nap in their own class and cots will be placed 6' apart and children will lay in a head/toe formation.
- Any parent needing to use the restroom will be directed to the main synagogue bathroom.
- When possible, we will use every other classroom, so that each preschool class will have a bathroom assigned just for the children in that group.
- Students and staff members will wash hands with soap and water for 20 seconds multiple times throughout the day, specifically after using the restroom and before/after mealtimes.
- Snacks will be made by one person in our kitchen and delivered to each class' outdoor table. The staff member preparing the snack will be wear a mask and gloves while preparing and delivering snack.
- Teachers will also use the main synagogue bathroom as to limit the number of staff members congregating in the office and using the smaller bathroom.
- Specialty classes and Shabbat celebrations will continue via Zoom, as individual groups may not come in to contact with other groups.

School Cleaning Protocol

- All classroom floors, chairs, counters and sinks will be cleaned and disinfected daily (or more as needed)
- Classroom tables will be cleaned and disinfected before and after each meal time.
- Our bathrooms are outfitted with touchless toilet flushers and faucets. The bathrooms will be disinfected regularly throughout the day.
- A bucket for toys that have been in a child's mouth will be placed in each class. Such toys will be disinfected daily.
- In each class, a limited supply of toys will be available daily, and toys will be used on a three day rotation basis. Once toys are used they will be sanitized.
- Outdoor equipment handles and handle bars will be wiped with a disinfectant after each group ends their playground time.
- Where possible, separate outdoor toys will be used for each group daily.
- Common door handles will be wiped with disinfectant throughout the school day.
- Children will be assigned their own labeled cot. All bedding will be stored in an individual closed container.
- Teachers will wear scrubs that are washed daily at school.