



August 2016

Dear Friends,

As you enjoy the last weeks of summer, we would like to remind you of key details related to the laptop initiative for grades 6 through 12, for the 2016-17 school year.

New students:

Each student in Middle and Upper Schools will receive a 13" MacBook Air laptop. Educational software, including Microsoft Office, Adobe Creative Suite, and many online subscriptions is available. The laptop comes with a red hard shell case, padded protective outer sleeve with the St. Andrew's logo, and a power charger.

Distribution of Laptops and Technology Orientation:

(Students must be present to receive the laptop)

Tuesday, August 30 10 a.m. to 12 p.m. (New Parent Breakfast is at 9 a.m.)

Wednesday, August 24 2 to 4 p.m. (Alternate)

Returning students:

(Students must be present to receive the laptop)

Students entering grade 6 will return their power cords from home and leave their laptops in the classroom carts in June to be updated by the tech office; if desired, they may make an appointment after July 1 to pick up the laptop from Mr. Gendler (rgendler@saes.org).

Rising Grade	6	7, 11, 12	8, 9, 10
Laptop Pickup Dates	July 1 (Optional) or 1st Day of Classes	August 23 10 a.m. to 1 p.m. or September 1 2 to 4 p.m.	Keeping over Summer
Location	Tech Office (July 1)	Lower Level Library (Both Dates)	

Parents:

Watch for announcements of informal get-togethers to discuss topics of interest

We welcome your suggestions on possible speakers and topics.

For any technical or program questions, please email laptops@saes.org.

During Summer Months, Before School Opens:

- For warranty-related issues, laptops can be brought to any Apple Store worldwide.
- For issues concerning accidental damage or installed software, machines must be brought to the school's technology office.
- The technology office will be open to students and parents during the summer from 10 a.m. to 3 p.m. Please make an appointment in advance by emailing laptops@saes.org
- Basic level filtering (illegal activities, extreme violence and sexual content) will be applied 24/7 to all student laptops (rising grade 6 and above) over the summer. Social networking will not be restricted.

Content Filtering for All Student Laptops:

The school uses a cloud-based filtering solution to improve the safety of the online experience for all of our students. The filter is active while the student is on both on-campus and off, although the level of filtering changes. Off-campus we allow social networking.

The product will work in conjunction with a few third-party filtering solutions for home use. So if families desire stronger internet filtering at home, certain additional filtering software can be installed by request.

Please contact laptops@saes.org for more info.

Laptop Program Basics for All Middle and Upper School Students:

The primary use for the laptops is academic, but the laptop will travel wherever the student needs it, both at home and at school. The laptops are the property of the school, but students should feel both ownership and accountability for the units. The program is a requirement and the ubiquity and uniformity of access, software, and hardware is one of the strengths of the program. Students are expected to use the MacBook Air provided by the school for all SAES academic work, and it should be a great advantage to every student because a full professional suite of regularly-updated software, as well as applications and subscriptions tailored to each student's courses, will be available. AppleCare, technical support and training, document backup and web filtering are also included in the package.

For more information on the laptop technology initiative, please consult the school website section on the One-to-One laptop program, or email questions to laptops@saes.org.

We look forward to your students joining us in this initiative to expand and enhance learning with technology in the most effective way.

Best regards,

Anne Macdonell
Academic Technology Coordinator

Robert Gendler
Laptop Program Coordinator